
From: ACTPLA DA Leasing
Sent: Friday, 10 January 2020 11:37 AM
To: Cashen, Clinton
Subject: FW: Request for lease check DA201936711 - no lease found on the system
Attachments: DA-201936711.obr; DA-201732016.obr

UNCLASSIFIED

Hi Clinton,
Take 2 on the email...

There is a DA to consolidate blocks 2 & 3 to create block 15 (DA 201732016). However, the consolidation has not been registered and so the parcel and leases are as yet unchanged. DA Leasing advised the applicant (same) for that DA in July 2019 of the process to register the consolidation.

Should the applicant wish to lodge now, prior to completion of the consolidation, they need to change the block details on the application and authorisation, and change the application form to reflect that the proposal is not consistent with the leases.

Kind regards

Rhonda Myers

Assistant Director | DA Leasing

Planning Delivery | Environment, Planning and Sustainable Development Directorate | **ACT Government**

Dame Pattie Menzies House, 16 Challis Street Dickson | GPO Box 158 Canberra ACT 2601

P 02 6207 1794 | e actpladaleasing@act.gov.au | web www.planning.act.gov.au

From: Cashen, Clinton <Clinton.Cashen@act.gov.au>
Sent: Wednesday, 8 January 2020 3:30 PM
To: ACTPLA DA Leasing <ACTPLADALEasing@act.gov.au>
Subject: Request for lease check DA201936711 - no lease found on the system

UNCLASSIFIED

Hello DA leasing,
I could not find a current lease for this proposal on ACTLIS. Could you please do a check for me?
The applicant has stated the proposal is consistent with the current Crown lease.

Thank you
Clinton

Clinton Cashen

Phone 02 6205 4498

DA Gateway Team

Planning Delivery Division | Environment, Planning and Sustainable Development Directorate **ACT Government**

Dame Pattie Menzies House, Challis Street, Dickson | GPO Box 1908 Canberra ACT 2601 | www.environment.act.gov.au

Dear Mr/s D'Ambrosio

You have successfully completed the first step in the electronic development application (eDA) process.

NEXT STEP: UPLOAD DOCUMENTS

DA Number: 201936711

Block: 15, Section: 7

Suburb: MACQUARIE, District: BELCONNEN

Applicant Name: Alessandro D'Ambrosio

Please note that EPSDD will not begin reviewing your application until all required attachments have been submitted.

This email was automatically generated please do not respond. If you need to contact the Environment, Planning and Sustainable Development Directorate in relation to this proposal please contact Customer Services on (02) 6207 1923 or click on the following link EPDcustomerservices@act.gov.au to send an email.

Environment, Planning and Sustainable Development Directorate

<http://www.environment.act.gov.au>

Dear Mr/s D'Ambrosio

An initial check of your Development Application has been undertaken and the following matters require your attention before the submission can be formally accepted.

DA Number: 201936711

Site Details: Block: 15, Section: 7
Suburb: MACQUARIE, District: BELCONNEN

Applicant Name: Alessandro D'Ambrosio

Matters to address:

* Please remove internal walls from the turning template plan so they can be placed on notification. * There is a DA to consolidate blocks 2 & 3 to create block 15 (DA 201732016). However, the consolidation has not been registered and so the parcel and leases are as yet unchanged. * Should the applicant wish to lodge this DA for design and siting now, prior to completion of the consolidation, they need to change the block details on the application and authorisation of this application, and change the application form of this application to reflect that the proposal is not consistent with the leases. * The site appears to contain a protected tree. Please submit a Tree Management Plan and a Tree Survey. The Tree Management Plan is to be prepared in accordance with TCCS Guideline. The Tree Survey is to be prepared by a qualified arborist. • Please update the plans to ensure the volume of the proposed water tanks are shown. • A number of retaining walls are shown on the boundary of the block. Please submit height of the walls in relation to AHD. • Please update the elevation plans to show the overall heights of the proposed buildings in relation to AHD • Please submit section plans for all buildings. Please ensure they contain finished floor levels, natural and finished ground levels in relation to AHD, and side and rear building envelopes. • Please ensure all plans have corresponding plans without internal walls for the public register. This includes Turn Template plan and the access plan.

Fees for Completeness Check Failure Notices from 1 July 2019

The following fees are based on how many failure notices are issued during the completeness check process. Any fees payable will be added to the payment advice once the DA is accepted for lodgement.

- One failure notice issued \$196.00*
- Two failure notices issued \$586.00*
- Three failure notices issued \$1,370.00*
- Four failure notices issued \$2,932.00*

PLUS a further \$1,557.00 for each additional failure notice

Note: If a DA is withdrawn and the same or substantially the same proposal is submitted within 3 months, any completeness check failure fees for the original DA submission are payable before the DA will be

accepted for lodgement.

This email was automatically generated - please do not respond. If you need to contact the Environment, Planning and Sustainable Development Directorate in relation to this correspondence, please contact the Gateway Team on (02) 6205 2888 or through the [online enquiry form](#).

DA Gateway Team
Environment, Planning and
Sustainable Development Directorate

INITIAL ADMINISTRATION CHECKLIST
(All failure reasons to go to the lodgement checklist)

Unit(s): Block(s): Section: Suburb:

1. Documentation

Task	Select	Comments/Failure Reasons
a) Can all uploaded documents be opened and are correctly showing in objective?	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	
b) Has a Public Register Floor Plan been submitted (only for residential)? <i>Note: Any plans with internal layout MUST have a corresponding plan submitted without the layout</i>	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/> N/A: <input type="checkbox"/>	MULTI DOCS SHOWING INTERNAL WALLS ACCESS PLANS, TURNTEMP,
c) Has a statement against the criteria been submitted (Merit Track)?	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	
d) Are the plans correctly named, rotated, and do the plans cover the minimum standards?	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	
e) Is there a Lease Variation component to this DA	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/> N/A: <input type="checkbox"/>	CONFIRM WITH GATEWAY
f) Has a list of interested parties been supplied (Lease Variation)?	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/> N/A: <input type="checkbox"/>	

2. Application Form and Lessee Requirements

a) Street address matches block & section ACTMAPi	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/> N/A: <input type="checkbox"/>	
b) Check lessee details are correct – ACTLIS	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	
c) Correct letter of Authorisation –Form 4 or Appointment letter from Lessee	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	
d) Is a Land Custodian signature required?	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/> N/A: <input type="checkbox"/>	
e) Check correct Zone and nominate overlays	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	
f) Correct/Sufficient Description of Proposal	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	
g) Assessment Track	Code: <input type="checkbox"/> Merit: <input checked="" type="checkbox"/> Impact: <input type="checkbox"/>	
h) Exclusion from Public Register <i>(if yes, allocate to supervisor in edevelopment)</i>	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	
i) Conflict of Interest <i>(notify supervisor)</i>	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	

3. Block information on PALM

INITIAL ADMINISTRATION CHECKLIST
(All failure reasons to go to the lodgement checklist)

*Add information to lodgement checklist

PALM – Land Blocks

Heritage	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Compliance	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
Bushfire	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Future Urban Area	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
Asbestos Flag If (yes – Loose Fill) please add to the Mr Fluffy DA spreadsheet and email to Linda.Southwell@act.gov.au and artmaintenance@act.gov.au weekly		No Note: Properties nominated as Loose Fill Asbestos were part of the Mr Fluffy Program - If de-registered DO NOT refer to the Taskforce	

PALM – Tenure Leases

Unit Titled	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Unleased	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
Holding Lease	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>		

4. General Information

a) Select Lodgement Checklist, Add DA ASSESSMENT-2xxxxxxx-01	LOGEMENTCHECKLIST - Merit and Imp
b) Complete Part A of Lodgement Checklist	Pass: <input type="checkbox"/> Fail: <input checked="" type="checkbox"/>
c) Number of Public Notification Signs (Part B)	1
d) Add the 'Dispatch Advice Checklist', 'NOD-2xxxxxxx-01 - Merit Track DA', 'NOD - Attachment to NOD - administrative information' to the Decision folder	Edit Dispatch Advice Checklist: <input checked="" type="checkbox"/>
e) Lease <i>Download the lease via the Volume folio link shown in Tarquin.</i> <i>Once downloaded save it to objective. Rename as %Lease-DA NUMBER-01.</i>	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/> N/A: <input type="checkbox"/>
f) Is this a Concurrent Development Application under Division 7.3.2A of the Planning and Development Act 2007?	No
g) Allocated to technical officer	Edev Gateway Manager
h) Is there a completed Environmental Significance Opinion with this application? <i>(Document name would start ESO, If yes, allocate to Impact team)</i>	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>
Processed by:	JASON
DATE:	07/01/2020

Is a Lease Search fee (Dial-a-search) applicable for this application?

Yes

If a Lease Search fee is applicable, number of **additional** leased blocks?

1

Exemption S411/412:

Has the Applicant requested exemption for part of the Development Application? **NO**

Is this a **Concurrent** Development Application under Division 7.3.2A of the *Planning and Development Act 2007*? **NO**

Note: the public notification period is not less than 35 working days for Concurrent Development Application.

Part B (i): Public Notification Requirements

The development application requires:

Major - S155

IF MAJOR NOTIFICATION:

Number of **additional small** signs required is

0

Number of **additional large** signs required is

0

Number of days for notification:

15 - Major

NB: Section 155 is subject to the restrictions outlined at Section 411 and 412 of the Act. Limited public notifications for certain Merit Track applications are prescribed in Schedule 2 of the Regulations.

Note (i) – Large signs are used for DA's that meet any one or more of the following. DA's that are in the Impact Track, a building or structure intended to be higher than 25m, a building where the total floor space is intended to be more than 7000m², and a residential building intended to be higher than 3 storeys AND consisting of 50 or more units.

Part B (ii) Public Notification Wording

Customer Services to complete - Insert wording for public notification:

DA Leasing to complete lease variation component – Insert Lease Variation public notification wording component:

PROPOSAL FOR MULTI UNIT DEVELOPMENT- Demolition of two existing residences, construction of 7 adaptable dwellings, (6 dwellings being 2 storeys, 1 dwelling single storey) attached double garages, driveway, landscaping and associated works.

~~~~~  
**DA LEASING OFFICER TO COMPLETE PART C**  
(Before commencing Leasing Check: complete and check Part B(ii) Public Notification Wording if there is a Lease Variation Component)

**Part C: Leasing Check**

**Public Notification wording checked by DA Leasing officer**

**LEASING OFFICER**                      **emailed by Rhonda**                      **DATE:**

**INITIAL CHECK BY DA LEASING**                       **Pass**                       **Fail**

**DA Leasing Failure reasons**

Resubmission

Accepted?      List each failure reason separately

- 1.**      There is a DA to consolidate blocks 2 & 3 to create block 15 (DA 201732016). However, the consolidation has not been registered and so the parcel and leases are as yet unchanged.

Should the applicant wish to lodge this DA for design and siting now, prior to completion of the consolidation, they need to change the block details on the application and authorisation of this application, and change the application form of this application to reflect that the proposal is not consistent with the leases.      **DATE**

**2.**                      **DATE**

**3.**                      **DATE**

**Comments**

Is the application for a combined lease variation and design and siting?                      **Make Selection**  
*If YES complete Part B(ii) – lease variation public notification wording component*

Is the application to vary the lease to remove the concessional status?                      **Make Selection**

If yes, has a Social Impact Assessment report been provided?                      **Make Selection**

Is this a land rent lease?                      **Make Selection**

Is a Lease Variation fee applicable? \$

If yes, how many **additional** Lease Variation components?

Type of Lease:                      Proposal is Consistent with all clauses in the Lease:

Type of Lease Variation:                      Initial referral to AVO:

Most Recent Variation Date:

**Building and Development Provisions -**



- Please update the plans to ensure the volume of the proposed water tanks are shown.
- A number of retaining walls are shown on the boundary of the block. Please submit height of the walls in relation to AHD.
- Please update the elevation plans to show the overall heights of the proposed buildings in relation to AHD
- Please submit section plans for all buildings. Please ensure they contain finished floor levels, natural and finished ground levels in relation to AHD, and side and rear building envelopes.
- Please ensure all plans have corresponding plans without internal walls for the public register. This includes Turn Template plan. **DATE**

- 2. **DATE**
- 3. **DATE**
- 4. **DATE**
- 5. **DATE**

**Comments**

*Please include Customer Services and DA Leasing failure reasons to edevelopment if applicable.*

**Part E: General and requirements under Section 139 of the Act**

Is the proposed development assessable (i.e. not exempt or prohibited development)? **Assessable Development**

**Comment:**

- |                                                                                                                                                                                                                                                                                                                                       |                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| Does the application state the intended land use?                                                                                                                                                                                                                                                                                     | <b>YES</b>            |
| Which is the chosen assessment track?                                                                                                                                                                                                                                                                                                 | <b>MERIT</b>          |
| Is the application accompanied by a survey certificate as specified at Section 139 (2)(i) (unless exempt – see Section 25 of Regulations)?                                                                                                                                                                                            | <b>YES</b>            |
| Does Section 205 (DAs for developments undertaken without approval) apply and if so, is the application accompanied with a plan/s endorsed by a registered surveyor that sets out the dimensions of the development as specified at Section 139(2)(j)?                                                                                | <b>NOT APPLICABLE</b> |
| If the application is for a single unit(s) on a unit titled block, is works being carried out on common property?<br><i>(if yes, Any works within the common property will require the Owner’s Corporation to Authorise the DA as the lessee of the common property and the owners corporation is listed on the application form)</i> | <b>NOT APPLICABLE</b> |
| Is the land undeveloped?<br><i>(if yes, a referral to DA Leasing is required)</i>                                                                                                                                                                                                                                                     | <b>NO</b>             |
| Is the land subject to a FUA layer? <i>(Development by an entity other than the Territory in a future urban area is prohibited unless the structure plan for the area states otherwise – see section 137)</i>                                                                                                                         | <b>NO</b>             |
| Has this application been subject to an Environmental Significance Opinion?<br><i>(if yes, a additional fee component is applicable – see part i)</i>                                                                                                                                                                                 | <b>NO</b>             |

Are any blocks impacted by the development a Reserved Area - public land under S315 of the Planning and Development Act 2007 for any one of the following purposes:

- a wilderness area,
- a national park,
- a nature reserve,
- a special purpose reserve.

**NO**  
  
  
  
  
  
  
**NO**

Is this application subject to pre-lodgement community consultation?  
(if yes, select the relevant number of days for notification in part B(i))

**NO**

If this application is a Concurrent Development Application, is it accompanied by a concurrent document?

**Part F: Track Specific requirements**

Is the application accompanied by information and documents in line with the DA form, including entity endorsements and/or required documentation?

**NO-See Comments Part**

Also if Merit Track and relevant, does the application include an assessment of the possible environmental effects of the development?

**NOT APPLICABLE**

Also if Impact Track has a completed Environmental Impact Statement for the proposal been submitted (unless Section 211 applies)?

**NOT APPLICABLE**

Also if Impact Track has a signed letter from a delegate of the Minister for an exemption from requiring an EIS been submitted (under Section 211)?

**NOT APPLICABLE**

Public notification requirements and wording checked and amended?  
*See Notification Requirements (Page 2, Part B)*

**Make Selection**

Is the proposed development five or more storeys?  
If yes, has this been to Design review Panel?

**NO**

*Review Development Application Form to ensure the description of the proposal is accurate; and corresponds with terminology in the Territory Plan.*

**Part G: GFA and Cost of Works**

Costs of works are calculated in accordance with Building (General) (Cost of Building Work) Determination 2015 (No 1).

Fees can be determined using the Cost of Works and DA Fees Calculator 2018-19. The calculator is located in objective in the assessment tools folder, under development assessment team.

**Note:** Where a bill of quantities has been provided, please ensure GST is not included in the cost of works.

Total Cost of Works:        \$        **(ex GST)**

Development fee payable: \$

**Part H: Entity Referrals**

For guidance please refer to [Work Instruction – Entity Referrals](#)

If no entity referrals are required check box

Refer to Work Instruction – Entity Referrals for guidance.  
Indicate referral requirements by checking appropriate box/es:

|                                                                   |                                                                                                                                                                                 |
|-------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Asset Acceptance</b><br>(Transport Canberra and City Services) | <input type="checkbox"/> Referral to TCCS is required<br><b>(NB: no need to send a separate email for referral to the Land Custodian for TCCS)</b>                              |
| <b>Notes for referral:</b>                                        |                                                                                                                                                                                 |
| <b>ICON Water/ACTEW Corporation</b>                               | <input type="checkbox"/> Demolition works – utilities<br><input type="checkbox"/> Utilities – electricity, water & sewer and gas<br><input type="checkbox"/> Liquid Trade Waste |
| <b>Notes for referral:</b>                                        |                                                                                                                                                                                 |

|                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Conservator of Flora and Fauna</b></p>                                                                                                                                                                                 | <p><input type="checkbox"/> General referral<br/> <input type="checkbox"/> Declared site only<br/> <input type="checkbox"/> Plan of Management (works on public land)<br/> <input type="checkbox"/> S147A (Selected Impact Track applications only – case officer must liaise with the Impact Assessment Team for all Impact Track DA's to determine if this is required)</p> <p><b>Notes for referral:</b></p> |
| <p><b>City Renewal Authority</b><br/> <a href="mailto:cityrenewal@act.gov.au">cityrenewal@act.gov.au</a></p>                                                                                                                 | <p><input type="checkbox"/></p> <p><b>Notes for referral:</b></p>                                                                                                                                                                                                                                                                                                                                               |
| <p><b>Custodian of the Land (unleased)</b></p>                                                                                                                                                                               | <p><input type="checkbox"/> <b>Identify Custodian:</b></p> <p><b>Notes for referral:</b></p>                                                                                                                                                                                                                                                                                                                    |
| <p><b>Environment Protection Agency</b></p>                                                                                                                                                                                  | <p><input type="checkbox"/> Noise<br/> <input type="checkbox"/> Erosion and Sediment Control (if site &gt; 0.3 of a hectare)<br/> <input type="checkbox"/> Hazardous Material – Pre 1985 Multi-unit Housing or Pre 2005 commercial / industrial premises<br/> <input type="checkbox"/> Other – please specify</p> <p><b>Notes for referral:</b></p>                                                             |
| <p><b>Heritage</b></p>                                                                                                                                                                                                       | <p><input type="checkbox"/> Heritage – Registered Land or Building</p> <p><b>Notes for referral:</b></p>                                                                                                                                                                                                                                                                                                        |
| <p><b>Tree Protection</b></p>                                                                                                                                                                                                | <p><input type="checkbox"/> Where the development proposal requires groundwork within the tree protection zone of a protected tree, or is likely to cause damage to or removal of, any protected trees</p> <p><b>Notes for referral:</b></p>                                                                                                                                                                    |
| <p><b>Worksafe</b><br/> <a href="mailto:Worksafe_asbestos@act.gov.au">Worksafe_asbestos@act.gov.au</a><br/> Cc: <a href="mailto:Matthew.Colman@act.gov.au">Matthew.Colman@act.gov.au</a></p>                                 | <p><input type="checkbox"/> Private demolition of loose fill affected residence</p> <p><b>Notes for referral:</b></p>                                                                                                                                                                                                                                                                                           |
| <p><b>Asbestos Response Task force Coordinator General</b><br/> <a href="mailto:artmaintenance@act.gov.au">artmaintenance@act.gov.au</a><br/> CC: <a href="mailto:sarah.radford@act.gov.au">sarah.radford@act.gov.au</a></p> | <p><input type="checkbox"/> Asbestos affected “Mr Fluffy” block<br/> <b>Do not refer if the block has been deregistered</b><br/> <b>Please do not refer to the taskforce if they are the applicant</b></p> <p><b>Notes for referral:</b></p>                                                                                                                                                                    |

|                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> ACT Health                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> ACT Valuation Office                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> Australian National University                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> Breach Management<br>Any development applications that relate to rectification of Service Station sites.                                                                                                    |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> Capital Metro                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> Department of Education and Training (Childcare Centres)<br>To be referred to <a href="mailto:ceca@act.gov.au">ceca@act.gov.au</a> and Social Infrastructure Planning                                       |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> Department of Education and Training (School Planning section)<br>Any application for removal of underground tanks in close proximity to child care centres, and schools plus any other additional triggers |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> Emergency Services (Fire or Ambulance)                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> Gambling and Racing Commission                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> Housing and Community Services                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> National Capital Authority                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> Office of Regulatory Services (Registrar Generals Office)<br>Any development applications that relate to permanent structures, on unleased Territory land, associated with permits for outdoor eating.      |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> Office of Regulatory Services (Liquor compliance)                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> Plan Implementation Team at EDD<br>All EDP's in Gungahlin District                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> Police                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> Queanbeyan City Council                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> EPD Utilities Team<br>Proposals involving utility scale power generation e.g. solar farm                                                                                                                    |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> Workcover                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> Yass Valley Council                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> Other (please specify)                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                        |
| <b>Internal</b>                                                                                                                                                                                                                      | <b>Provide Reason for Referral</b>                                                                                                                                                                                                                                                                                                     |
| <input type="checkbox"/> General Leasing team - <a href="mailto:leasing@act.gov.au">leasing@act.gov.au</a><br>All Merit Track applications with encroachments or works on unleased Territory Land                                    |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> DA Leasing team – <a href="mailto:ACTPLADALEASING@act.gov.au">ACTPLADALEASING@act.gov.au</a><br>All Merit Track applications with combined design and siting and lease variation component                  |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> Rural Leasing<br>Proposals on all agricultural rural blocks or in Pialligo                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> DA Merit Assessment team – Commercial                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> DA Merit Assessment team – Residential                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> DA Impact Assessment team (referral mandatory for all Impact Track DA's and Merit Track DA's with a ESO)                                                                                                    |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> Deed Management<br>Conditions for a Deed of Agreement if Works being returned to the Territory (including offsite works) costs >\$300k.                                                                     |                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> Strategic Planning – <a href="mailto:esddstrategicplanningreferrals@act.gov.au">esddstrategicplanningreferrals@act.gov.au</a>                                                                               | <input type="checkbox"/> Social Infrastructure Planning<br><input type="checkbox"/> Infrastructure Policy<br><input type="checkbox"/> Design Policy<br><input type="checkbox"/> Land Policy<br><input type="checkbox"/> Land and Infrastructure Group<br><input type="checkbox"/> Major projects<br>- <input type="checkbox"/> Parking |

|                                                                                                                                                                                                          |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <input type="checkbox"/> Water Policy EPSDD<br><input type="checkbox"/> WSUD Code Requirements<br><a href="mailto:water.policy@act.gov.au">water.policy@act.gov.au</a>                                   |  |
| <input type="checkbox"/> Utilities Technical Regulation team<br><a href="mailto:Techregulator.utilities@act.gov.au">Techregulator.utilities@act.gov.au</a>                                               |  |
| <input type="checkbox"/> Suburban Land Agency<br><a href="mailto:suburbanland@act.gov.au">suburbanland@act.gov.au</a> and <a href="mailto:affordablehousing@act.gov.au">affordablehousing@act.gov.au</a> |  |
| <input type="checkbox"/> Energy Policy EPSDD<br><a href="mailto:EPSDDEnergyPolicy@act.gov.au">EPSDDEnergyPolicy@act.gov.au</a>                                                                           |  |

**Part I: Calculation of fees for the development application (Merit or Impact Track)**

|                                                    |                                   |
|----------------------------------------------------|-----------------------------------|
| <b>Completeness Check:</b>                         | <input type="text" value="0"/>    |
| <b>Development (Cost of Works Fee or EDP Fee):</b> | <input type="text"/>              |
| <b>Merit Track with ESO:</b>                       | <input type="text" value="0"/>    |
| <b>Impact Track Fee/s:</b>                         | <input type="text" value="0"/>    |
| <b>Lease Variation:</b>                            | <input type="text" value="0"/>    |
| <b>Public Notification:</b>                        | <input type="text" value="1236"/> |
| <b>Lease Search:</b>                               | <input type="text" value="80"/>   |

*Note: Please see fees and charges schedule 2019-2020 for a variation of a unit title lease in which to vary a lease by single application which affects more than one unit in the same units plan for one unit.*

*Note: An additional fee of \$1,288.00 is required **in addition** to the development fee where the application is in the merit track where an ESO is provided to support lodgement in that track*

**I (i) Home Business Fee**

|                                                   |                                  |
|---------------------------------------------------|----------------------------------|
| Is this application a new application or renewal? | <input type="text" value="N/A"/> |
| How many years is the applicant applying for?     | <input type="text" value="0"/>   |
| <b>Home Business Fee:</b>                         | <input type="text" value="0"/>   |

*Note: Other fee components are still applicable.*

**I (ii) Estate Development Plan Fee** (To be added as development fee, if applicable)

To determine relevant development fees consult the EDP Fee calculator in objective.

**Estate Development Plan fee:**

*Note: Other fee components are still applicable.*

**I (iii) Impact Track Fees** (To be added in addition to development fee)

- Matters specified in Schedule 4, Part 4.2 and/or

**\$37,995.00**

- Matters specified in Schedule 4, Part 4.3, Column 1, Items 1 to 6 and/or **\$14,280.00**
  - Matters specified in Schedule 4, Part 4.3, Column 1, Items 7 to 11 **\$2,858..00**
- OR**
- Impact Track application with no specific Schedule 4 trigger **\$2,858..00**

*Note: Other fee components are still applicable*

**Part J: Resubmissions** (if application to be failed)

- Resubmission to be checked by Customer Services**
- Resubmission to be checked by DA Leasing**
- Resubmission to be checked by DA officer**

Numbers of Completeness check failures: