

From: Azzopardi, Adam
Sent: Tue, 30 Jan 2024 21:38:16 +0000
To: [REDACTED] Wright, SallyA
Cc: Leaver, Panama; Deswal, Chhavi
Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Good morning [REDACTED]

Thank you for the below summary. I have made a couple of **comments** below for your advice please.

Regards

Adam

From: [REDACTED]
Sent: Tuesday, January 30, 2024 8:43 AM
To: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; Wright, SallyA <SallyA.Wright@act.gov.au>
Cc: Leaver, Panama <Panama.Leaver@act.gov.au>; Deswal, Chhavi <Chhavi.Deswal@act.gov.au>
Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Thanks Adam

The changes aren't wholesale but subtle enough for us to need a little more time ...

We need to transfer the RFT document on to an updated template and remove all sorts of extraneous information on limiting the number of architects on the Panel, licensing material and the like. We also need to clean up the language as sometimes it is referred to as the National Capital Design Review Panel and sometimes it is referred to as the National Capital Design Review Consultancy Panel. We need to ensure only one title down the track on the ACT Contracts Register. I am going with the former title as that is on all your promo material. **Please note that the panel is called the National Capital Design Review Panel. The 'consultancy panel' use was previously advised by MPC.**

Schedule 1.2

And we need to confirm you have been to the Government Procurement Board to present to them in regard to the renewal of this Panel? If not we will have to urgently book in a spot (they are heavily booked) and get a Key Issues Brief together for that presentation outlining the management, use and success of the Interim Panel. **This is a new requirement that we had not been aware of. Can you please expand on this requirement? For noting, that the National Capital Design Review Panel is not a board however is legislated through the Planning Act 2023.**

I have just started transferring the RFT over ...

From: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>
Sent: Tuesday, January 30, 2024 8:05 AM
To: Wright, SallyA <SallyA.Wright@act.gov.au>; [REDACTED]
Cc: Leaver, Panama <Panama.Leaver@act.gov.au>; Deswal, Chhavi <Chhavi.Deswal@act.gov.au>
Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Many thanks Sally.

[REDACTED] just following up on our conversation. Could you please provide me some dot points on where the package requires attention/updating. I will use this information for brief up the line over here.

Regards

Adam

From: Wright, SallyA <SallyA.Wright@act.gov.au>
Sent: Thursday, January 25, 2024 4:09 PM
To: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; [REDACTED]
Cc: Leaver, Panama <Panama.Leaver@act.gov.au>; Deswal, Chhavi <Chhavi.Deswal@act.gov.au>
Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Hello Adam,

It was lovely to meet you today and thank you for sending through that attachment.

Please let me know if there is anything else you need from me, otherwise I will leave you in [REDACTED] very capable hands.

Kind regards

Sally

Sally Wright | Project Director | she/her ([learn about pronouns here](#))
P: 02 6205 3530 | M: [REDACTED] | E: SallyA.Wright@act.gov.au
Infrastructure Delivery Partners Group | Major Projects Canberra | ACT Government
Callam Offices, Level 3, Pod A, 50 Easty Street Woden ACT 2606
GPO Box 158, Canberra ACT 2601 | act.gov.au

[REDACTED]

I acknowledge the Ngunnawal people as traditional custodians of the ACT and recognise any other people or families with connection to the lands of the ACT and region. I acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

From: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>
Sent: Thursday, January 25, 2024 2:28 PM
To: [REDACTED] Wright, SallyA <SallyA.Wright@act.gov.au>
Cc: Leaver, Panama <Panama.Leaver@act.gov.au>; Deswal, Chhavi <Chhavi.Deswal@act.gov.au>
Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Hi [REDACTED] and Sally

Many thanks for the discussion today. As requested please find attached 'Attachment 6 - NCDRP - Industry Briefing' for your information.

Regards

Adam

From: Azzopardi, Adam
Sent: Monday, January 22, 2024 8:05 AM
To: Deswal, Chhavi <Chhavi.Deswal@act.gov.au>
Cc: [REDACTED] Leaver, Panama <Panama.Leaver@act.gov.au>; Wright, SallyA <SallyA.Wright@act.gov.au>
Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Good morning Chhavi

I have availability at 3pm Thursday.

And as requested please find attached tender documentation (as listed below) as previously supplied. Note that there are some in track updates.

- Attachment 1 - Procurement Plan Minute
- Attachment 1.1 - Probity Notice
- Attachment 1.2 - Confidentiality Undertaking
- Attachment 1.3 - Deed Poll of Confidentiality and Conflict of Interest
- Attachment 1.4 - Conflict of Interest

- Attachment 1.5 - Communication Protocol
- Attachment 1A - Procurement Evaluation Plan
- Attachment 1B - Procurement Risk Management Plan
- Attachment 1C - Panel Management Plan
- Attachment 1D - Probity Statement
- Attachment 2 - Request for Tender (RFT)
- Attachment 3 – Draft Services Panel Deed

Regards

Adam

From: Deswal, Chhavi <Chhavi.Deswal@act.gov.au>
Sent: Thursday, January 18, 2024 4:54 PM
To: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>
Cc: [REDACTED] Leaver, Panama <Panama.Leaver@act.gov.au>;
Wright, SallyA <SallyA.Wright@act.gov.au>
Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Hi Adam,


Can you please let me know your availability next week as below date and time slots for an initial meeting (30 minutes),

Mon 22 Jan – 11am -12:30pm
Tue 23 Jan – 2:30pm – 3:30pm
Wed 24 Jan – 1pm -2pm or 4pm -5pm
Thu 25 Jan – 1pm – 3pm



I will schedule the meeting as per availability.
This meeting is to understand what has been done until now and way forward.
Also, if you can please send me any documentation which you have on this panel procurement which was discussed or finalised in previous meetings.

Kind regards,
Chhavi

Chhavi Deswal | Executive Branch Support Assistant – Commercial Infrastructure
Phone: 02 620 76439 | Email: chhavi.deswal@act.gov.au
Infrastructure Delivery Partners | Major Projects Canberra | ACT Government
Callam Offices, Level 3, Pod B, 50 Easty Street, Woden ACT 2606 | act.gov.au
RESPECT | INTEGRITY | COLLABORATION | INNOVATION



I wish to acknowledge the Ngunnawal people as traditional custodians of the land we are meeting on and recognise any other people or families with connection to the lands of the ACT and region. I wish to acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

From: Leaver, Panama <Panama.Leaver@act.gov.au>
Sent: Thursday, January 18, 2024 3:23 PM
To: Parry-Fielder, Peter <Peter.Parry-Fielder@act.gov.au>; 
 Wright, SallyA <SallyA.Wright@act.gov.au>; Sukloski, Ivan <Ivan.Sukloski@act.gov.au>
Cc: Deswal, Chhavi <Chhavi.Deswal@act.gov.au>; Azzopardi, Adam <Adam.Azzopardi@act.gov.au>
Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

Hi all

CC'ing Adam Azzopardi in on this conversation as I will be on leave 19 Jan – 8 Feb. Thank you.

Kind regards
Panama

Panama Leaver | Assistant Director | Design Services and Government Architect | Building, Design and Projects
Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au
Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government
480 Northbourne Avenue Dickson | GPO Box 158 Canberra ACT 2601 | www.planning.act.gov.au

I acknowledge the Ngunnawal people as traditional custodians of the ACT and recognise any other people or families with connection to the lands of the ACT and region. I acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

From: Leaver, Panama
Sent: Tuesday, January 16, 2024 2:46 PM
To: Parry-Fielder, Peter <Peter.Parry-Fielder@act.gov.au>; 
 Wright, SallyA <SallyA.Wright@act.gov.au>; Sukloski, Ivan <Ivan.Sukloski@act.gov.au>
Cc: Deswal, Chhavi <Chhavi.Deswal@act.gov.au>
Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

Thanks Peter, noted.

Chhavi and MPC team, could you please advise on who now has carriage of this item?

Kind regards
Panama

Panama Leaver | Assistant Director Design Services and Government Architect | Building, Design and Projects
Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au
Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government

480 Northbourne Avenue Dickson | GPO Box 158 Canberra ACT 2601 | www.planning.act.gov.au

I acknowledge the Ngunnawal people as traditional custodians of the ACT and recognise any other people or families with connection to the lands of the ACT and region. I acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

From: Parry-Fielder, Peter <Peter.Parry-Fielder@act.gov.au>

Sent: Tuesday, January 16, 2024 2:43 PM

To: [REDACTED] Wright, SallyA <SallyA.Wright@act.gov.au>;
Sukloski, Ivan <Ivan.Sukloski@act.gov.au>

Cc: Leaver, Panama <Panama.Leaver@act.gov.au>

Subject: FW: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Happy New year everyone

I wonder can someone help Panama please since I am no longer involved in Matt's affairs? Looks like the other players mentioned are long gone too.

Regards

PP-F

From: Leaver, Panama <Panama.Leaver@act.gov.au>

Sent: Tuesday, January 16, 2024 2:10 PM

To: O'Rourke, Matthew <Matthew.O'Rourke@act.gov.au>; Parry-Fielder, Peter <Peter.Parry-Fielder@act.gov.au>

Cc: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; Hawkins, John <John.Hawkins@act.gov.au>;
Pilgrim-Day, Erica <Erica.Pilgrim-Day@act.gov.au>

Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

Hi Peter

Noting Matt is showing as out of office until 5 Feb, I am following up on the below as I don't believe we have received a response.

Could we please catch up to confirm details on the upcoming EOI process (e.g. confirming contact officers etc).

Kind regards

Panama

Panama Leaver | Assistant Director Design Services and Government Architect | Building, Design and Projects

Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au

Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government

480 Northbourne Avenue Dickson | GPO Box 158 Canberra ACT 2601 | www.planning.act.gov.au

I acknowledge the Ngunnawal people as traditional custodians of the ACT and recognise any other people or families with connection to the lands of the ACT and region. I acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

From: Leaver, Panama
Sent: Monday, December 11, 2023 2:30 PM
To: O'Rourke, Matthew <Matthew.O'Rourke@act.gov.au>
Cc: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; Parry-Fielder, Peter <Peter.Parry-Fielder@act.gov.au>; 'Hawkins, John' <John.Hawkins@act.gov.au>; 'Pilgrim-Day, Erica' <Erica.Pilgrim-Day@act.gov.au>
Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Hi Matt

As an update to the below, we have now received EBM clearance with the briefs now progressing to the DG.

Noting this, we are looking to a Feb 2024 release for the EOI, subject to MPC requirements for the tender.

It would be beneficial to catch up with MPC prior to shut down if possible – could you please let Adam and I know when suits?

Kind regards
Panama

Panama Leaver | Assistant Director Design Services and Government Architect | Building, Design and Projects
Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au
Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government
480 Northbourne Avenue Dickson | GPO Box 158 Canberra ACT 2601 | www.planning.act.gov.au

I acknowledge the Ngunnawal people as traditional custodians of the ACT and recognise any other people or families with connection to the lands of the ACT and region. I acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

From: Leaver, Panama
Sent: Wednesday, November 29, 2023 4:09 PM
To: O'Rourke, Matthew <Matthew.O'Rourke@act.gov.au>
Cc: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; Parry-Fielder, Peter <Peter.Parry-Fielder@act.gov.au>; Hawkins, John <John.Hawkins@act.gov.au>; Pilgrim-Day, Erica <Erica.Pilgrim-Day@act.gov.au>
Subject: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Good afternoon Matt

I trust you and the team are well. In Erica's absence, please see below update on the proposed EOI process to establish a pool of panellists for the National Capital Design Review Panel (NCDRP).

MPC has been providing assistance to ESPDD to establish a pool of panellists for the NCDRP. MPC provided services to develop the EOI documentation and is proposed to provide ongoing administrative assistance once the pool is established.

By way of background, to-date the NCDRP has been engaging panellists directly, on a per-session basis, however an EOI is proposed to establish a formal pool for an initial period of three years. This will allow greater transparency for the community and hopefully attract the interest of a broader selection of suitable design professionals.

We have encountered a few delays to the launch of the EOI however our executive has signalled that it is to go ahead in the early new year. Working with you, once we have had confirmation/approval from our executive we would like to kick this process off. We do not have a confirmed date however just flagging this/getting it on the radar for 2024.

Thanks, if you have any questions please don't hesitate to call me or Adam (cc'ed). We will be in touch once we have firmed up approval on our end.

Kind regards
Panama

Panama Leaver | Assistant Director Design Services and Government Architect | Building, Design and Projects

Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au

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I acknowledge the Ngunnawal people as traditional custodians of the ACT and recognise any other people or families with connection to the lands of the ACT and region. I acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

From: Leaver, Panama

Sent: Thursday, June 2, 2022 2:18 PM

To: Pilgrim-Day, Erica <Erica.Pilgrim-Day@act.gov.au>

Cc: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; Parry-Fielder, Peter <Peter.Parry-Fielder@act.gov.au>; Hawkins, John <John.Hawkins@act.gov.au>

Subject: RE: NCDRP EOI - draft procurement documents

OFFICIAL

Hi Erica

Just discussed with Adam, our preference is to pay the entire \$16k next FY. Thank you for your quick response and please call if you have any questions.

Kind regards
Panama

Panama Leaver | A/g Assistant Director Design Services and Government Architect | Planning and Urban Policy

Working remotely | Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au

Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government

480 Northbourne Avenue Dickson | GPO Box 158 Canberra ACT 2601 | www.planning.act.gov.au

From: Pilgrim-Day, Erica <Erica.Pilgrim-Day@act.gov.au>
Sent: Thursday, 2 June 2022 2:14 PM
To: Leaver, Panama <Panama.Leaver@act.gov.au>
Cc: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; Parry-Fielder, Peter <Peter.Parry-Fielder@act.gov.au>; Hawkins, John <John.Hawkins@act.gov.au>
Subject: RE: NCDRP EOI - draft procurement documents

OFFICIAL

Hi Panama

Thanks for the below, please note we have expended approximately \$1000 of the agreed \$16,000 fee. We are in a position to raise an invoice for this FY however given the small amount, are prepare to roll over to next FY should that be more feasible for you. Please confirm your preference.

Regards


Erica Pilgrim-Day | A/g Executive Branch Manager - Commercial Infrastructure
Infrastructure Delivery Partners | **Major Projects Canberra** | ACT Government |
T 02 6205 4911 | M  | E erica.pilgrim-day@act.gov.au
GPO Box 158, Canberra ACT 2601
Callam Offices, Level 3, Pod B, 50 Easty Street, Woden ACT 2606

Please note that whilst some of my email correspondence may be sent outside of standard working hours, that does not immediately translate to the recipient/s being required to respond outside of standard working hours.

From: Leaver, Panama <Panama.Leaver@act.gov.au>
Sent: Thursday, 2 June 2022 1:42 PM
To: Hawkins, John <John.Hawkins@act.gov.au>; Pilgrim-Day, Erica <Erica.Pilgrim-Day@act.gov.au>
Cc: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; Parry-Fielder, Peter <Peter.Parry-Fielder@act.gov.au>
Subject: RE: NCDRP EOI - draft procurement documents

OFFICIAL

Good afternoon Erica and John

Noting the revised  mentioned below, could you please confirm whether MPC intends/proposes to invoice EPSDD with the \$16,000 once-off fee within this financial year? If so, could you please let me know if you require any details to arrange this, noting EOFY will be upon us shortly! :) Thank you both.

Kind regards
Panama

Panama Leaver | A/g Assistant Director Design Services and Government Architect | Planning and Urban Policy

Working remotely | Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au

Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government

480 Northbourne Avenue Dickson | GPO Box 158 Canberra ACT 2601 | www.planning.act.gov.au

From: Leaver, Panama
Sent: Tuesday, 31 May 2022 10:30 AM
To: Hawkins, John <John.Hawkins@act.gov.au>
Cc: Pilgrim-Day, Erica <Erica.Pilgrim-Day@act.gov.au>; Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; Parry-Fielder, Peter <Peter.Parry-Fielder@act.gov.au>
Subject: RE: NCDRP EOI - draft procurement documents

OFFICIAL

Good morning John and Erica

Thank you for your assistance to-date, the documents are looking well sorted for use.

To keep you updated, we have decided to hold off on commencement of the NCDRP EOI for now so it doesn't overlap with the Government Architect recruitment process. The Government Architect process is expected to confirm the new GA in August, with a delay to the NCDRP EOI allowing the new GA to have input on the panel selection.

Please give me a call if you have any questions.

Kind regards
Panama

Panama Leaver | A/g Assistant Director Design Services and Government Architect | Planning and Urban Policy

Working remotely | Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au

Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government

480 Northbourne Avenue Dickson | GPO Box 158 Canberra ACT 2601 | www.planning.act.gov.au

From: Hawkins, John <John.Hawkins@act.gov.au>
Sent: Tuesday, 24 May 2022 4:16 PM
To: Leaver, Panama <Panama.Leaver@act.gov.au>
Cc: Pilgrim-Day, Erica <Erica.Pilgrim-Day@act.gov.au>
Subject: RE: NCDRP EOI - draft procurement documents

OFFICIAL

Panama,

I have updated and enclosed the documents attached to your email below.

I believe that they should be correct and ready for delegate sign-off.

Thanks,

John

John Hawkins | Project Director

Commercial Infrastructure | **Infrastructure Delivery Partners**

Phone: 02 6207 8402 | Mobile: [REDACTED] | email: john.hawkins@act.gov.au

Major Projects Canberra | ACT Government

Pod B, Level 3, Callam Offices, 50 Easty Street, Woden ACT 2606

PO Box 158, Canberra, ACT 2601 | www.act.gov.au



From: Leaver, Panama <Panama.Leaver@act.gov.au>

Sent: Friday, 20 May 2022 9:59 AM

To: Hawkins, John <John.Hawkins@act.gov.au>

Subject: RE: NCDRP EOI - draft procurement documents

OFFICIAL

Hi John

Apologies, the vagaries of Objective can be frustrating.

Please find attached the referenced documents.

Kind regards

Panama

Panama Leaver | A/g Assistant Director Design Services and Government Architect | Planning and Urban Policy

Working remotely | Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au

Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government

480 Northbourne Avenue Dickson | GPO Box 158 Canberra ACT 2601 | www.planning.act.gov.au

From: Hawkins, John <John.Hawkins@act.gov.au>

Sent: Friday, 20 May 2022 9:29 AM

To: Leaver, Panama <Panama.Leaver@act.gov.au>

Subject: RE: NCDRP EOI - draft procurement documents

OFFICIAL

Panama,

I have tried to access the Objective link you provided but it is providing me with a notification that I cannot access the "object".

I am not sure whether this means I am locked out of your NCDRP Objective folders by the IT silo masters.

Thanks,

John

John Hawkins | Project Director
Commercial Infrastructure | **Infrastructure Delivery Partners**
Phone: 02 6207 8402 | Mobile: [REDACTED] | email: john.hawkins@act.gov.au
Major Projects Canberra | ACT Government
Pod B, Level 3, Callam Offices, 50 Easty Street, Woden ACT 2606
PO Box 158, Canberra, ACT 2601 | www.act.gov.au



From: Leaver, Panama <Panama.Leaver@act.gov.au>
Sent: Monday, 16 May 2022 4:16 PM
To: Hawkins, John <John.Hawkins@act.gov.au>
Cc: Pilgrim-Day, Erica <Erica.Pilgrim-Day@act.gov.au>; Azzopardi, Adam <Adam.Azzopardi@act.gov.au>
Subject: NCDRP EOI - draft procurement documents

OFFICIAL

Hi John

Thank you for providing the updated package for the NCDRP EOI.

I have two remaining items in the below documents I am seeking your input on, otherwise I believe they are ready to be finalised pending EBM review.

Panel Procurement Evaluation Plan

- Refers to Attachment 7 that is not included in current package – MPC to provide document or remove if unnecessary
- Section 3.3 FSEE Criteria – refers to Secure Local Jobs Code Branch – MPC to confirm relevance and adjust text as necessary, noting SLJC does not apply to this type of procurement

- **Panel Management Plan**



Could you please review/provide comment/adjust as necessary for the above items? Thank you in advance, please give me a call if you'd like to discuss anything.

Kind regards
Panama

Panama Leaver | A/g Assistant Director Design Services and Government Architect | Planning and Urban Policy

Working remotely | Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au

Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government

480 Northbourne Avenue Dickson | GPO Box 158 Canberra ACT 2601 | www.planning.act.gov.au

Brougham-Pratt, Charlotte

From: Azzopardi, Adam
Sent: Thursday, 8 February 2024 1:52 PM
To: [REDACTED]; EPSDD PlanningUrbanPolicy
Cc: Leaver, Panama
Subject: FW: Government Procurement Board - Available Dates

OFFICIAL

Hi [REDACTED] and Shannon

A good outcome. Many thanks Shannon for casting your eye to this one and for your assistance.

Regards

Adam

From: [REDACTED]
Sent: Wednesday, February 7, 2024 9:59 AM
To: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>
Cc: Deswal, Chhavi <Chhavi.Deswal@act.gov.au>; O'Rourke, Matthew <Matthew.O'Rourke@act.gov.au>; White, Loreana <Loreana.White@act.gov.au>; Leaver, Panama <Panama.Leaver@act.gov.au>; Rowe, Shannon <Shannon.Rowe@act.gov.au>
Subject: RE: Government Procurement Board - Available Dates

OFFICIAL

I think you have an option of 2 extensions of 1 year plus 1 year to a total of 5 years, so it is a cost for 5 years, but if the panel value is really that low for 3 years, then no you are not subject to the GPB.

Have to say I am very pleasantly surprised as none of our Panels are that low annually.

Cheers

From: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>

Sent: Wednesday, February 7, 2024 9:56 AM

To: [REDACTED]

Cc: Deswal, Chhavi <Chhavi.Deswal@act.gov.au>; O'Rourke, Matthew <Matthew.O'Rourke@act.gov.au>; White, Loreana <Loreana.White@act.gov.au>; Leaver, Panama <Panama.Leaver@act.gov.au>; Rowe, Shannon <Shannon.Rowe@act.gov.au>

Subject: RE: Government Procurement Board - Available Dates

OFFICIAL

Hi [REDACTED]

The total cost for the three year contract is in the order of \$407k (incl GST).

Regards

Adam

From: [REDACTED]

Sent: Wednesday, February 7, 2024 9:49 AM

To: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>

Cc: Deswal, Chhavi <Chhavi.Deswal@act.gov.au>; O'Rourke, Matthew <Matthew.O'Rourke@act.gov.au>; White, Loreana <Loreana.White@act.gov.au>; Leaver, Panama <Panama.Leaver@act.gov.au>; Rowe, Shannon <Shannon.Rowe@act.gov.au>

Subject: RE: Government Procurement Board - Available Dates

OFFICIAL

Thanks Adam

The procurement of the Panel would be subject to the GPB for the total expenditure for the life of the panel (that I would have thought could be over \$5million) not on the individual service engagements (identified at approximately \$25K and via a Work Order).

Hope that makes sense? Happy for you to call me to discuss.

Cheers

From: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>

Sent: Wednesday, February 7, 2024 9:40 AM

To: [REDACTED]

Cc: Deswal, Chhavi <Chhavi.Deswal@act.gov.au>; O'Rourke, Matthew <Matthew.O'Rourke@act.gov.au>; White, Loreana <Loreana.White@act.gov.au>; Leaver, Panama <Panama.Leaver@act.gov.au>; Rowe, Shannon <Shannon.Rowe@act.gov.au>

Subject: RE: Government Procurement Board - Available Dates

OFFICIAL

Hi [REDACTED]

We are puzzled as to why this project has to go to the Government Procurement Board. I have checked with our internal business team who provided the below criteria for consideration. Noting the below table I note that our tender falls well below the threshold requirement.

Should it go to the Government Procurement Board?	
Administrative Unit	Other Territory Entity
<ul style="list-style-type: none">o ICT procurements with an element of system development or redesign and the estimated value is \$1 million or more.o All other goods, works and services with a total estimated value of \$5 million or more.o Proposed disposals that have a total estimated value of \$1 million or more.	<ul style="list-style-type: none">o Proposals with a total estimated value of \$1 million or more.o Proposed disposal with a total estimated value of \$1 million or more.
<ul style="list-style-type: none">o Variations that will increase the contract by either \$1 million or 20% of the original value of the contract (whichever is greater).o Variations of ICT contracts that change the total estimated value to \$1 million or more.o Variations to all other goods, works and services contracts that change the estimated value to \$5 million or more.	<ul style="list-style-type: none">o Variations that will change the total estimated value of the contract to \$1 million or more.
Must be reviewed by the Government Procurement Board	
* All values are inclusive of GST	

Can you please confirm?

Regards

Adam

From [REDACTED]
Sent: Tuesday, February 6, 2024 8:33 AM
To: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>
Cc: Deswal, Chhavi <Chhavi.Deswal@act.gov.au>; O'Rourke, Matthew <Matthew.O'Rourke@act.gov.au>; White, Loreana <Loreana.White@act.gov.au>
Subject: FW: Government Procurement Board - Available Dates

OFFICIAL

Adam

Please note below the available dates for the Government Procurement Board that we will need to appear before to advise of the process for the renewal of the NCDRP.

I would suggest we take the 5 March spot as soon as possible as bookings fill up fast. Could you please check with your delegate if that suits?

Cheers

From: Ceccato, Shonade <Shonade.Ceccato@act.gov.au> **On Behalf Of** MPC, IDP Exec Support
Sent: Monday, February 5, 2024 1:09 PM
To: #MPC, IDP, SIB <#MPCIDPSIB@act.gov.au>; #MPC, IDP, Civil <#MPCIDPCivil@act.gov.au>; #MPC, IDP, Commercial <#MPCIDPCommercial@act.gov.au>; #MPC, IDP, Executive Support <#MPCIDPExecutiveSupport@act.gov.au>
Subject: Government Procurement Board - Available Dates

OFFICIAL

Good afternoon All

The dates and slots available in 2024 are in the table below:

Date	Slots Available
------	-----------------

5 March 2024	1
19 March 2024	1
4 June 2024	1
18 June 2024	2

If you would like to make a booking, please provide the **title of your item, attendees (name, position, business unit and Directorate)** and preferred date to governmentprocurementboard@act.gov.au

Please let me know if it is a single pass, first pass, second pass or variation in your request. If your item is a new capital procurement (i.e. not goods and services and/or variation), please ensure that you submit a Procurement Plan Minute, Evaluation Plan, Risk Plan, Statement of Requirements and any tender documentation.

All paperwork (including any presentations) are due **1pm on the Thursday preceding a meeting.**

Information about the papers required to be submitted can be found at <https://actgovernment.sharepoint.com/sites/Intranet-CMTEDD/whog/procurement/Pages/Government-Procurement-Board.aspx>

Kind regards,

Government Procurement Board Secretariat

Phone 02 6205 1387 | Email: governmentprocurementboard@act.gov.au

Procurement ACT | Chief Minister, Treasury and Economic Development Directorate | ACT Government

GPO Box 158, Canberra City | act.gov.au

Please consider the environment before printing this email.

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From: [REDACTED]
Sent: Mon, 22 Apr 2024 04:27:38 +0000
To: Azzopardi, Adam; Leaver, Panama
Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Thanks Adam, just hoping what we have provided isn't a complete surprise and in line with what you are expecting the Panel to be ... 😊

From: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>
Sent: Monday, April 22, 2024 2:25 PM
To: [REDACTED] Leaver, Panama <Panama.Leaver@act.gov.au>
Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Thanks [REDACTED] appreciate the explanation.

As previously advised we have been awaiting the deed prior to gaining internal approval for the package. Now that we have the deed will forward up the line for support. Once granted we will provide you with the supported RFT documentation.

Big thanks again for your assistance to date.

Regards

Adam

From: [REDACTED]
Sent: Monday, April 22, 2024 1:38 PM
To: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; Leaver, Panama <Panama.Leaver@act.gov.au>
Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Apologies no, Adam, I don't have a tracked change version as it was a complete update on to a new template and the document was unreadable in Tracked Changes once we had done that.

Essentially we captured EPSDD's feedback of no cap on numbers for the Panel and a specific Deed that better reflected the architectural services being sought rather than generalist construction information (like SLJC and Fair Work that wouldn't apply).

Your team has had the proposed RFT documentation for several weeks now while we awaited the GSO's provision of the Deed ...

From: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>
Sent: Monday, April 22, 2024 1:16 PM
To: [REDACTED] Leaver, Panama <Panama.Leaver@act.gov.au>
Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Thanks [REDACTED]

Are you able to provide an indication of the revisions from the previous version?

Regards

Adam

From: [REDACTED]
Sent: Monday, April 22, 2024 10:49 AM
To: Leaver, Panama <Panama.Leaver@act.gov.au>
Cc: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>
Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Here you go, Panama

Finally, the draft Deed from the GSO for your review.

I have also attached the Request To Advertise for your delegate's approval (as well as the full suite of RFT docs we propose to release for your records).

We will also need an approved Procurement Plan Minute on file before we can release through TendersACT.

Cheers

[REDACTED]

Sch 2.2(a)(xvi)

Sch 2.2(a)(xvi)

From: Leaver, Panama <Panama.Leaver@act.gov.au>
Sent: Monday, April 15, 2024 3:32 PM
To: [REDACTED]
Cc: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>
Subject: NCDRP EOI - anticipating approval to release EOI in early 2024
Importance: High

OFFICIAL

Hi [REDACTED]

Apologies for the follow up however we are keen to keep this progressing, have we had word from GSO?

Kind regards
Panama

Panama Leaver | Assistant Director | Design Services and Government Architect | Building, Design and Projects
Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au
Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government

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planning.act.gov.au/planning-system

From: Leaver, Panama

Sent: Thursday, April 11, 2024 9:21 AM

To: [REDACTED]

Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

Good morning [REDACTED]

Has GSO provided an estimated timing for response?

Kind regards

Panama

Panama Leaver | Assistant Director | Design Services and Government Architect | Building, Design and Projects

Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au

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From: [REDACTED]

Sent: Monday, April 8, 2024 2:34 PM

To: Leaver, Panama <Panama.Leaver@act.gov.au>

Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Thanks Panama

I did receive a draft Deed with several drafting instructions the GSO wanted clarified.

I have provided that instruction and the Deed is back with the GSO to provide me with a 'final'. As soon as I have that I will send it through for your review. I am thinking I should receive that tomorrow, but will chase them if I don't.

Cheers

[REDACTED]

From: Leaver, Panama <Panama.Leaver@act.gov.au>

Sent: Monday, April 8, 2024 11:39 AM

To: [REDACTED]

Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

Good morning [REDACTED]

Hope you are travelling well. I'm checking in to see whether GSO sent through the revised document on Friday, has MPC received it?

Kind regards

Panama

Panama Leaver | Assistant Director | Design Services and Government Architect | Building, Design and Projects

Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au

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From: Leaver, Panama

Sent: Thursday, April 4, 2024 11:43 AM

To: [REDACTED]

Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

Thanks [REDACTED] sounds like GSO have had their hands full – not a worry.

In terms of sequencing, we will need the finalised Deed from GSO in order to progress the DG package up for delegate approval. Once we have the complete package we should be able to progress this all in short order.

Kind regards

Panama

Panama Leaver | Assistant Director | Design Services and Government Architect | Building, Design and Projects

Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au

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From: [REDACTED]
Sent: Thursday, April 4, 2024 9:07 AM
To: Leaver, Panama <Panama.Leaver@act.gov.au>
Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

If we had received a copy, Panama, trust me, I would have passed it on.

I contacted the GSO yesterday asking where it was up to. [Schedule 1.2](#)

Hopefully I will have it by COB tomorrow.

Have you finished reviewing the RFT documents and had your delegate execute the Procurement Plan Minute? It would be good to be able to go straight out to the market once the Deed is received from the GSO.

Cheers

[REDACTED]

From: Leaver, Panama <Panama.Leaver@act.gov.au>
Sent: Wednesday, April 3, 2024 3:12 PM
To: [REDACTED]
Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

Hi [REDACTED]

Hope you had a nice long weekend. Has MPC received the updated NCDRP Deed from GSO? If so, could we please have a copy for our records/look over?

Our intention is to include in the package to the DG for clearance.

Kind regards
Panama

Panama Leaver | Assistant Director | Design Services and Government Architect | Building, Design and Projects
Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au
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planning.act.gov.au/planning-system

From: [REDACTED]

Sent: Friday, March 8, 2024 10:08 AM

To: Leaver, Panama <Panama.Leaver@act.gov.au>

Cc: White, Loreana <Loreana.White@act.gov.au>; Deswal, Chhavi <Chhavi.Deswal@act.gov.au>; Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; O'Rourke, Matthew <Matthew.O'Rourke@act.gov.au>

Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Thanks Panama, if you could please update the PPM to close out Erin Brady's comments and substitute my name for Peter Parry-Fielder and Matt O'Rourke's name for Erica Pilgrim-Day and add your signature. You are then welcome to return it and we will work to execute it at our end before sending it back to seek approval from Ben Ponton. [REDACTED]

Please find attached the revised RFT documentation for your and Adam's review in the meantime.

And when we get the specific NCDRP Deed from the GSO it will simply be slotted in as an attachment (as Appendix F).

We will then need to complete an Approach to the Market request for TendersACT, but I can send that through with the executed PPM from our end.

So we should be to market by the end of the month if we can get all the necessary signatures on the revised paperwork. 😊

Cheers

[REDACTED]

From: Leaver, Panama <Panama.Leaver@act.gov.au>

Sent: Friday, March 8, 2024 9:00 AM

To: [REDACTED]

Cc: White, Loreana <Loreana.White@act.gov.au>; Deswal, Chhavi <Chhavi.Deswal@act.gov.au>; Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; O'Rourke, Matthew <Matthew.O'Rourke@act.gov.au>

Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

Hi [REDACTED]

I have attached the Panel Procurement Plan Minute.

Regarding the updates, could you please send through the latest versions so that Adam and I can gain an understanding of any changes. I understand there have been some necessary updates due to new templates – we are keen to understand if there are any changes outside of this being proposed also.

Regarding the GSO input, once this is received, will there be further work required on the package prior to release to market? Your response will help us to firm up our forward timing/dates. We have been receiving some QONs etc so we are focused on ensuring our responses are providing the best estimates in this regard.

Thank you for your assistance, its much appreciated.

Kind regards
Panama

Panama Leaver | Assistant Director | Design Services and Government Architect | Building, Design and Projects
Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au
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From: [REDACTED]

Sent: Wednesday, March 6, 2024 2:05 PM

To: Leaver, Panama <Panama.Leaver@act.gov.au>

Cc: White, Loreana <Loreana.White@act.gov.au>; Deswal, Chhavi <Chhavi.Deswal@act.gov.au>;

Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; O'Rourke, Matthew <Matthew.O'Rourke@act.gov.au>

Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Yes, the meeting went ahead, Panama, and the GSO took away the RFT documentation that I have updated and finalised to create a tailored Deed for the NCDR Panel.

I am expecting to hear from them next week and depending on their response we will tailor an Approach to the Market (ATM) accordingly.

I have noticed that I don't seem to have a copy on file of the approved Panel Procurement Plan Minute (I think from 2022?). Could you please send that to me? As we need delegate approval to Approach the Market.

Cheers



From: Leaver, Panama <Panama.Leaver@act.gov.au>

Sent: Wednesday, March 6, 2024 1:54 PM

To: [Redacted]

Cc: White, Loreana <Loreana.White@act.gov.au>; Deswal, Chhavi <Chhavi.Deswal@act.gov.au>; Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; O'Rourke, Matthew <Matthew.O'Rourke@act.gov.au>

Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

Hi [Redacted]

I trust you are well. I understand there was a meeting scheduled for last Thursday, did this go ahead? If so, could you please provide an update in regards to any outstanding GSO advice and the expected timing for approach to market?

Kind regards
Panama

Panama Leaver | Assistant Director | Design Services and Government Architect | Building, Design and Projects

Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au

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From: Leaver, Panama

Sent: Tuesday, February 27, 2024 10:57 AM

To: [Redacted]

Cc: White, Loreana <Loreana.White@act.gov.au>; Deswal, Chhavi <Chhavi.Deswal@act.gov.au>; Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; O'Rourke, Matthew <Matthew.O'Rourke@act.gov.au>

Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

Fantastic, thanks [Redacted] And yes, noted the clarification of EOI vs RFT.

We will look forward to hearing the outcome following Thursdays meeting.

Kind regards

Panama

Panama Leaver | Assistant Director | Design Services and Government Architect | Building, Design and Projects

Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au

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From: [REDACTED]

Sent: Tuesday, February 27, 2024 10:54 AM

To: Leaver, Panama <Panama.Leaver@act.gov.au>

Cc: White, Loreana <Loreana.White@act.gov.au>; Deswal, Chhavi <Chhavi.Deswal@act.gov.au>;

Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; O'Rourke, Matthew <Matthew.O'Rourke@act.gov.au>

Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

I have a meeting with the ACTGSO on Thursday afternoon to discuss the Draft Deed, Panama.

This is the final outstanding document we will need to attach to the RFT, not EOI.

All other RFT documentation has been prepared and is with our delegate for QA review, so we can hopefully approach the market in early March, pending advice from the GSO.

Cheers

[REDACTED]

From: Leaver, Panama <Panama.Leaver@act.gov.au>

Sent: Tuesday, February 27, 2024 10:43 AM

To: [REDACTED]

Cc: Wright, SallyA <SallyA.Wright@act.gov.au>; White, Loreana <Loreana.White@act.gov.au>; Deswal, Chhavi <Chhavi.Deswal@act.gov.au>; Azzopardi, Adam <Adam.Azzopardi@act.gov.au>

Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

Hi [REDACTED]

Following up on the below – have you had word regarding timing for the GSO feedback/overall timeline for the EOI? An indication will be helpful for our internal reporting and forward planning, thank you.

Kind regards

Panama

Panama Leaver | Assistant Director | Design Services and Government Architect | Building, Design and Projects
Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au

Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government

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From: Leaver, Panama

Sent: Tuesday, February 13, 2024 10:53 AM

To: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; [REDACTED]

Cc: Wright, SallyA <SallyA.Wright@act.gov.au>; White, Loreana <Loreana.White@act.gov.au>; Deswal, Chhavi <Chhavi.Deswal@act.gov.au>

Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

Hi [REDACTED]

Hope you are well. Now that we have delegate approval to engage GSO, could you please provide an update regarding the anticipated turnaround time?

We are keen to understand timing so we can keep our Comms and Min office colleagues in the loop for the EOI.

Thanks for your help so far, its much appreciated.

Kind regards

Panama

Panama Leaver | Assistant Director | Design Services and Government Architect | Building, Design and Projects

Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au

Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government

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From: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>

Sent: Tuesday, February 6, 2024 8:17 AM

To: [REDACTED]

Cc: Wright, SallyA <SallyA.Wright@act.gov.au>; Leaver, Panama <Panama.Leaver@act.gov.au>; White, Loreana <Loreana.White@act.gov.au>; Deswal, Chhavi <Chhavi.Deswal@act.gov.au>

Subject: FW: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Hi [REDACTED]

Approved by delegate to approach GSO as highlighted below.

Regards

Adam

From: [REDACTED]
Sent: Thursday, February 1, 2024 5:23 PM
To: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>
Cc: EPSDD PlanningUrbanPolicy <EPSDDPlanningUrbanPolicy@act.gov.au>; Leaver, Panama <Panama.Leaver@act.gov.au>
Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Thanks Adam.
I have reviewed the request and endorse it.

Thanks
[REDACTED]

From: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>
Sent: Thursday, February 1, 2024 1:25 PM
To: [REDACTED]
Cc: EPSDD PlanningUrbanPolicy <EPSDDPlanningUrbanPolicy@act.gov.au>; Leaver, Panama <Panama.Leaver@act.gov.au>
Subject: FW: NCDRP EOI - anticipating approval to release EOI in early 2024
Importance: High

OFFICIAL

Hi [REDACTED]

As discussed, can you please consider and provide delegate support.

Regards

Adam

From: [REDACTED]
Sent: Tuesday, January 30, 2024 2:41 PM
To: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; Wright, SallyA <SallyA.Wright@act.gov.au>

Cc: Leaver, Panama <Panama.Leaver@act.gov.au>; Deswal, Chhavi <Chhavi.Deswal@act.gov.au>; White, Loreana <Loreana.White@act.gov.au>

Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Adam

Could you please get delegate approval for an approach to the GSO to seek their confirmation of the Draft Deed for the Panel as per the attached paperwork with the cost to be confirmed once the GSO is engaged?

Cheers

█

From: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>

Sent: Tuesday, January 30, 2024 9:03 AM

To: █ Wright, SallyA <SallyA.Wright@act.gov.au>

Cc: Leaver, Panama <Panama.Leaver@act.gov.au>; Deswal, Chhavi <Chhavi.Deswal@act.gov.au>

Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Hi █

We were planning on including as an attachment and providing it to the tenderers rather than facilitating an in person briefing.

Regards

Adam

From: █

Sent: Tuesday, January 30, 2024 8:27 AM

To: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; Wright, SallyA <SallyA.Wright@act.gov.au>

Cc: Leaver, Panama <Panama.Leaver@act.gov.au>; Deswal, Chhavi <Chhavi.Deswal@act.gov.au>

Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Thanks Adam for sending through 'Attachment 6 - NCDRP - Industry Briefing'

Quick question, do you intend to present this at an actual Industry Briefing and then hand this out at say the conclusion of that Briefing?

Just thinking that it is a very comprehensive overview document and probably should not be at Attachment 6 if it is not going to be a key part of your approach to the market ...

From: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>
Sent: Thursday, January 25, 2024 2:28 PM
To: [REDACTED] Wright, SallyA <SallyA.Wright@act.gov.au>
Cc: Leaver, Panama <Panama.Leaver@act.gov.au>; Deswal, Chhavi <Chhavi.Deswal@act.gov.au>
Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Hi [REDACTED] and Sally

Many thanks for the discussion today. As requested please find attached 'Attachment 6 - NCDRP - Industry Briefing' for your information.

Regards

Adam

From: Azzopardi, Adam
Sent: Monday, January 22, 2024 8:05 AM
To: Deswal, Chhavi <Chhavi.Deswal@act.gov.au>
Cc: [REDACTED] Leaver, Panama <Panama.Leaver@act.gov.au>;
Wright, SallyA <SallyA.Wright@act.gov.au>
Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Good morning Chhavi

I have availability at 3pm Thursday.

And as requested please find attached tender documentation (as listed below) as previously supplied. Note that there are some in track updates.

- Attachment 1 - Procurement Plan Minute
- Attachment 1.1 - Probity Notice
- Attachment 1.2 - Confidentiality Undertaking
- Attachment 1.3 - Deed Poll of Confidentiality and Conflict of Interest
- Attachment 1.4 - Conflict of Interest
- Attachment 1.5 - Communication Protocol
- Attachment 1A - Procurement Evaluation Plan
- Attachment 1B - Procurement Risk Management Plan
- Attachment 1C - Panel Management Plan
- Attachment 1D - Probity Statement
- Attachment 2 - Request for Tender (RFT)

- Attachment 3 – Draft Services Panel Deed

Regards

Adam

From: Deswal, Chhavi <Chhavi.Deswal@act.gov.au>
Sent: Thursday, January 18, 2024 4:54 PM
To: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>
Cc: [REDACTED] Leaver, Panama <Panama.Leaver@act.gov.au>;
Wright, SallyA <SallyA.Wright@act.gov.au>
Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Hi Adam,

Can you please let me know your availability next week as below date and time slots for an initial meeting (30 minutes),

Mon 22 Jan – 11am -12:30pm
Tue 23 Jan – 2:30pm – 3:30pm
Wed 24 Jan – 1pm -2pm or 4pm -5pm
Thu 25 Jan – 1pm – 3pm

I will schedule the meeting as per availability.
This meeting is to understand what has been done until now and way forward.
Also, if you can please send me any documentation which you have on this panel procurement which was discussed or finalised in previous meetings.

Kind regards,
Chhavi

Chhavi Deswal | Executive Branch Support Assistant – Commercial Infrastructure
Phone: 02 620 76439 | Email: chhavi.deswal@act.gov.au
Infrastructure Delivery Partners | Major Projects Canberra | ACT Government
Callam Offices, Level 3, Pod B, 50 Easty Street, Woden ACT 2606 | act.gov.au
RESPECT | INTEGRITY | COLLABORATION | INNOVATION

[REDACTED]

I wish to acknowledge the Ngunnawal people as traditional custodians of the land we are meeting on and recognise any other people or families with connection to the lands of the ACT and region. I wish to acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

From: Leaver, Panama <Panama.Leaver@act.gov.au>
Sent: Thursday, January 18, 2024 3:23 PM
To: Parry-Fielder, Peter <Peter.Parry-Fielder@act.gov.au>; [REDACTED]
[REDACTED] Wright, SallyA <SallyA.Wright@act.gov.au>; Sukloski, Ivan
<Ivan.Sukloski@act.gov.au>
Cc: Deswal, Chhavi <Chhavi.Deswal@act.gov.au>; Azzopardi, Adam <Adam.Azzopardi@act.gov.au>
Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

Hi all

CC'ing Adam Azzopardi in on this conversation as [Sch 2.2\(a\)\(ii\)](#) [REDACTED]. Thank you.

Kind regards
Panama

Panama Leaver | Assistant Director | Design Services and Government Architect | Building, Design and Projects
Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au
Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government

480 Northbourne Avenue Dickson | GPO Box 158 Canberra ACT 2601 | www.planning.act.gov.au

I acknowledge the Ngunnawal people as traditional custodians of the ACT and recognise any other people or families with connection to the lands of the ACT and region. I acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

From: Leaver, Panama
Sent: Tuesday, January 16, 2024 2:46 PM
To: Parry-Fielder, Peter <Peter.Parry-Fielder@act.gov.au>; [REDACTED]
[REDACTED] Wright, SallyA <SallyA.Wright@act.gov.au>; Sukloski, Ivan
<Ivan.Sukloski@act.gov.au>
Cc: Deswal, Chhavi <Chhavi.Deswal@act.gov.au>
Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

Thanks Peter, noted.

Chhavi and MPC team, could you please advise on who now has carriage of this item?

Kind regards
Panama

Panama Leaver | Assistant Director Design Services and Government Architect | Building, Design and Projects
Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au
Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government

480 Northbourne Avenue Dickson | GPO Box 158 Canberra ACT 2601 | www.planning.act.gov.au

I acknowledge the Ngunnawal people as traditional custodians of the ACT and recognise any other people or families with connection to the lands of the ACT and region. I acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

From: Parry-Fielder, Peter <Peter.Parry-Fielder@act.gov.au>
Sent: Tuesday, January 16, 2024 2:43 PM
To: [REDACTED] Wright, SallyA <SallyA.Wright@act.gov.au>;
Sukloski, Ivan <Ivan.Sukloski@act.gov.au>

Cc: Leaver, Panama <Panama.Leaver@act.gov.au>

Subject: FW: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Happy New year everyone

I wonder can someone help Panama please since I am no longer involved in Matt's affairs? Looks like the other players mentioned are long gone too.

Regards

PP-F

From: Leaver, Panama <Panama.Leaver@act.gov.au>

Sent: Tuesday, January 16, 2024 2:10 PM

To: O'Rourke, Matthew <Matthew.O'Rourke@act.gov.au>; Parry-Fielder, Peter <Peter.Parry-Fielder@act.gov.au>

Cc: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; Hawkins, John <John.Hawkins@act.gov.au>; Pilgrim-Day, Erica <Erica.Pilgrim-Day@act.gov.au>

Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

Hi Peter

Noting Matt is Sch 2.2(a)(ii), I am following up on the below as I don't believe we have received a response.

Could we please catch up to confirm details on the upcoming EOI process (e.g. confirming contact officers etc).

Kind regards

Panama

Panama Leaver | Assistant Director Design Services and Government Architect | Building, Design and Projects

Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au

Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government

480 Northbourne Avenue Dickson | GPO Box 158 Canberra ACT 2601 | www.planning.act.gov.au

I acknowledge the Ngunnawal people as traditional custodians of the ACT and recognise any other people or families with connection to the lands of the ACT and region. I acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

From: Leaver, Panama

Sent: Monday, December 11, 2023 2:30 PM

To: O'Rourke, Matthew <Matthew.O'Rourke@act.gov.au>

Cc: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; Parry-Fielder, Peter <Peter.Parry-Fielder@act.gov.au>; 'Hawkins, John' <John.Hawkins@act.gov.au>; 'Pilgrim-Day, Erica' <Erica.Pilgrim-Day@act.gov.au>

Subject: RE: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Hi Matt

As an update to the below, we have now received EBM clearance with the briefs now progressing to the DG.

Noting this, we are looking to a Feb 2024 release for the EOI, subject to MPC requirements for the tender.

It would be beneficial to catch up with MPC prior to shut down if possible – could you please let Adam and I know when suits?

Kind regards
Panama

Panama Leaver | Assistant Director Design Services and Government Architect | Building, Design and Projects

Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au

Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government

480 Northbourne Avenue Dickson | GPO Box 158 Canberra ACT 2601 | www.planning.act.gov.au

I acknowledge the Ngunnawal people as traditional custodians of the ACT and recognise any other people or families with connection to the lands of the ACT and region. I acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

From: Leaver, Panama

Sent: Wednesday, November 29, 2023 4:09 PM

To: O'Rourke, Matthew <Matthew.O'Rourke@act.gov.au>

Cc: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; Parry-Fielder, Peter <Peter.Parry-Fielder@act.gov.au>; Hawkins, John <John.Hawkins@act.gov.au>; Pilgrim-Day, Erica <Erica.Pilgrim-Day@act.gov.au>

Subject: NCDRP EOI - anticipating approval to release EOI in early 2024

OFFICIAL

Good afternoon Matt

I trust you and the team are well. In Erica's absence, please see below update on the proposed EOI process to establish a pool of panellists for the National Capital Design Review Panel (NCDRP).

MPC has been providing assistance to ESPDD to establish a pool of panellists for the NCDRP. MPC provided services to develop the EOI documentation and is proposed to provide ongoing administrative assistance once the pool is established.

By way of background, to-date the NCDRP has been engaging panellists directly, on a per-session basis, however an EOI is proposed to establish a formal pool for an initial period of three years. This will allow greater transparency for the community and hopefully attract the interest of a broader selection of suitable design professionals.

We have encountered a few delays to the launch of the EOI however our executive has signalled that it is to go ahead in the early new year. Working with you, once we have had confirmation/approval from

our executive we would like to kick this process off. We do not have a confirmed date however just flagging this/getting it on the radar for 2024.

Thanks, if you have any questions please don't hesitate to call me or Adam (cc'ed). We will be in touch once we have firmed up approval on our end.

Kind regards
Panama

Panama Leaver | Assistant Director Design Services and Government Architect | Building, Design and Projects

Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au

Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government

480 Northbourne Avenue Dickson | GPO Box 158 Canberra ACT 2601 | www.planning.act.gov.au

I acknowledge the Ngunnawal people as traditional custodians of the ACT and recognise any other people or families with connection to the lands of the ACT and region. I acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

From: Leaver, Panama

Sent: Thursday, June 2, 2022 2:18 PM

To: Pilgrim-Day, Erica <Erica.Pilgrim-Day@act.gov.au>

Cc: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; Parry-Fielder, Peter <Peter.Parry-Fielder@act.gov.au>; Hawkins, John <John.Hawkins@act.gov.au>

Subject: RE: NCDRP EOI - draft procurement documents

OFFICIAL

Hi Erica

Just discussed with Adam, our preference is to pay the entire \$16k next FY. Thank you for your quick response and please call if you have any questions.

Kind regards
Panama

Panama Leaver | A/g Assistant Director Design Services and Government Architect | Planning and Urban Policy

Working remotely | Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au

Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government

480 Northbourne Avenue Dickson | GPO Box 158 Canberra ACT 2601 | www.planning.act.gov.au

From: Pilgrim-Day, Erica <Erica.Pilgrim-Day@act.gov.au>

Sent: Thursday, 2 June 2022 2:14 PM

To: Leaver, Panama <Panama.Leaver@act.gov.au>

Cc: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; Parry-Fielder, Peter <Peter.Parry-Fielder@act.gov.au>; Hawkins, John <John.Hawkins@act.gov.au>

Subject: RE: NCDRP EOI - draft procurement documents

OFFICIAL

Hi Panama

Thanks for the below, please note we have expended approximately \$1000 of the agreed \$16,000 fee. We are in a position to raise an invoice for this FY however given the small amount, are prepare to roll over to next FY should that be more feasible for you. Please confirm your preference.

Regards

Erica Pilgrim-Day | A/g Executive Branch Manager - Commercial Infrastructure
Infrastructure Delivery Partners | **Major Projects Canberra** | ACT Government |
T 02 6205 4911 | M [REDACTED] | E erica.pilgrim-day@act.gov.au
GPO Box 158, Canberra ACT 2601
Callam Offices, Level 3, Pod B, 50 Easty Street, Woden ACT 2606

Please note that whilst some of my email correspondence may be sent outside of standard working hours, that does not immediately translate to the recipient/s being required to respond outside of standard working hours.

From: Leaver, Panama <Panama.Leaver@act.gov.au>
Sent: Thursday, 2 June 2022 1:42 PM
To: Hawkins, John <John.Hawkins@act.gov.au>; Pilgrim-Day, Erica <Erica.Pilgrim-Day@act.gov.au>
Cc: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; Parry-Fielder, Peter <Peter.Parry-Fielder@act.gov.au>
Subject: RE: NCDRP EOI - draft procurement documents

OFFICIAL

Good afternoon Erica and John

Noting the revised timeline mentioned below, could you please confirm whether MPC intends/proposes to invoice EPSDD with the \$16,000 once-off fee within this financial year? If so, could you please let me know if you require any details to arrange this, noting EOFY will be upon us shortly! :) Thank you both.

Kind regards
Panama

Panama Leaver | A/g Assistant Director Design Services and Government Architect | Planning and Urban Policy
Working remotely | Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au
Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government
480 Northbourne Avenue Dickson | GPO Box 158 Canberra ACT 2601 | www.planning.act.gov.au

From: Leaver, Panama
Sent: Tuesday, 31 May 2022 10:30 AM
To: Hawkins, John <John.Hawkins@act.gov.au>

Cc: Pilgrim-Day, Erica <Erica.Pilgrim-Day@act.gov.au>; Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; Parry-Fielder, Peter <Peter.Parry-Fielder@act.gov.au>
Subject: RE: NCDRP EOI - draft procurement documents

OFFICIAL

Good morning John and Erica

Thank you for your assistance to-date, the documents are looking well sorted for use.

To keep you updated, we have decided to hold off on commencement of the NCDRP EOI for now so it doesn't overlap with the Government Architect recruitment process. The Government Architect process is expected to confirm the new GA in August, with a delay to the NCDRP EOI allowing the new GA to have input on the panel selection.

Please give me a call if you have any questions.

Kind regards
Panama

Panama Leaver | A/g Assistant Director Design Services and Government Architect | Planning and Urban Policy
Working remotely | Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au
Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government
480 Northbourne Avenue Dickson | GPO Box 158 Canberra ACT 2601 | www.planning.act.gov.au

From: Hawkins, John <John.Hawkins@act.gov.au>
Sent: Tuesday, 24 May 2022 4:16 PM
To: Leaver, Panama <Panama.Leaver@act.gov.au>
Cc: Pilgrim-Day, Erica <Erica.Pilgrim-Day@act.gov.au>
Subject: RE: NCDRP EOI - draft procurement documents

OFFICIAL

Panama,

I have updated and enclosed the documents attached to your email below.

I believe that they should be correct and ready for delegate sign-off.

Thanks,

John
John Hawkins | Project Director
Commercial Infrastructure | **Infrastructure Delivery Partners**
Phone: 02 6207 8402 | Mobile: [REDACTED] | email: john.hawkins@act.gov.au
Major Projects Canberra | ACT Government
Pod B, Level 3, Callam Offices, 50 Easty Street, Woden ACT 2606
PO Box 158, Canberra, ACT 2601 | www.act.gov.au



From: Leaver, Panama <Panama.Leaver@act.gov.au>
Sent: Friday, 20 May 2022 9:59 AM
To: Hawkins, John <John.Hawkins@act.gov.au>
Subject: RE: NCDRP EOI - draft procurement documents

OFFICIAL

Hi John

Apologies, the vagaries of Objective can be frustrating.

Please find attached the referenced documents.

Kind regards
Panama

Panama Leaver | A/g Assistant Director Design Services and Government Architect | Planning and Urban Policy
Working remotely | Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au

Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government
480 Northbourne Avenue Dickson | GPO Box 158 Canberra ACT 2601 | www.planning.act.gov.au

From: Hawkins, John <John.Hawkins@act.gov.au>
Sent: Friday, 20 May 2022 9:29 AM
To: Leaver, Panama <Panama.Leaver@act.gov.au>
Subject: RE: NCDRP EOI - draft procurement documents

OFFICIAL

Panama,

I have tried to access the Objective link you provided but it is providing me with a notification that I cannot access the "object".

I am not sure whether this means I am locked out of your NCDRP Objective folders by the IT silo masters.

Thanks,

John

John Hawkins | Project Director
Commercial Infrastructure | **Infrastructure Delivery Partners**
Phone: 02 6207 8402 | Mobile: [REDACTED] email: john.hawkins@act.gov.au
Major Projects Canberra | ACT Government
Pod B, Level 3, Callam Offices, 50 Easty Street, Woden ACT 2606
PO Box 158, Canberra, ACT 2601 | www.act.gov.au



From: Leaver, Panama <Panama.Leaver@act.gov.au>
Sent: Monday, 16 May 2022 4:16 PM
To: Hawkins, John <John.Hawkins@act.gov.au>
Cc: Pilgrim-Day, Erica <Erica.Pilgrim-Day@act.gov.au>; Azzopardi, Adam <Adam.Azzopardi@act.gov.au>
Subject: NCDRP EOI - draft procurement documents

OFFICIAL

Hi John

Thank you for providing the updated package for the NCDRP EOI.

I have two remaining items in the below documents I am seeking your input on, otherwise I believe they are ready to be finalised pending EBM review.

Panel Procurement Evaluation Plan

- Refers to Attachment 7 that is not included in current package – MPC to provide document or remove if unnecessary
- Section 3.3 FSEE Criteria – refers to Secure Local Jobs Code Branch – MPC to confirm relevance and adjust text as necessary, noting SLJC does not apply to this type of procurement

- **Panel Management Plan**

[REDACTED] Sch 2.2(a)(xvi)

Could you please review/provide comment/adjust as necessary for the above items? Thank you in advance, please give me a call if you'd like to discuss anything.

Kind regards
Panama

Panama Leaver | A/g Assistant Director Design Services and Government Architect | Planning and Urban Policy
Working remotely | Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au
Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government
480 Northbourne Avenue Dickson | GPO Box 158 Canberra ACT 2601 | www.planning.act.gov.au

From: Azzopardi, Adam
Sent: Tue, 30 Apr 2024 01:25:56 +0000
To: Jeffress, Stuart
Cc: Leaver, Panama; EPSDD PlanningUrbanPolicy
Subject: NCDRP EOI Package for clearance/approval (23/110118 and 23/110119)
Attachments: 23_110118 Ministerial-Information Brief - Gentleman - National Capital Design Review Panel - Expression of interest to establish a permanent pool of panel membership alias.obr, 23_110119 Director-General Information Brief - NCDRP membership procurement process alias.obr
Importance: High

Good morning Stu

As discussed and as promised please find attached NCDRP EOI package for your clearance prior to EGM/DDG/DG. I recommend that brief **23/110118** only be issued to the Minister after **23/110119** has been fully supported and cleared internally. Please also note that we will recommence engagement with our communications team to activate the 'promotion media plan' that may subsequently require updating (schedules etc). The schedules are all reliant on approval timing.

Note that EBM (James Bennett) and EGM (Ben Green) had previously cleared the attached packages however at that time MPC highlighted some areas for further clarification. The package was halted at that time however DDG (Erin Brady) had also provided initial comments that have now been addressed.

The primary reason for the delay was MPC seeking direction from the GSO in relation to the proposed Deed details. The amendments/clarifications are summarised below for your information:

Schedule 1.2

I trust that the package is in order and happy to discuss further if required.

Regards

Adam

Adam Azzopardi | Director, Design Services and Government Architect | Building, Design and Projects

Working remotely | Phone: 02 6207 3541 | Email: adam.azzopardi@act.gov.au

Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government

480 Northbourne Avenue Dickson | GPO Box 158 Canberra ACT 2601 | www.planning.act.gov.au

I acknowledge the Ngunnawal people as traditional custodians of the ACT and recognise any other people or families with connection to the lands of the ACT and region. I acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

From: Jeffress, Stuart
Sent: Wed, 1 May 2024 05:44:07 +0000
To: EPSDD PlanningUrbanPolicy
Cc: Azzopardi, Adam; Leaver, Panama
Subject: FW: 23/110119 Director-General Information Brief - NCDRP membership procurement process alias (zA1513632)
Attachments: 23_110119 Director-General Information Brief - NCDRP membership procurement process alias.obr, 23_110118 Ministerial-Information Brief - Gentleman - National Capital Design Review Panel - Expression of interest to establish a permanent pool of panel membership alias.obr
Importance: High

OFFICIAL

Hi Fatima

The 2 attached briefs are ready for EGM re-clearance. I understand Ben cleared these back in January, however we subsequently received advice from MPC that required changes.

The amendments and clarifications are in all in tracked changes to make it easier for Ben to clear. However, the only documents that this does not apply to is Attachment 3 - Draft Services Panel Deed and Attachment 1E - Request to Advertise Approach to Market as these documents were added or had more significant changes made by others.

I suggest that track changes are removed following Ben's clearance as the current DDG has not reviewed these documents previously.

Thanks

Stu

From: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>
Sent: Monday, April 29, 2024 11:42 AM
To: Jeffress, Stuart <Stuart.Jeffress@act.gov.au>
Cc: Leaver, Panama <Panama.Leaver@act.gov.au>; EPSDD PlanningUrbanPolicy <EPSDDPlanningUrbanPolicy@act.gov.au>
Subject: 23/110119 Director-General Information Brief - NCDRP membership procurement process alias (zA1513632)
Importance: High

Good morning Stu

As discussed and as promised please find attached NCDRP EOI package for your clearance prior to Ben.

As noted, James and Ben had previously cleared however at the same time MPC highlighted some areas for further clarification. The DDG (Erin Brady) had also provided comments that have been addressed in the attached package.

Schedule 1.2



Schedule 1.2



Please also note that once approved by you we will recommence engagement with our comms team to activate the 'promotion media plan' that may subsequently require updating (schedules etc). The schedules are all reliant on approval timing.

I trust that the above makes sense. Panama and I are happy to walk you through if required.

Regards

Adam

From: O'Rourke, Matthew
Sent: Mon, 13 May 2024 01:17:54 +0000
To: Azzopardi, Adam; Reynolds, [REDACTED]
Cc: Leaver, Panama
Subject: RE: NCDRP EOI - Procurement Plan Minute - MPC signatures required prior to DG approval
Attachments: 20240508 - Procurement Plan Minute - MPC Approval - MOR signed.docx

OFFICIAL

Signed

Matt O'Rourke | Executive Branch Manager - Commercial Infrastructure
Infrastructure Project Solutions | **Major Projects Canberra** | ACT Government |
T 02 6205 1922 | **M** [REDACTED] | **E** matthew.o'rourke@act.gov.au
GPO Box 158, Canberra ACT 2601
Callam Offices, Level 3, Pod B, 50 Easty Street, Woden ACT 2606

I wish to acknowledge the Ngunnawal people as traditional custodians of the land we are meeting on and recognise any other people or families with connection to the lands of the ACT and region. I wish to acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

From: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>
Sent: Monday, May 13, 2024 11:14 AM
To: [REDACTED] O'Rourke, Matthew
<Matthew.O'Rourke@act.gov.au>
Cc: Leaver, Panama <Panama.Leaver@act.gov.au>
Subject: RE: NCDRP EOI - Procurement Plan Minute - MPC signatures required prior to DG approval
Importance: High

OFFICIAL

Hi Matt

Have you had a chance to sign the attached?

Regards

Adam

From: [REDACTED]
Sent: Wednesday, May 8, 2024 9:00 AM
To: O'Rourke, Matthew <Matthew.O'Rourke@act.gov.au>
Cc: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>; Leaver, Panama <Panama.Leaver@act.gov.au>
Subject: RE: NCDRP EOI - Procurement Plan Minute - MPC signatures required prior to DG approval

OFFICIAL

Matt

Please find attached Procurement Plan Minute QA'ed and signed by me for your approval.

Cheers

[REDACTED]

From: Azzopardi, Adam <Adam.Azzopardi@act.gov.au>
Sent: Wednesday, May 8, 2024 8:52 AM
To: O'Rourke, Matthew <Matthew.O'Rourke@act.gov.au>; Leaver, Panama <Panama.Leaver@act.gov.au>
Cc: [REDACTED]
Subject: RE: NCDRP EOI - Procurement Plan Minute - MPC signatures required prior to DG approval

OFFICIAL

Hi Matt

Sch 2.2(a)(ii) [REDACTED] please forward to me at your earliest.
We are very keen to get this rolling asap.

Regards

Adam

From: O'Rourke, Matthew <Matthew.O'Rourke@act.gov.au>
Sent: Tuesday, May 7, 2024 5:33 PM
To: Leaver, Panama <Panama.Leaver@act.gov.au>
Cc: [REDACTED] Azzopardi, Adam <Adam.Azzopardi@act.gov.au>
Subject: RE: NCDRP EOI - Procurement Plan Minute - MPC signatures required prior to DG approval

OFFICIAL

Hi Panama, Sch 2.2(a)(ii) [REDACTED] we'll try tomorrow.

Thanks

Matt O'Rourke | Executive Branch Manager - Commercial Infrastructure
Infrastructure Project Solutions | **Major Projects Canberra** | ACT Government |
T 02 6205 1922 | M [REDACTED] | E matthew.o'rouke@act.gov.au
GPO Box 158, Canberra ACT 2601
Callam Offices, Level 3, Pod B, 50 Easty Street, Woden ACT 2606

I wish to acknowledge the Ngunnawal people as traditional custodians of the land we are meeting on and recognise any other people or families with connection to the lands of the ACT and region. I wish to acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

From: Leaver, Panama <Panama.Leaver@act.gov.au>
Sent: Tuesday, May 7, 2024 9:23 AM
To: O'Rourke, Matthew <Matthew.O'Rourke@act.gov.au>
Cc: [REDACTED] Azzopardi, Adam <Adam.Azzopardi@act.gov.au>
Subject: NCDRP EOI - Procurement Plan Minute - MPC signatures required prior to DG approval
Importance: High

OFFICIAL

Good morning Matt and [REDACTED]

Following up on the below, how is MPC travelling with the signatures for the attached Procurement Plan Minute?

Please let me know if there is anything I can do to assist, noting we are keen to progress this ASAP.
Thank you.

Kind regards

Panama Leaver | Assistant Director | Design Services and Government Architect | Building, Design and Projects
Phone: 02 6205 5390 | Email: panama.leaver@act.gov.au
Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government

480 Northbourne Avenue Dickson | GPO Box 158 Canberra ACT 2601 | www.planning.act.gov.au

I acknowledge the Ngunnawal people as traditional custodians of the ACT and recognise any other people or families with connection to the lands of the ACT and region. I acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

Develop your skills and knowledge with the new planning system.

New training sessions available.



Find out more at
planning.act.gov.au/planning-system

From: Leaver, Panama

Sent: Thursday, May 2, 2024 3:43 PM

To: O'Rourke, Matthew <Matthew.O'Rourke@act.gov.au>

Cc: [REDACTED] Azzopardi, Adam <Adam.Azzopardi@act.gov.au>

Subject: NCDRP EOI - Procurement Plan Minute - MPC signatures required prior to DG approval

Good afternoon Matt

Thanks for the call this afternoon, and for clarifying that MPC signatures will be required prior to DG sign-off of the Procurement Plan Minute (as suspected).

I have attached the relevant document, ~~along with the overall DB Brief/suite of documents~~, for MPC's sign off. We are keen to keep this one moving so thank you in advance for your consideration.

As noted I will be on leave tomorrow however Adam has been leading the charge on this and will no doubt keep things rolling.

Kind regards
Panama

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Planning and Urban Policy | Environment, Planning and Sustainable Development Directorate | ACT Government

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I acknowledge the Ngunnawal people as traditional custodians of the ACT and recognise any other people or families with connection to the lands of the ACT and region. I acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.

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