



Ms Dulce Lander
ACT Planning and Land Authority
GPO Box 1908
CANBERRA ACT 2601

Dear Ms Lander

Lyneham Oval - Block 19 Section 41 Lyneham

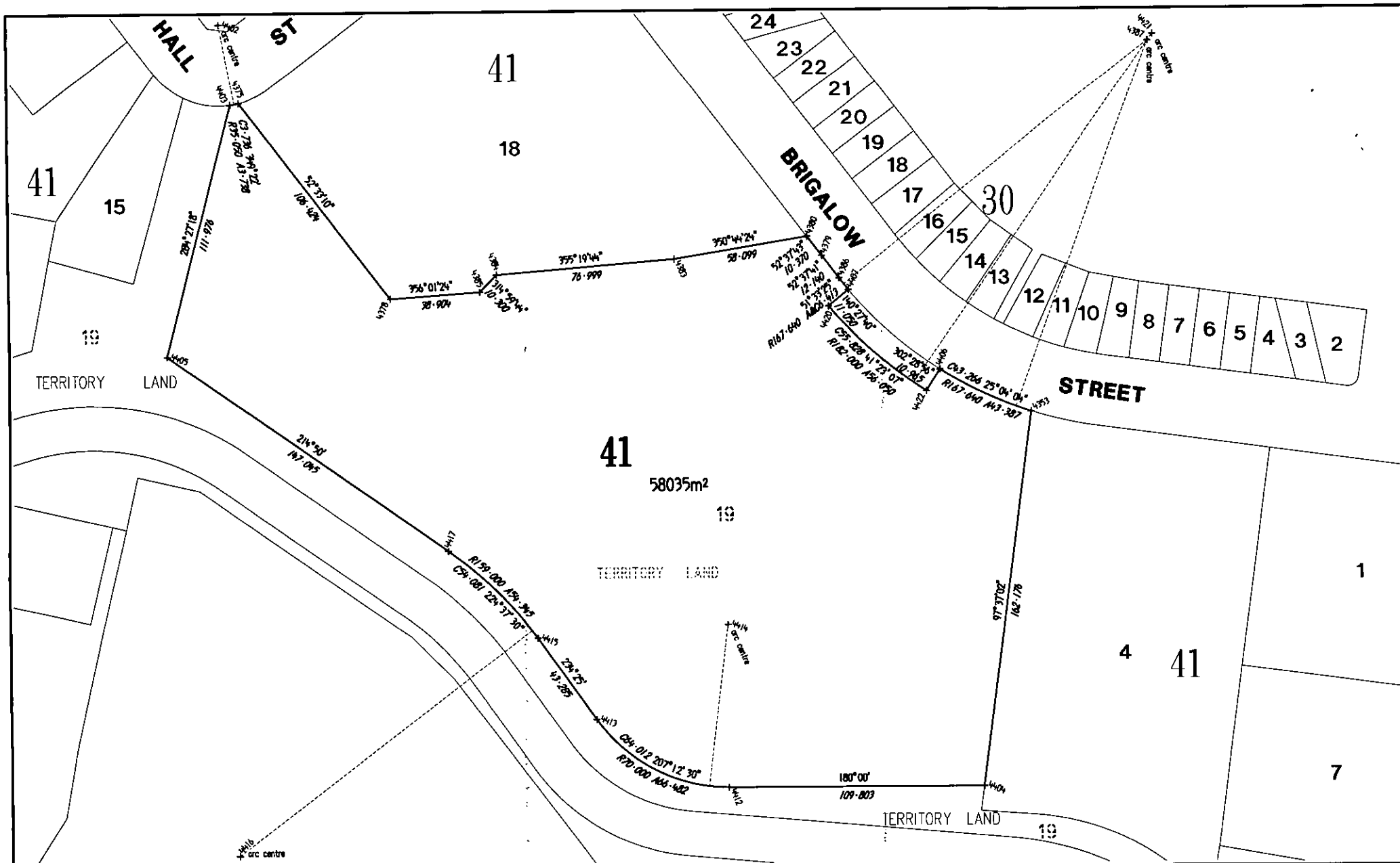
As you will be aware, our branch of TAMS, Sport and Recreation Services, is the custodian and land manager for ACT Government sportsgrounds. At one of these sites, Lyneham Oval, currently part of the designated Block 19 Section 41 Lyneham, we wish to obtain a Crown lease over the area constituting the playing surface of the oval, as distinct from the large areas of public open space now within that block.

To assist in this process, a surveyor was engaged to describe the area where we are now requesting the direct grant of a lease. I attach a copy of the plan prepared by the surveyor that indicates the boundaries of the requested new block.

I would appreciate it if you could take the necessary steps towards the offer of a direct grant over this block. Please contact me on 6207 2313 if you require any further information.

Yours sincerely



Rick Rand
Manager
Sport and Recreation Facilities
Sport and Recreation Services Branch
1 October 2008



Territory & Municipal Services
 Ph: (02) 6207 2313 Fax: (02) 6207 5149
www.tams.act.gov.au

MAIL McDONALD BARNSELY
 CONSULTING SURVEYORS ABN 43 006 502 949
 Ph: (02) 6251 4978 Fax: (02) 6253 1574
 Email: mmb@cyberone.com.au
 Web: www.mmburveyors.com.au

PROJECT: **PROPOSED SUBDIVISION
 BLOCK 19 SECTION 41
 DIVISION of LYNEHAM**

ORIENTATION & SCALE:

 0 10 20 30 40 50 METRES 100
 SCALE 1:1500

NOTES:
 A LAYOUT SUBJECT TO IMPLEMENTATION PLAN APPROVAL
 B ALL DIMENSIONS SUBJECT TO SURVEY

DRAWING TITLE: **COMPUTED PLAN**

PATNAME: 06137\
 DRAWING NAME: 06137cp
 SCAT FILE(S): 06138\06138CON
 06138\BDY .II

DRAWING DATE: 25 July 2008
 ISSUE DATE: 29 September 2008

SHEET 1 OF 1 SHEET

From: Harmer, Sharon
Sent: Thursday, 16 October 2008 9:44 AM
To: Rand, Rick
Subject: Executive Crown Lease - Lyneham

Dear Rick

I refer to your letter of 1 October 2008 regarding the requirement for an Executive Crown Lease over part of Block 19 Section 41 Lyneham.

Please be advised that additional information is required prior to commencing the process. This includes:

- a final survey of the block.

Sport & Rec are responsible for engaging a surveyor and paying all costs associated with the preparation, examination and registration of the survey.

Sport & Rec are also responsible for the payment of the administration fee of \$1,100.10. This amount can be paid at any time, but must be received by the Authority prior to the grant of the Crown lease.

If you require any further information, please contact me on 6207 1790.

Regards

Sharon Harmer
A/g Assistant Principal Officer
Leasing Section
ACT Planning and Land Authority

Tel: 6207 1790
Fax: 6207 1862

From: Harmer, Sharon
Sent: Thursday, 23 October 2008 9:06 AM
To: Gagliardi, Gerry
Cc: Johnson, Rosemary
Subject: AP Request

Dear Gerry

Please find attached, a sketch provided by Sport and Recreation Facilities showing the new proposed boundaries of the Lyneham Oval subject to an Executive Crown Lease.

Can you please prepare an AP based on the digital data supplied to Rene de Kieffe and the sketch attached.

Thanks

Sharon Harmer
A/g Assistant Principal Officer
Leasing Section
ACT Planning and Land Authority

Tel: 6207 1790
Fax: 6207 1862



2008102307581...

From: Dekiefte, Rene
Sent: Wednesday, 5 November 2008 12:29 PM
To: Harmer, Sharon; mmb@cyberone.com.au; App Sec; Clarkson, Sonja; Craig Webb (E-mail); Derigo, Albert; Edward J Murray (E-mail); Edwards, Marc; Geoff Byrne (E-mail); Gilchrist, Marijke; Greg Flood (E-mail); Guillen, Jorge; Heritage Referrals; Irving, Karl; [REDACTED]; Jarman, Ron; John Byrne; John King (E-mail); John Barlow (E-mail); King, Neil; Lauren Kennedy (E-mail); Lynette London; Maureen Marshall; McDonald, Helen; Peter Hesp (E-mail); POST (E-mail); Stephen Donnelly (E-mail); Street, Melissa; Tony George; Whitem, Margaret
Subject: Lyneham Sec 41 Ap6476
Attachments: AP6476 Completion Report.doc; LYNE S041 B0020, 0021 & 0022.pdf

Dear all,

See attached AP for the subdivision of block 19.

Regards

Rene de Kiefte
ACTMAP Data Co-ordinator
Surveying and Spatial Data
ACT Planning & Land Authority
02 62071607 (ph)
02 62071615 (fax)
<mailto:rene.dekiefte@act.gov.au>

M I N U T E

SUBJECT: CREATION OF NEW BLOCKS -

OFFICER : RENE DE KIEFTE
PHONE : 02 6207 1607
FAX : 02 6207 1615

To all interested parties

The following blocks have been created under the Authorised Plan (AP6476) indicated and added to the ACTMAP and PALM databases.

Implementation - Minor Amendment

Authorised Plan No.	6476		
Division:	Lyneham		
Section:	41		
Old Blocks:	19		
New Blocks:	20	21	22
Area:	58,035m ²	595m ²	29,712m ²
Completed:	05 November 2008		

If you require any further information please contact me on the number shown above.

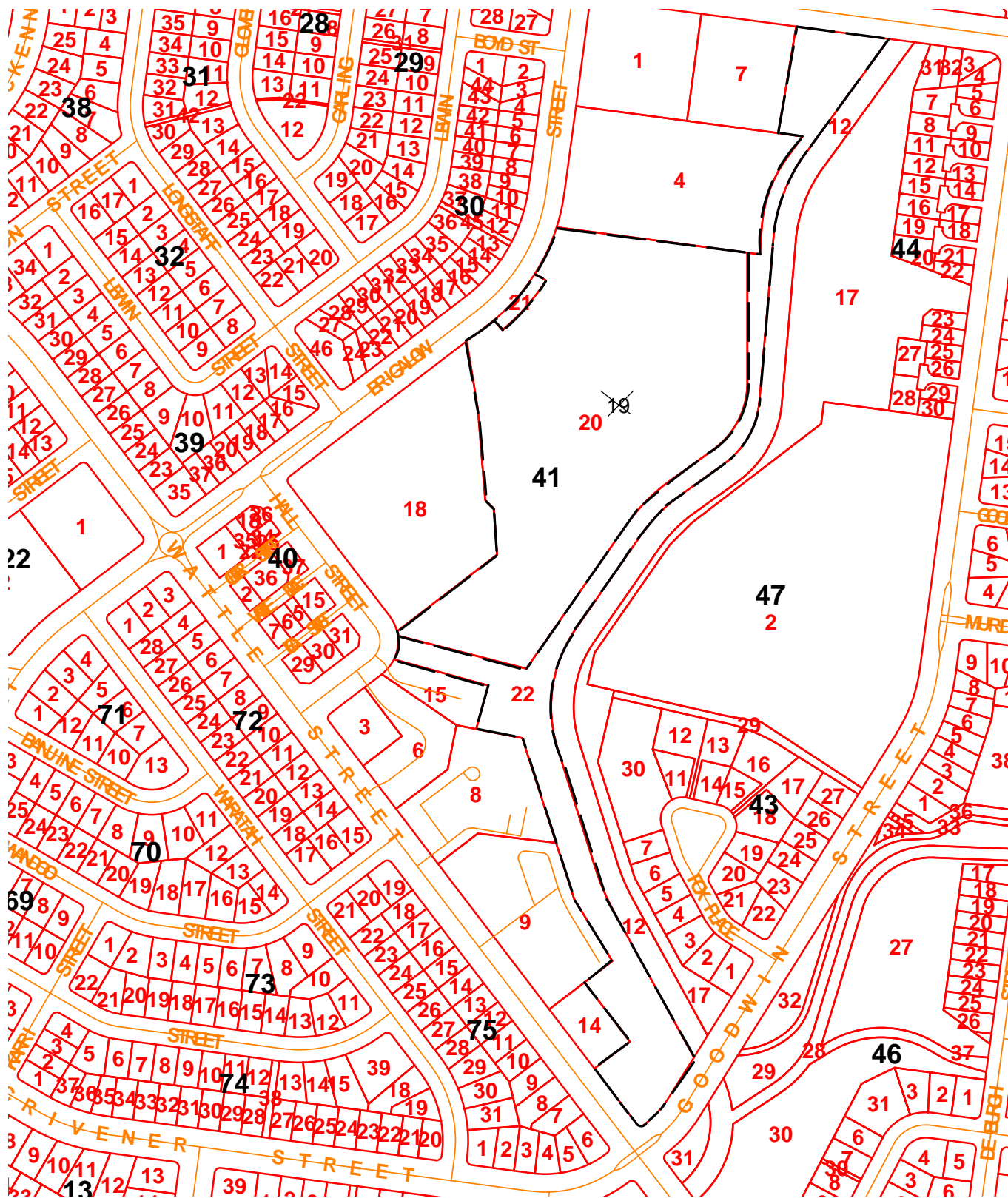
Rene de Kiefte
ACTMAP Data Co-ordinator

AP6476

Lyneham

Sec 41

Block 20, 21 & 22



FILE NOTE

I spoke to Steve Barnsley, 6251 4976, regarding the AP sent through on 5 November 2008.

Steve advised that Actew have requested that the trunk sewer remain in Territory Land and not be included in the oval block.

As a result, Steve has drawn up a new sketch for Sport & Rec.

I advised Steve that I would wait until the new sketch was sent to Sport & Rec before requesting a new AP.

Sharon Harmer

28 November 2008

From: Rand, Rick
Sent: Thursday, 12 February 2009 2:26 PM
To: Harmer, Sharon
Subject: RE: Lyneham Oval

Sharon -

The plan as shown is satisfactory. Can you please proceed towards an executive lease for us.
We will need to confirm with Brindabella College the sublease boundary within the executive lease.

Thanks

Rick Rand
12.2.09

From: Harmer, Sharon
Sent: Thursday, 12 February 2009 11:35 AM
To: Rand, Rick
Subject: FW: Lyneham Oval

Rick

Can you please confirm that the attached plan represents the boundaries of the proposed executive lease.

If so, I will request an updated AP plan.

Thanks

Sharon

From: Steve Barnsley [mailto:mmb@cyberone.com.au]
Sent: Thursday, 12 February 2009 10:48 AM
To: Dekieftte, Rene; Rand, Rick; Grant Manwaring; Harmer, Sharon
Subject: Lyneham Oval

Hi all

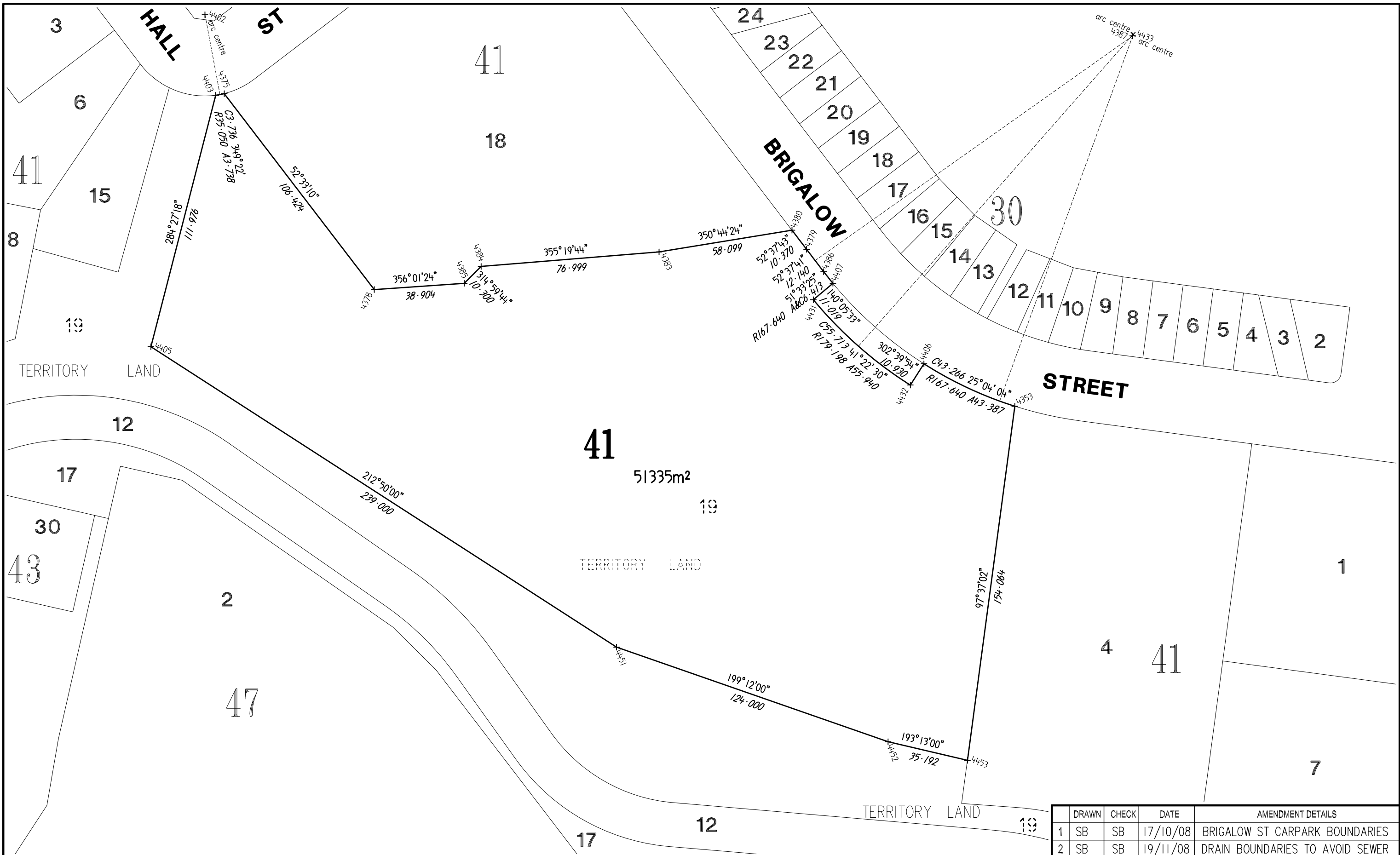
Please find attached a plan & associated digital file of the amended boundaries in response to ACTEW's request that the sewer lines (trunk) beside the drain remain in unleased Territory Land (5m setback from the line). Easements will be included on the DP for the sewers from Brigalow Street to the trunk line.

Rick & Sharon – whatever process you went thru before I guess needs repeating & Rene when you receive the AP can you forward the new Block identifiers.

Cheers

Steve Barnsley
for Mail McDonald Barnsley Pty Ltd Ph: 02 6251 4976 Fax: 02 6253 1574
mmb@cyberone.com.au www.mmbsurveyors.com.au

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Territory & Municipal Services
 Ph: (02) 6207 2313 Fax: (02) 6207 5149
 www.tams.act.gov.au

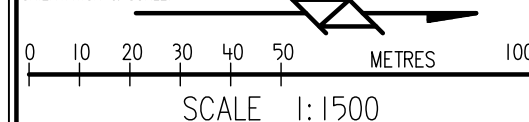


MAIL McDONALD BARNSELEY PTY LTD
 CONSULTING SURVEYORS ABN 43 008 502 949
 Ph: (02) 6251 4976 Fax: (02) 6253 1574
 Email: mmb@cyberone.com.au
 Web: www.mmbsurveyors.com.au

PROJECT:

**PROPOSED SUBDIVISION
 BLOCK 19 SECTION 41
 DIVISION of LYNEHAM**

ORIENTATION & SCALE:



NOTES:

- A LAYOUT SUBJECT TO IMPLEMENTATION PLAN APPROVAL
- B ALL DIMENSIONS SUBJECT TO SURVEY

DRAWING TITLE:

COMPUTED PLAN

PATHNAME:
 06137\
 DRAWING NAME:
 06137cp
 SCAT FILE(S):
 06138\06138CON
 06138\BDY2 .ll

DRAWING DATE:

25 July 2008

ISSUE DATE:

12 February 2009

SHEET 1 OF 1 SHEET

From: Harmer, Sharon
Sent: Thursday, 12 February 2009 3:39 PM
To: Gagliardi, Gerry
Cc: Johnson, Rosemary
Subject: FW: AP Request

Dear Gerry

Please find attached, a sketch provided by Sport and Recreation Facilities showing the new proposed boundaries of the Lyneham Oval subject to an Executive Crown Lease.

Can you please prepare an AP based on the digital data supplied to Rene de Kieffe and the sketch attached.

Thanks

Sharon Harmer
A/g Assistant Principal Officer
Leasing Section
ACT Planning and Land Authority

Tel: 6207 1790
Fax: 6207 1862



06137cp
A3_90212.pdf

From: Harmer, Sharon
Sent: Wednesday, 25 February 2009 12:05 PM
To: McKeown, Helen
Subject: Block 23 Section 41 Lyneham

Dear Helen

I refer to a request from Sport and Recreation Facilities for an executive lease over Lyneham Oval.

As previously discussed, written consent from the Conservator is required prior to the lease being issued.

I have now been advised that the new block number for the oval is Block 23 Section 41 Lyneham.

Can you please advise if consent from the Conservator is granted.

Regards

Sharon Harmer
A/g Assistant Principal Officer
Leasing Section
ACT Planning and Land Authority

Tel: 6207 1790
Fax: 6207 1862

From: Dekiefte, Rene
Sent: Thursday, 26 February 2009 9:10 AM
To: Mail McDonald Barnsley; Harmer, Sharon; App Sec; Clarkson, Sonja; Craig Webb (E-mail); Derigo, Albert; Edward J Murray (E-mail); Edwards, Marc; Geoff Byrne (E-mail); Gilchrist, Marijke; Greg Flood (E-mail); Guillen, Jorge; Heritage Referrals; Irving, Karl; [REDACTED]; Jarman, Ron; John Byrne; John King (E-mail); John Barlow (E-mail); King, Neil; Lauren Kennedy (E-mail); Lynette London; Maureen Marshall; McDonald, Helen; Peter Hesp (E-mail); POST (E-mail); Stephen Donnelly (E-mail); Street, Melissa; Tony George; Whitem, Margaret
Subject: Lyneham Sec 41 - AP6507
Attachments: AP6507 Completion Report.doc; AP6507 Diagram.pdf

Dera all,

See attached realignment of the boundaries of the oval in Lyneham

Regards

Rene de Kiefte
ACTMAP Data Co-ordinator
Surveying and Spatial Data
ACT Planning & Land Authority
02 62071607 (ph)
02 62071615 (fax)
<mailto:rene.dekiefte@act.gov.au>

M I N U T E

SUBJECT: CREATION OF NEW BLOCKS -

OFFICER : RENE DE KIEFTE
PHONE : 02 6207 1607
FAX : 02 6207 1615

To all interested parties

The following blocks have been created under the Authorised Plan (AP6507) indicated and added to the ACTMAP and PALM databases.

Implementation - Minor Amendment

Authorised Plan No.	6507	
Division:	Lyneham	
Section:	41	
Old Blocks:	20	22
New Blocks:	23	24
Area:	51,262m ²	36,485m ²
Completed:	26 February 2009	

If you require any further information please contact me on the number shown above.

Rene de Kiefte
ACTMAP Data Co-ordinator

Addressing Form

DIVISION: **LYNEHAM**

DATE: **26/02/09**

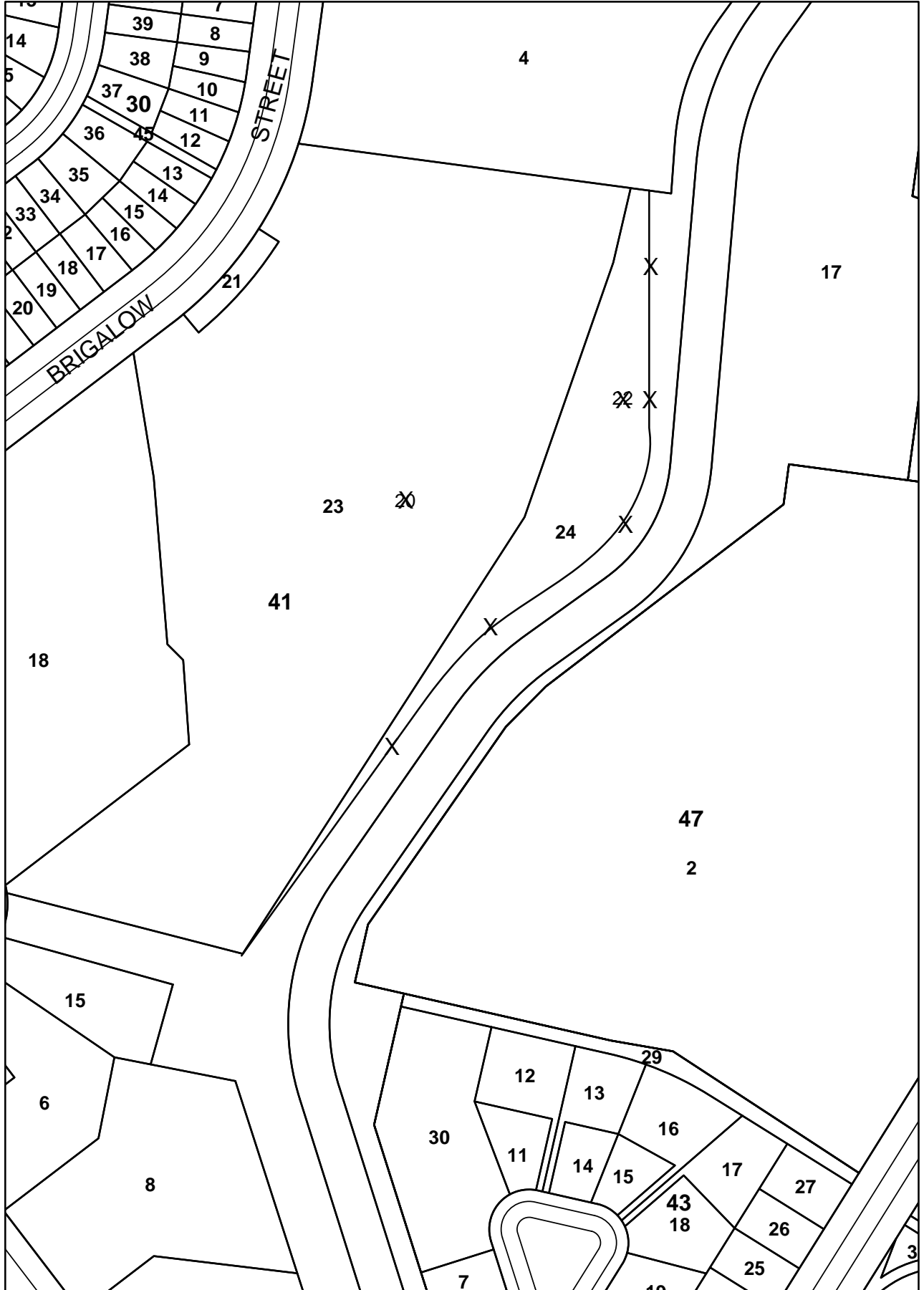
SECTION NUMBER: **41**

BLOCK NUMBER: **23 & 24**

DIVISION: **LYNEHAM**

SECTION NUMBER: **41**

BLOCK NUMBER: **23 & 24**





MINUTE

SUBJECT : EXECUTIVE LEASE – BLOCK 23 SECTION 41 LYNEHAM

Principal Officer
Leasing Section

PURPOSE

To seek your approval to the proposed offer of an Executive Crown lease over Block 23 Section 41 Division of Lyneham, to be managed by Sport and Recreation Facilities on behalf of TaMS.

BACKGROUND

On 1 October 2008, the Manager of Sport and Recreation Facilities wrote to ACTPLA requesting an Executive Crown lease over Block 19 Section 41 Lyneham be granted.

The block has since been re-surveyed and is now known as Block 23 Section 41 Lyneham.

I have now received a recommendation from the Conservator of Flora and Fauna to grant an Executive Lease over the block to facilitate a more effective use of the area.

The administration fee of \$1,100.10 for the preparation of the Crown lease will be the responsibility of Sport and Recreation Facilities. The fee will need to be paid to the Authority, prior to the grant of the Crown lease.

Sport and Recreation Facilities will also be responsible for all costs associated with stamp duty requirements and the registration of the Crown lease.

RECOMMENDATION

It is recommended that you:

1. approve the proposed grant of an Executive Crown Lease over Block 23 Section 41 Lyneham to the Australian Capital Territory; and
2. sign the attached letter of offer;

Sharon Harmer
A/g Assistant Principal Officer
Leasing Section

5 March 2009

From: Gagliardi, Gerry
Sent: Monday, 2 March 2009 4:07 PM
To: Harmer, Sharon
Subject: New Xplan Notification - see attached



X19259.DOC



X19259.pdf



SUBJECT: Plans Received for Examination

DATE: 2 March 2009

REF: New X Plan
OFFICER: Gerry Gagliardi
PHONE: 6207 1601

Attention: **Sharon Harmer**

The Examination Section has received the following survey plan for examination prior to the certification by the Chief Surveyor.

X19259 – Block 23 Section 41 Lyneham

Attached is a copy of the plan for your information.

We will notify you when the plan is ready to be lodged with the Office of Regulatory Services and provide you with a copy of the signed plan.

If you have any enquires relating to this plan, please contact me on 6207 1601.

G. Gagliardi
Surveying and Spatial Data Section
Client Services
ACT Planning and Land Authority



ACT Planning and Land Authority

Tax Invoice/Receipt

ABN 46 346 672 655
 16 Challis Street Dickson
 GPO Box 1908 Canberra ACT 2601
 ACTPLA Homepage: www.actpla.act.gov.au

Telephone Enquiries:
 -Customer Service Centre (02) 6207 1923
 -Plan Room (02) 6207 1939
 -Mitchell Office (02) 6207 6262

Receipt No: 928/0035/000001 Date: 19/03/2009 Time: 11:09:58
 Sport and Recreation Services
 PO Box 352 Civic Square ACT 2608

	Cash	Cheque	Card	EFTPOS	Total
Payment Totals----->	0.00	0.00	1,100.10	0.00	1,100.10

Item	Block/Section	Remarks	Debtor	Invoice Qty	Amount	GST Incl	Total
Leasing Preparation	000-0023-0041-LYNE			0 0	1,100.10	0.00	1,100.10

Total Payments					1,100.10	0.00	1,100.10

Cashier Signature.....



PLANNING AND LEASE MANAGER (PALM)
NEW LEASE
NEW LEASE DETAIL

25-MAR-09 11:45:34

Page 1 of 1

Lease Advice 224110

Lease -----
Tenure No 1077495 Act PADA - PLANNING AND DEVELOPMENT ACT 2007 Unit
Commenced 20-MAR-2009 Term YY 99 MM Expires 19-MAR-2108
Granted 20-MAR-2009 GFA m2: Min Max App
Source ACTPLA Termination: Date Method

Building ----- Purposes -----
Covenant Code Description
Commence By 99009 *PURPOSES PURSUANT TO TERRITORY PLAN
Complete By

Blocks ----- Titles -----
District Division Sec Block Vol Fol Ed Type Registered
CANBERRA CENTRAL LYNEHAM 41 23

Lessees -----
Name and Address
AUSTRALIAN CAPITAL TERRITORY C/- TERRITORY & MUNICIPAL SERVICES 12 WATTLE STREET LYNEHAM

Unit Details -----
Class Units Plan No
Entitlement Registered

Rent Details -----
Account No Previous Annual Rent
Annual Rent .05 Reappraisal Term
Reappraisal Done Next Appraisal Due
Objection? Reduction? Payout Date

----- END OF REPORT -----

*Verified
26/3/09*



OFFICER : DULCE LANDER
PHONE : 6207 2112
FAX : 6207 1862
REF : B23 S41 LYNEHAM

The Commissioner
ACT Revenue Office
Ground Floor
NARA House
CANBERRA ACT 2601

BLOCK 23 SECTION 41 DIVISION OF LYNEHAM

Executive Crown Lease - Block 23 Section 41 Lyneham


The Executive Crown lease over the abovementioned site was granted by the ACT Planning and Land Authority (the "Authority") on 20 March 2009.

Please note that the Crown lease will be used by the Department of Territory and Municipal Services, Sport and Recreation Services Branch.

The Australian Valuation Office has not been requested by the Authority to provide a current Site Value of the block.

If you have any further queries concerning the above, please contact Sharon Harmer on 6207 1790.

Yours sincerely



Dulce Lander
Principal Officer
Leasing Section
Development Services Branch

27 March 2009



OFFICER : Dulce Lander
PHONE : 6207 2112
FAX : 6207 1862
REF : B23 S41 Lyneahm

Mr Rick Rand
Sport and Recreation Facilities Branch
Territory and Municipal Services
GPO Box 158
CANBERRA ACT 2601

Dear Mr Rand

**BLOCK 23 SECTION 41 LYNEHAM
REGISTRATION OF LEASE**

Please find enclosed the new lease documents duly executed by the Delegate of the Authority.

These documents must now be presented at the ACT Revenue Office, Ground Floor, Nara House, corner of London Circuit and Constitution Avenue, Canberra for assessment of stamp duty. Please note that the lease documents should be presented at the ACT Revenue Office within 30 days from the date of grant of the lease or extra fees may be charged.


Once stamp duty has been assessed, the lease documents will need to be registered at the Registrar-General's Office (RGO) located at 255 Canberra Avenue Fyshwick.

Please note that all expenses associated with the registration of the new lease documents will be the Agency's responsibility.

You should also be aware that you will need to lodge the x plan for registration at the RGO before the lease can be registered.

If you require any further information, concerning the above, please contact Sharon Harmer on telephone 6205 1947 to arrange either collection or to meet you at RGO.

Yours sincerely



Dulce Lander
Principal Officer
Leasing Section
Development Services Branch

27 March 2009

From: Gagliardi, Gerry
Sent: Tuesday, 31 March 2009 9:37 AM
To: Harmer, Sharon
Subject: Completed Xplan Notification



X19259.DOC

See attached.



MINUTE

SUBJECT: Collection of Completed X plan

DATE: 31 March 2009

REF: Plan Completed
OFFICER: Gerry Gagliardi
PHONE: 6207 1601
FAX: 6207 1615

Attention: **Sharon Harmer**

The examination of the following survey plan is complete, and the plan has been certified by the Chief Surveyor.

X19259
Block 23 Section 41 Lyneham

A reduced copy of the plan is attached. The plan is now ready to be lodged with the Office of Regulatory Services and held by the Examination Section for your collection.

G. Gagliardi
Surveying and Spatial Data Section
Client Services
ACT Planning and Land Authority

COLLECTION OF DOCUMENTS

Block 23

Section 41

Division of Lyneham

Documents: Registration letter, Leases and LTO documents

Name of Person Advised: Mr Rick Rand

Company of Person: Territory and Municipal Services

Telephone Number: 6207 2313

Officer Name: Bronwyn Podmore

Officer Number: 6207 1779

Date: 27 March 2009



Signature

Document(s) collected by Rick Rand (Name of Person)

of Sport & Recreation Services (Name of Firm etc.)

Date collected 11/4/09