

FREEDOM OF INFORMATION REQUEST SCHEDULE

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File No.	Application Scope
24/056444	<p><i>Documents regarding the open tender process to establish permanent members of the National Capital Design Review Panel including the:</i></p> <ul style="list-style-type: none"> <i>Expression of Interest document and any associated documents</i> <i>Briefs, advice, and other documents establishing the Expression of Interest and the framework of the Panel of permanent members of the National Capital Design Review Panel</i> <i>Briefs, advice and other documents to the Chief Planner/Director-General, Environment, Planning and Sustainable Development, the Minister for Planning and other agencies on the Expression of Interest and establishing the permanent panel of the National Capital Design Review Panel</i> <i>Correspondence with the Government Procurement Board on the Expression of Interest process to be used when establishing the permanent panel of the National Capital Design Review Panel</i>

Ref No	Page Numbers	No of pages	Description	Date	Status	Reason for non-release or deferral	Open Access release status
Document Pack 1 – 2024 Correspondence							
1	1-13	13	NCDRP EOI – anticipating approval to release EOI in early 2024 – MPC Clarification on updates – EPSDD Response	30/01/2024	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 2, 2.2(a)(xvi) Schedule 1, 1.2	Yes
2	14-18	4	NCDRP EOI – Government Procurement Board – Confirmation engagement not required	08/02/2024	Partial Release	Schedule 2, 2.2(a)(xvi)	Yes
3	19-41	23	NCDRP EOI – anticipating approval to release EOI in early 2024 – MPC Provision of updated Draft Deed – Further Clarification	22/04/2024	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 2, 2.2(a)(xvi) Schedule 1, 1.2	Yes
4	42	1	NCDRP EOI Package for clearance/approval (23/110118 and 23/110119)	30/04/2024	Partial Release	Schedule 1, 1.2	Yes

Ref No	Page Numbers	No of pages	Description	Date	Status	Reason for non-release or deferral	Open Access release status
5	43-44	2	NCDRP EOI Package for clearance/approval – Director-General Information Brief – NCDRP membership	01/05/2024	Partial Release	Schedule 1, 1.2	Yes
6	45-48	4	NCDRP EOI – Procurement Plan Minute – MPC Signatures required prior to DG approval – MPC signed	13/05/2024	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 2, 2.2(a)(xvi)	Yes
Document Pack 2 – Pre 2024 Correspondence							
7	1-2	2	NCDRP – revised Evaluation Plan	17/04/2019	Partial Release	Schedule 2, 2.2(a)(ii)	Yes
8	3-9	7	NCDRP Procurement Documents Draft for Review	30/07/2019	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 2, 2.2(a)(xvi)	Yes
9	10	1	DCDRP – Procurement Documents	04/10/2019	Full Release	-	Yes
10	11	1	NCDRP – Procurement Documentation	06/11/2019	Partial Release	Schedule 2, 2.2(a)(ii)	Yes
11	12-14	3	NCDRP – Amendment to fee schedule	03/12/2019	Partial Release	Schedule 2, 2.2(a)(ii)	Yes
12	15-16	2	NCDRP EOI Process – EPSDD request to MPC for original documents	14/01/2020	Partial Release	Schedule 2, 2.2(a)(ii)	Yes
13	17-19	3	NCDRP Procurement	11/02/2020	Partial Release	Schedule 2, 2.2(a)(ii)	Yes
14	20	1	NCDRP EOI Process – Insurance Inquiry	07/05/2020	Full Release	-	Yes
15	21-23	3	NCDRP – Fee Structure	12/05/2020	Full Release	-	Yes
16	24-29	6	NCDRP EOI Process – Insurance Advice	15/05/2020	Partial Release	Schedule 2, 2.2(a)(ii)	Yes
17	30	1	NCDRP Membership – Professional Insurance	18/05/2020	Full Release	-	Yes
18	31-32	2	Further Information for the Annual Procurement Plan	03/07/2020	Full Release	-	Yes
19	33-37	5	NCDRP EOI – Response from Tenders ACT regarding EOI requirements	03/08/2020	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 2, 2.2(a)(xvi)	Yes
20	38-45	6	NCDRP EOI – Professional Indemnity Advice	11/08/2020	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 2, 2.2(a)(xvi) Schedule 1, 1.2	Yes
21	46-49	4	NCDRP EOI – Feedback on draft documents	10/09/2020	Partial Release	Schedule 2, 2.2(a)(ii)	Yes
22	50-59	10	NCDRP – Professional Indemnity – Draft Content to ACTIA for comments	24/09/2020	Partial Release	Schedule 1, 1.2	Yes

Ref No	Page Numbers	No of pages	Description	Date	Status	Reason for non-release or deferral	Open Access release status
23	60-64	5	NCDRP – Arrangement of new officer for EOI procurement	01/03/2021	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 2, 2.2(a)(xvi)	Yes
24	65-69	5	NCDRP EOI – briefing and materials provided to new MPC staff	09/03/2021	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 2, 2.2(a)(xvi)	Yes
25	70-72	3	NCDRP EOI – MPC discussion updates	25/03/2021	Full Release	-	Yes
26	73-74	2	NCDRP EOI – Information regarding funding	24/03/2021	Partial Release	Schedule 2, 2.2(a)(ii)	Yes
27	75-80	6	NCDRP EOI – updated draft documents	24/03/2021	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 2, 2.2(a)(xvi)	Yes
28	81-92	12	NCDRP EOI – Professional Indemnity	28/03/2021	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 1, 1.2	Yes
29	93-94	2	NCDRP EOI documents – MPC comments	29/03/2021	Partial Release	Schedule 2, 2.2(a)(ii)	Yes
30	95-97	3	NCDRP EOI documents – attachments to MPC	06/04/2021	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 2, 2.2(a)(xvi)	Yes
31	98-101	4	NCDRP EOI documents – timing clarification	06/04/2021	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 2, 2.2(a)(xvi)	Yes
32	102-105	4	NCDRP EOI documents – approval by EPSDD	09/04/2021	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 2, 2.2(a)(xvi)	Yes
33	106	1	DG Brief – NCDRP panel membership procurement	13/04/2021	Full Release	-	Yes
34	107-113	7	NCDRP EOI – Documents from MPC (1 of 2)	13/04/2021	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 2, 2.2(a)(xvi)	Yes
35	114-120	7	Advice from MPC regarding LIPP guidance	16/04/2021	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 2, 2.2(a)(xvi)	Yes
36	121-122	2	NCDRP EOI – Advice from MPC – Probity for Chairs	06/05/2021	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 2, 2.2(a)(xvi)	Yes
37	123-128	6	NCDRP panel establishment	23/08/2021	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 2, 2.2(a)(xvi)	Yes
38	129-131	3	NCDRP EOI package – DG Brief	21/02/2022	Partial Release	Schedule 2, 2.2(a)(ii)	Yes
39	132-138	7	NCDRP EOI – update of procurement materials	28/02/2022	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 2, 2.2(a)(xvi)	Yes
40	139-145	7	NCDRP EOI – updating the promotion media plan	28/02/2022	Partial Release	Schedule 2, 2.2(a)(ii)	Yes

Ref No	Page Numbers	No of pages	Description	Date	Status	Reason for non-release or deferral	Open Access release status
41	146	1	NCDRP Panellist EOI – Comms plan revision	08/03/2022	Full Release	-	Yes
42	147-148	2	New MPC panel manager contact details	08/03/2022	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 2, 2.2(a)(xvi)	Yes
43	149-154	6	NCDRP Panellist EOI – update to procurement documents – additional information	22/04/2022	Partial Release	Schedule 2, 2.2(a)(ii)	Yes
44	155-158	4	NCDRP Panellist EOI – update to procurement documents	22/04/2022	Partial Release	Schedule 2, 2.2(a)(ii)	Yes
45	159-164	6	NCDRP Panellist EOI – update to procurement documents	22/04/2022	Partial Release	Schedule 2, 2.2(a)(ii)	Yes
46	165	1	NCDRP – Draft Panel Procurement Documents	04/05/2022	Partial Release	Schedule 2, 2.2(a)(ii)	Yes
47	166-170	5	NCDRP EOI – draft procurement documents – decision to postpone to next FY	02/06/2022	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 2, 2.2(a)(xvi)	Yes
48	171-172	2	NCDRP Panellist EOI process – revised documents from MPC	27/09/2022	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 2, 2.2(a)(xvi)	Yes
49	173-174	2	NCA comments – NCDRP Comms Strategy	18/06/2019	Partial Release	Schedule 2, 2.2(a)(ii)	Yes
50	175-187	13	NCA comment of draft documents	18/06/2019	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 2, 2.2(a)(xvi)	Yes
51	188	1	Draft Expression of Interest	20/05/2019	Full Release	-	Yes
Document Pack 3 – Ministerial Brief							
52	1-5	5	23-110118 - Info Brief - Steel - NCDRP - EOI to establish a permanent panel SIGNED	27/06/2024	Full Release	-	Yes
53	6	1	Attachment A – Planning (General) Regulation 2023	01/01/2024	Full Release	-	Yes
Document Pack 4 – DG Brief and EOI Tender Package							
54	1-7	7	23/110119 - DDG Brief - NCDRP procurement process for panel membership	21/05/2024	Partial Release	Schedule 2, 2.2(a)(xvi) Schedule 1, 1.2	Yes
55	8-16	9	Attachment 1 - Procurement Plan Minute	11/06/2024	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 2, 2.2(a)(xvi)	Yes
56	17-18	2	Attachment 1.1 - Probity Notice	Undated	Full Release	-	Yes
57	19	1	Attachment 1.2 - Confidentiality Undertaking	Undated	Full Release	-	Yes

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58	20-26	7	Attachment 1.3 - Deed Poll of Confidentiality and Conflict of Interest	Undated	Full Release	-	Yes
59	27-28	2	Attachment 1.4 - Conflict of Interest	Undated	Full Release	-	Yes
60	29-30	2	Attachment 1.5 - Communication Protocol	Undated	Full Release	-	Yes
61	31-43	13	Attachment 1A - Procurement Evaluation Plan	Undated	Partial Release	Schedule 2, 2.2(a)(xvi)	Yes
62	44-47	4	Attachment 1B - Procurement Risk Management Plan	Undated	Full Release	-	Yes
63	48-55	8	Attachment 1C - Panel Management Plan	Undated	Full Release	-	Yes
64	56-61	6	Attachment 1D - Probity Statement	Undated	Full Release	-	Yes
65	62-67	6	Attachment 1E - Request to Advertise Approach to Market	25/06/2024	Partial Release	Schedule 2, 2.2(a)(ii) Schedule 2, 2.2(a)(xvi)	Yes
66	68-98	31	Attachment 2 - Request for Tender (RFT)	13/06/2023	Full Release	-	Yes
67	99-132	34	Attachment 3 - Draft Services Panel Deed	Undated	Full Release	-	Yes
68	133	1	Attachment 4 - NCDRP - Draft Expression of Interest Advert	Undated	Full Release	-	Yes
69	134-135	2	Attachment 5 - NCDRP - Promotion Media Plan	22/04/2021	Full Release	-	Yes
70	136-148	13	Attachment 6 - NCDRP - Industry Briefing	01/05/2024	Full Release	-	Yes
Total No of Documents: 70							