

Freedom of Information – Access Application Form

PRIVACY NOTICE

The personal information you supply on this form will only be used for the purpose of processing your request. Your application must include an email or postal address to which the respondent can send notices under the Act. If all or some of this information is not collected, [AGENCY] may not be able to communicate with you, inhibiting their obligations under the Act. This could mean the request cannot be dealt with. Your personal information will not be disclosed to a third party without your consent unless statutory obligations require otherwise.

The [AGENCY] Privacy Policy contains information on how you can access or seek to correct any of your personal information that is held by the [AGENCY], as well as the process for lodging a complaint about an alleged breach of the *Information Privacy Act 2014*. The Privacy Policy can be found on the [AGENCY] website at [WEBSITE].

Applicant details

I wish to make an access application to Environment, Planning and Sustainable Development Directorate - Planning under the *Freedom of Information Act 2016*.

Name

Address

(where notices relating to this request can be sent – either postal or electronic)

Telephone Contact Residential

Telephone Contact Mobile

Email Contact

What documents are you requesting under the Act?

Please see Attachment A

I would like

a copy of these documents sent to the above address

OR

to inspect these document

Fee Waiver

If you wish to apply for a fee waiver, the Act sets out a number of provisions to do so:

- The information being requested was previously publicly available but no longer is.
- The information being requested is of special benefit to the public (Ombudsman guidelines see Section 66).
- The applicant is a concession card holder and demonstrates a material connection with the information requested (concession cards include a current health care or pensioner card issued under the [Social Security Act 1991](#); a current pensioner concession card issued in relation to a pension under the [Veterans' Entitlements Act 1986](#) or the [Military Rehabilitation and Compensation Act 2004](#); a current gold card; or a card prescribed by regulation).
- The applicant is a not-for-profit organisation and the application relates to the activities or purposes of the organisation.
- The applicant is a member of the Legislative Assembly.

[AGENCY] must waive any fees for providing information if the information was not publicly available and the agency makes the information publicly available before or within 3 working days after giving it to the applicant.

Fee waiver application (fill in if applicable. Otherwise leave blank)

I would like to apply for a fee waiver because (state reason/s from the list above).

[provide details and evidence of how this reason applies]

APPLICANTS SIGNATURE

DATE OF REQUEST

17/12/2018

Attachment A – Details of documents requested under the *Freedom of Information Act 2016*

For the purposes of this request:

“Date Range” means 15 March 2017 to 1 December 2018.

“Development Applications” means the development applications approved in the development approvals numbered DA 201732192 and DA 201732193 which approve development subject to conditions for blocks including Block 4, Section 28 Greenway of the Australian Capital Territory.

We wish to request the following documents within the Date Range:

1. Any documents evidencing conditions recommended by TCCS in relation to the Development Applications;
2. Any documents relating to the Development Applications concerning:
 - (a) parking provision for a dog park on Mortimer Lewis Drive;
 - (b) dog park car parking availability;
 - (c) the extension of a slip lane on Mortimer Lewis Drive;
 - (d) slips roads.
3. Any of the following documents relevant to the consideration of the Development Applications:
 - (a) traffic assessments;
 - (b) road network assessments;
 - (c) traffic analysis; and
 - (d) traffic reports.
4. Any advice provided by TCCS to ACTPLA in relation to the Development Applications;
5. Any communications between ACTPLA and other entities in relation to the matters in paragraphs 1 – 4 inclusive above; and
6. Documents evidencing communications between TCCS and ACTPLA relating to consideration of matters in paragraphs 1 – 4 inclusive above.