



Environment, Planning and Sustainable Development Directorate

To:	Chief Minister Minister for the Arts	Tracking No.: 22/08487
CC:	Director-General, Environment, Planning and Sustainable Development	
Date:	16 March 2022	
From:	Chief Executive Officer, City Renewal Authority	
Subject:	Updated Final Draft Canberra Civic and Culture District Concept	
Critical Date:	30 March 2022	
Critical Reason:	To allow the presentation of the draft Concept to First Nation’s people and the Arts sector for consultation and engagement.	

Recommendations

That you:

- Note** the information contained in this Brief.

Noted / Please Discuss

- Approve** using the Draft Canberra Civic and Cultural District Concept document for initial key stakeholder consultation; and

Agreed / Not Agreed / Please Discuss

- Note** that you will receive a further Brief when the communications strategy for the Concept is finalised.

Noted / Please Discuss

Andrew Barr MLA  28 / 3 / 22

Minister’s Office Feedback

CRA to engage with CMTEDD to ensure the branding and messaging of the precinct and associated infrastructure is integrated with the infrastructure branding guidelines.

Recommendations

That you:

- 1. **Note** the information contained in this Brief.

Noted / Please Discuss

- 2. **Approve** using the Draft Canberra Civic and Cultural District Concept document for initial key stakeholder consultation; and

Agreed / Not Agreed / Please Discuss

- 3. **Note** that you will receive a further Brief when the communications strategy for the Concept is finalised.

Noted / Please Discuss

Tara Cheyne MLA  28/3/22

Minister's Office Feedback

Background

- 1. A draft concept proposal for the Canberra Civic and Culture District (the District) has been developed over the past 18 months by the City Renewal Authority (the Authority) through extensive studies and internal consultation.
- 2. In August 2021 the Authority provided a joint brief to both your Offices on a draft of the concept document for your review (see Attachment A).
- 3. The brief detailed the rationale for the District as well as the associated challenges, opportunities and study recommendations. It also proposed a consultation path for the document to ensure it was the subject of wide engagement. The supporting documents included selected case studies and a report confirming the positive social and economic impacts of cultural districts globally.
- 4. The previous version of the Draft Concept was reviewed by the Minister for Arts and the Cultural Facilities Corporation (CFC) Board with comments provided to the Authority for consideration and inclusion in the attached final draft.

Issues

- 5. The Authority has reviewed the feedback received from the CFC, met with their Chief Executive Officer and made changes to the document that addresses those comments. The revised document now better aligns with the shared goals and objectives for the District and gives greater acknowledgement to the pre-eminence of the new Canberra Theatre Redevelopment Project.
- 6. With the final changes and amendments made by the Authority, the document is

provided for Ministerial approval to allow it to proceed to consultation with key stakeholders being First Nations people and key stakeholders in the Canberra arts sector.

7. The updated Canberra Civic and Culture District Concept document is provided at Attachment B.



9. The Concept identifies that a key success factor for its realisation will be the establishment of a well-governed and funded district level management structure (refer to Attachment C and Attachment D). The Authority will work with CMTEDD in examining the possible governance and place management options for consideration by the ACT Government.

Consultation

Internal

10. The Authority Board has reviewed and endorsed the Draft District Concept document.

Cross-Directorate

11. The CFC (with input from the Office of the Minister for Arts) provided further comments to assist the Authority in finalising the updated draft document. All the comments received have been considered and addressed in the updated document.

External

12. There has been no external consultation to date on the draft Concept. The Authority is finalising its communications and engagement strategy for the District. Initially the Authority will engage with First Nations people and the local Arts sector before moving to a public engagement phase. Feedback received during the consultation phase will be considered in preparing a final Concept for Government endorsement.

Work Health and Safety

13. Not applicable.

Benefits/Sensitivities

14. Not applicable.

Communications, media and engagement implications

15. The Authority will provide a further Brief to you when the communications and engagement strategy has been drafted in detail.

UNCLASSIFIED

Signatory Name: Malcolm Snow

Phone: 0407 776 798

Action Officer: John Pooley

Phone: [REDACTED]

Attachments

Attachment	Title
Attachment A	21/48131 Draft Canberra Civic and Culture District Vision
Attachment B	March 2022 – Draft Canberra Civic and Culture District Concept
Attachment C	Case Study Report (ARUP)
Attachment D	Canberra Civic and Culture District Economic and Social Analysis Report (ARUP)



Environment, Planning and Sustainable Development Directorate

To:	Chief Minister	Tracking No.: 22/13191
CC:	Director-General, Environment, Planning and Sustainable Development	
Date:	22 March 2022	
From:	Chief Executive Officer, City Renewal Authority	
Subject:	City Centre Marketing and Improvements Levy Advisory Group: New members	
Critical Date:	12 April 2022	
Critical Reason:	To provide an update about the City Centre Marketing and Improvements Levy Advisory Group	

Recommendations

That you:

1. **Note** the information contained in this brief.


Noted / Please Discuss
 Andrew Barr MLA 27/3/22

Minister's Office Feedback

Background

1. The City Renewal Authority (Authority) established a City Centre Marketing and Improvements Levy (CCMIL) Advisory Group in February 2020.
2. Initially comprising six CCMIL payer representatives, the Advisory Group functions as an advisory body to the Authority to support the administration of the CCMIL and the associated program of levy funded initiatives.
3. In November 2021, the Advisory Group endorsed a proposal to expand the membership to 12 - comprising at least eight CCMIL payers and up to four representatives of city businesses - to represent a broader range of interests and places from across the levy collection zone and ensure quarterly meetings achieve a quorum.
4. In December 2022 the Authority invited expressions of interest from CCMIL payers and city businesses.
5. The invitation was extended to all CCMIL payers via correspondence issued by the ACT Revenue Office. This invitation was also provided to city business representatives via electronic direct mail and through LinkedIn advertisements.
6. The Authority received a total of 14 responses from renewing members and new CCMIL payers and city businesses.
7. A total of 12 individuals, representing a broad range of interests from across the CCMIL collection zone were appointed to the Advisory Group by me, after consultation with renewing members.
8. The three renewing members of the Advisory Group who have extended their term for a further 12 months, are:
 - i. Lisa McPherson - Property owner and CEO Nexus Human Services
 - ii. Michael Sparkes - Property owner and President Canberra Repertory Society
 - iii. Steve Kartsonas - Property owner, Melbourne Building
9. The nine new members who have accepted an invitation to join the Advisory Group for a two-year term are:
 - iv. Allison Gallagher - Property owner and CEO Casino Canberra
 - v. Chris Antos - Property owner and Director Sentia Real Estate
 - vi. Eleni Notaras - Property owner and Principal Notaras Commercial
 - vii. Garrett Purtill - Property owner and President Canberra Labor Club
 - viii. Gary Stewart - Business representative, GM Canberra Centre
 - ix. Gianni Guglielmin - Property and business owner
 - x. Mitch Tilbrook - Business representative, Good Work Canberra
 - xi. Philip Kier - Property and business owner
 - xii. Stavro Dascarolis - Property owner, Melbourne Building and Braddon
10. The first meeting of the expanded group took place on Tuesday, 15 March 2022 with members providing feedback on their priorities for 2022-23, to support the development of a delivery plan.
11. The Authority has also published the names of the Advisory Group members on its website.
12. The updated Terms of Reference for the group are provided at [Attachment A](#).

Issues

13. From February 2020 to February 2022 the six members of the original Advisory Group provided valuable feedback and advice on the administration of the CCMIL. Attendance at quarterly Advisory Group meetings over the two-year term became inconsistent and the Advisory Group agreed to expand the membership to ensure more effective participation.

Financial Implications

14. The CCMIL is collected via the ACT Revenue Office and administered by the Authority to deliver services and programs that support economic activity within the CCMIL area. The annual amount collected is approximately \$2 million.

Consultation

Internal

15. The Authority consulted its City Place Managers for recommendations to encourage expressions of interest from property and business owners to join the CCMIL Advisory Group.

Cross-Directorate

16. The ACT Revenue Office distributed the invitations for expressions of interest to CCMIL payers on the Authority's behalf in accordance with the requirements of the *Information Privacy Act 2014*.

External

17. The three renewing members of the CCMIL Advisory Group were consulted about the selection of new members.
18. The opportunity to express interest in joining the Advisory Group was provided to all CCMIL payers.
19. The Authority has engaged an independent researcher, Pollinate, to survey and engage CCMIL payers and city businesses to determine the effectiveness of the use of the levy and set priorities for 2022-23. The findings will be available in April/May 2022.

Work Health and Safety

20. N/A

Benefits/Sensitivities

21. The delivery of CCMIL funded initiatives benefits from the scrutiny and feedback of CCMIL payers. It is vital for the Authority to work closely with CCMIL payers to ensure its management of the levy is aligned with the goals of the CCMIL Performance and Accountability Framework and responds to the evolving needs of levy payers.
22. The CCMIL Advisory Group has provided valuable feedback and advice to the Authority over the past two years to inform the delivery of the CCMIL.

Communications, media and engagement implications

23. The names of CCMIL Advisory Group members have been published on the Authority website and may generate media interest.

UNCLASSIFIED

Signatory Name: Malcolm Snow Phone: 0407 776 798
Action Officer: Claudia Chappe de Leonval Phone: [REDACTED]

Attachments

Attachment	Title
Attachment A	CCMIL Advisory Group updated Terms of Reference



Environment, Planning and Sustainable Development Directorate

To:	Chief Minister	Tracking No.: 22/13193
CC:	Director-General, Environment, Planning and Sustainable Development	
Date:	29 March 2022	
From:	Chief Executive Officer, City Renewal Authority	
Subject:	Civic Futures Report 2022	
Critical Date:	29 April 2022	
Critical Reason:	For information only.	

Recommendations

That you:

- Note** the information contained in this brief.

Andrew Barr MLA.....  **Noted / Please Discuss**  **8 / 4 / 22**

Minister's Office Feedback

Background

To support the Authority Board's recent 2022 Strategic Workshop urban economists SGS were commissioned to update their economic and demographic analysis of the City Centre. The report was first prepared in late 2019 prior to the commencement of the pandemic.

SGS's brief was to examine current business health indicators for the city centre, identify the relevant trends and drivers as well as opportunities to transform the CBD beyond the traditional range of uses and activities post-COVID.

A copy of the *Civic Futures Report 2022* is provided at Attachment A for your information.

Issues

1. The key findings from the report are summarised below. Drivers impacting city centre business health are identified as including:

- Inner-city population growth
- Workforce office use
- Cultural activities consumption
- Retail expenditure, and
- Tourism and visitation

Recent trends and available data for the above drivers is provided in Attachment 1 of the report.

2. The future of CBD's post-COVID is discussed in Attachment 2 of the report. The findings indicate that the strategic objectives and actions being pursued by the Authority and the ACT Government in relation to city centre prosperity remain valid in 2022 and into the short-term future.
3. The Authority will use the report findings to inform the preparation of the 2023/2027 City Precinct Renewal Program as well as immediate short-term actions relating to place marketing and activation.

Financial Implications

4. Nil.

Consultation

Internal

5. No internal consultation was undertaken by SGS in preparing the report.

Cross Directorate

6. The report will be provided to other relevant Directorates.

External

7. No external consultation was undertaken by SGS in preparing the report.

Work Health and Safety

8. Nil.

Benefits/Sensitivities

9. Nil.

Communications, media and engagement implications

10. Nil.

Signatory Name: Malcolm Snow

Phone: Ext. 51805


Action Officer: Jen Ramsay

Phone: Ext. 51294

Attachment

Attachment	Title
Attachment A	Civic Futures Report 2022 (SGS March 2022)

ARRANGEMENTS BRIEF

FUNCTION:	Australian Electric Vehicle Association (AEVA) launch of the Canberra Electric Vehicle Expo 2022 (Expo).
VENUE:	Rond Terrace, Parkes. Please see below for map and parking details.
HOST:	AEVA
DAY:	Thursday
DATE:	7 April 2022
TIME:	12:30pm – 1:30pm Session with the Minister will run from 12:30pm to 1:00pm.
TIME COMMITMENT:	Half an hour with additional travel time to and from the event.
CATERING:	The event will include light refreshments between 12:50pm - 1:30pm.
DRESS CODE:	Smart casual
YOUR ROLE:	<p>(a) Attend the event (12:30 - 13:00).</p> <p>(b) 3-5-minute speech to officially launch the forthcoming AEVA Conference and Expo in Canberra (which will be held at Exhibition Park in Canberra August 5 - 7) – opportunity to speak about Electric Vehicles (EVs) generally and Government’s commitment to sustainability, thank valued sponsors of the event (12:30 – 12:45) (Speaking Notes are provided at Attachment A).</p> <p>(c) Option to network during light refreshments (12:45 – 13:00).</p> <p>Available equipment – Microphone and Lectern.</p>
WHERE TO PARK:	Rond Terrace car park off Parkes Way (please see below for parking details). A parking space at the indicated parking lot will be reserved for the Minister.
WHO WILL MEET YOU:	Miriam McMillan – Director of Climate Change Partnerships 
ADVISOR ATTENDING:	TBC by the MO
AUDIENCE:	Invitees include e-vehicle industry stakeholders, Expo sponsors including Audi, Nissan and Polestar, and AEVA members.
VIPs:	AEVA VIPs: <ul style="list-style-type: none"> • AEVA National President, Chris Jones

Shane Rattenbury MLA - Arrangements brief

	<ul style="list-style-type: none"> • AEVA National Secretary, Warwick Catho • AEVA National Treasurer, Michael Day • AEVA Canberra President, Rob Ogilvie • Vickii Cotter of Visabel Pty Ltd (event organiser). <p>Federal Parliament invitees:</p> <ul style="list-style-type: none"> • Dr Andrew Leigh MP • Mr David Smith MP • Ms Alicia Payne MP • Senator Katy Gallagher • Senator Zed Seselja. 														
PAST INVOLVEMENT:	This is the first launch event for the AEVA Expo. The Minister has had past involvement with AEVA through his attendance at the AEVA Mother's Day Electric Vehicle Experience Day at IKEA in May 2021.														
SENSITIVITIES:	<ul style="list-style-type: none"> • The recent spike in petrol prices has led to an influx in interest and purchase of EVs. • Stamp duty exemption for new or used EVs. • \$15k interest free loan to electric motor cars but excludes motorbikes, scooters and e-bikes. • The Climate Change and Energy Division in EPSDD will provide 1 x Nissan Leaf and 1 x Hyundai Nexo for display at the launch. • TCCS may also display a 6-ton e-tipper truck and an e-garbage compactor (TBC, AEVA engaging directly with TCCS on their involvement). • The ACT Government has provided \$50k in sponsorship funding for the Expo. • The Expo will be held at EPIC and has been delayed to 5-7 August due to the COVID pandemic. 														
ORDER OF CEREMONIES	<table border="1"> <thead> <tr> <th>Time</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>12:30</td> <td>MC Welcome</td> </tr> <tr> <td>12:32</td> <td>Official Welcome – Minister Rattenbury</td> </tr> <tr> <td>12:38</td> <td>AEVA President</td> </tr> <tr> <td>12:43</td> <td>Sponsor Address</td> </tr> <tr> <td>12:48</td> <td>Official Photos</td> </tr> <tr> <td>12:50 – 13:30</td> <td>Light refreshments</td> </tr> </tbody> </table>	Time	Description	12:30	MC Welcome	12:32	Official Welcome – Minister Rattenbury	12:38	AEVA President	12:43	Sponsor Address	12:48	Official Photos	12:50 – 13:30	Light refreshments
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MEDIA:	AEVA will be inviting media to the event. A draft media release is being prepared between EPSDD Comms and AEVA.														
SOCIAL MEDIA ACCOUNTS	<p>Facebook – @AEVANational</p> <p>Twitter – @AEVA_National</p> <p>Hastags: #AEVACanberra #EVCBR</p>														
OUTSTANDING REGULATORY ISSUES	AEVA have secured the necessary permits and approvals to hold the launch at Rond Terrace. They have also advised that a COVID-19 Safe plan will be in place at the event.														

Shane Rattenbury MLA - Arrangements brief

Venue and Car Parking Map



Environment, Planning and Sustainable Development Directorate

To: Minister for Water, Energy and Emissions Reduction

Tracking No.: 22/18976

Date: 29 March 2022

From: Executive Group Manager, Climate Change and Energy

Subject: GreenPower products first offer exemption

Critical Date: 22 April 2022

Critical Reason: To allow electricity retailers to provide clearer information to customers as soon as practicable

- A/g DDG, Environment, Water and Emissions Reduction 06/04/2022

Recommendations

That you:

1. **Sign** the Disallowable Instrument at Attachment A;

Signed / Not Signed / Please Discuss

2. **Note** the explanatory statement at Attachment B; and

Noted / Please Discuss

3. **Note** the sample letter to retailers at Attachment C.

Noted / Please Discuss

Shane Rattenbury MLA

18/4/22

Minister's Office Feedback

Please insert the 3rd para from the letter to retailers in to the ES → it is a really clear explanation of the issue.

Background

1. In 1997, the New South Wales (NSW) Government established the GreenPower Accreditation Program to drive investment in renewable energy generation, decrease greenhouse gas emissions from electricity generation, give choice to consumers, and increase household and business confidence in credible renewable energy products.
2. GreenPower providers purchase and surrender the equivalent number of GreenPower Large-scale Generation Certificates (LGCs) from eligible generation sources to meet the customer's electricity consumption.
3. To encourage ACT households and businesses uptake of the GreenPower products, section 75E(1)(a) (GreenPower Obligations – general) of the *Utilities Act 2000* (the Act) requires a National Energy Retail Law (NERL) retailer to first offer a GreenPower product to a prospective customer.
4. In 2019 and 2021, ActewAGL wrote to you to request an exemption under section 75G of the Act from compliance with section 75E(1)(a) of the Act. On 28 February 2022, you replied to ActewAGL informing it of your intent to exempt all NERL retailers operating in the ACT from first offering GreenPower products (21/151005).

Issues

5. ACT residents contribute to the Territory's 100 per cent renewable electricity target through the network component of their electricity bill. In 2021-22, the annual cost passed through to an average Canberra household is around \$300.
6. GreenPower products purchased by ACT consumers are not counted towards the ACT's 100 per cent renewable electricity target, however, they contribute to reducing Australia's overall greenhouse gas emissions.
7. The legislative requirement to first offer GreenPower can cause confusion to customers and the perception of being charged twice for the ACT's 100 per cent renewable electricity target.
8. To avoid customer confusion, Environment, Planning and Sustainable Development Directorate (EPSDD) recommends that you make an exemption from compliance with section 75E(1)(a) of the Act to first offer a GreenPower product. However, NERL retailers will still be required to make GreenPower products available to consumers.
9. Should you agree, a Disallowable Instrument to make the exemption is provided at [Attachment A](#), and the associated explanatory statement at [Attachment B](#).

Financial Implications

10. There are no financial implications associated with this brief.

Consultation

Internal

11. EPSDD Legal Policy and Information Access team has provided advice, assisted in the drafting of the Disallowable Instrument and the explanatory statement, and has reviewed this brief.

Cross Directorate

12. No cross-directorate consultation was required in the preparation of this brief.

External

13. No external consultation was required in the preparation of this brief.

Work Health and Safety

14. There are no Work Health and Safety issues associated with this brief.

Benefits/Sensitivities

15. The exemption to first offer a GreenPower product will increase ACT consumers' confidence in the ACT Government's past and ongoing delivery of 100 per cent electricity from renewable sources.

Communications, media and engagement implications

16. NERL retailers operating in the ACT will be informed via a letter from EPSDD. The draft letter is provided at Attachment C.

Signatory Name: Fiona Wright Phone: x79780

Action Officer: Maryam Khazaeli Dobson Phone: x54282

Attachments

Attachment	Title
Attachment A	Disallowable Instrument
Attachment B	Explanatory statement
Attachment C	Sample letter to NERL Retailers



ACT
Government

Environment, Planning and
Sustainable Development

Objective File No 22/22763

RECORD OF CONTACT/CONVERSATION

Conversation time: 8/3/22 10:46am

CONVERSATION WITH: [REDACTED]

CONTACT PHONE:

email:

SUBJECT DISCUSSED: REIF grant support for solar or batteries

Advice provided

Hi [REDACTED]

Unfortunately we do not have any Renewable Energy Innovation Fund grants open for applications at the moment.

Depending on your specific applications there may be other Territory programs that can help provide advice on solar PV or rebates on battery installations if that is of interest.

<https://www.actsmart.act.gov.au/energy-saving/assistance>

<https://www.climatechoices.act.gov.au/>

Regards,

Mark Shorter

Assistant Director Economic Development

T 02 6207 8805 - Sustainability and Climate Change

Environment, Planning and Sustainable Development Directorate - ACT Government

480 Northbourne Avenue ACT | GPO Box 158 Canberra City ACT 2601

[REDACTED] replied at 12:20pm 8/3/22 – “Thanks, Mark”

**Electronic approval at the Director/Executive Director level required. Place the approval email in the Objective file.*

To: Minister for Water, Energy and Emissions
Reduction

Tracking No.: 22/22934

From: Executive Group Manager, Climate Change and Energy

Date of meeting: Tuesday, 19 April 2022

Subject: ACT Climate Change Council meeting – 19 April 2022

- A/g DDG, Environment, Water and Emissions Reduction 06/04/2022

Purpose of the meeting

To engage with the ACT Climate Change Council (the Council) at its meeting on Tuesday, 19 April 2022. The key item for discussion during your session is the ACT Climate Change Council's Workplan.

Recommendations

That you **note** the meeting brief and talking points below at Attachment A.

Noted / Please Discuss

Shane Rattenbury MLA

19/4/22

Minister's Office Feedback


Signatory Name: Fiona Wright

Phone: (02) 6207 9780

Action Officer: Tim Laris

Phone: [REDACTED]

OFFICIAL

<p>Purpose of the meeting:</p>	<p>This is a routine Council meeting. Discussion topics and talking points are at Attachment A below. The meeting agenda is at Attachment B.</p>
<p>Attendees:</p>	<p>Chair: Professor Mark Howden</p> <p>Members: Ms Mia Swainson Dr Arnagretta Hunter Dr Aparna Lal Dr Thomas Longden Dr Paul Bannister Dr Cris Brack Ms Sophia Hamblin Wang Mr Ben Ponton (apology) (Mr Jim Corrigan is scheduled to attend).</p> <p>Observers (Dhawura Ngunnawal Caring for Country Committee members): Ms Roslyn Brown Mr Stephen Mudford.</p> <p>Short biographies at Attachment C.</p>
<p>Directorate representative in attendance:</p>	<p>Ms Fiona Wright, Executive Group Manager; and Dr Miriam McMillan and Mr Tim Laris, ACT Climate Change Council Secretariat.</p>
<p>Day / date:</p>	<p>Tuesday, 19 April 2022</p>
<p>Time:</p>	<p>The Council meeting will run from 2:00 pm to 4:30 pm. You will be attending from 3:45 pm to 4:25 pm</p>
<p>Venue:</p>	<p>Microsoft Teams meeting details are included below. If you have any issues joining the meeting, please contact Tim Laris on [REDACTED]</p> <hr/> <p>Microsoft Teams meeting Join on your computer or mobile app Click here to join the meeting</p> <div style="display: flex; align-items: center;">  <div style="margin-left: 20px;"> <p>ACT Government</p> </div> </div> <p>Learn More Help Meeting options Legal</p> <hr/>

Choose an item.

Background:	You last attended a meeting of the ACT Climate Change Council on 11 February 2022. Draft minutes are at Attachment D .
Discussion:	<p>The agenda for the meeting is at Attachment B.</p> <p>Discussion topics and talking points for this session are below at Attachment A.</p> <p>The key item for discussion during your session is:</p> <ul style="list-style-type: none">• the ACT Climate Change Council’s Workplan (Attachment E).
Consultation Internal:	Climate Change and Energy Division in Environment, Planning and Sustainable Development Directorate have been consulted to help inform this brief.
Cross directorate:	Nil.
External:	Nil.
Media implications:	A short summary of the meeting will be published on the Council’s landing page on the EPSDD website.



ACT
Government

Environment, Planning and
Sustainable Development

EPSDD Ref No.:

Response to DLO Request

*** All information provided should be factual.**

EGM clearance email to be saved in the Objective file and forwarded to the EPSDD DLO inbox and copy in the relevant EO.

Subject: *Legal Aid ACT leasing arrangements and transition from gas to electric*

Response:

Summary of conversation (2pm, 11 March 2022) between Ros Malouf, Senior Director, Climate Change and Energy Division and John Boersig, CEO, Legal Aid ACT:

- Lease is pending signature – i.e. has not yet been signed but Legal Aid are being pressured to do so.
- Building owners have an approved capex for the replacement of gas boilers to new gas boilers so they are unwilling to switch from the path to electric systems due to expected extra expenses.
- Building owners would prefer to replace gas boilers with gas and for the clause to be included for the future gas boiler replacements (ie 20plus years) in the lease.
- Building owners were advised of this clause being a requirement of the new lease some time ago – John to confirm when.
- Current lease runs out in September 2022.
- Legal Aid are of the understanding there is no B Grade properties suitable for them to lease. If they go to an A grade property the cost would be \$1m more.

An onsite meeting has been scheduled, 4pm Wednesday 16 March 2022 with John Boersig, CEO, Legal Aid ACT; Belinda Hedley, Executive Branch Manager, ACT Property Group; Ros Malouf, Senior Director, Climate Change and Energy Division; and Steve Mossfield, Energy Project Officer, Zero Emissions Government.



Environment, Planning and Sustainable Development Directorate

To:	Minister for Water, Energy and Emissions Reduction	Tracking No.: 22/25683
Date:	17 March 2022	
From:	Executive Group Manager, Climate Change and Energy	
Subject:	Options to deliver Car-free day	
Critical Date:	7 April 2022	
Critical Reason:	To allow sufficient time for event planning with community partners	

- A/g DDG, Environment, Water and Emissions Reduction 04/04/2022

Recommendations

That you:

- Note** the information contained in this brief; and

Noted / Please Discuss

- Agree** to endorse an event option for the Climate Change and Energy Division to pursue:

- Recommended - Option A - Deliver a single day event in Civic;

Agreed / Not Agreed / Please Discuss

- Option B - Deliver a communications campaign targeted on shopping; or

Agreed / Not Agreed / Please Discuss

- Option C - Complete a tender process to fund a local community organisation to deliver the car-free day.

Agreed / Not Agreed / Please Discuss

Shane Rattenbury MLA 18/4/22

Minister's Office Feedback

This is a good start, thanks. Interested to talk more about next steps, in particular, how to target 'not the usual crowd'.

Background

1. Under the *Climate Change Strategy 2019-25* the ACT Government is committed to reducing car use and implement car-free days as per action 3.13 “Implement car free days and consider car free areas, shared zones and traffic calmed streets.” The action is a shared responsibility between Environment, Planning and Sustainable Development Directorate (EPSDD), Transport Canberra and City Services Directorate (TCCS) and City Renewal Authority (CRA).
2. The purpose of the day is to encourage and empower people in our ACT community to shift to using lower emissions transport, with a focus on people who are not yet making change.
3. The ACT Government website publicises a commitment to a car-free day as a temporary event held in a specific location that could have entertainment or market stalls set up in a limited public area to allow people to enjoy the public space in a different way for a short period of time. Events like the Multicultural Festival and Enlighten provide immediate enjoyment to participants, can build community connections, and provide opportunities for businesses to expose their products or services.

Issues

4. EPSDD is exploring options with TCCS and CRA to partner with the community to co-design and deliver the event.
5. These options are set out below. Three options are provided for your consideration. Note that for all options the intention is to collaborate with TCCS and CRA as well as with a range of partners in the ACT community that offer relevant products and services, for example Pedal Power, Physical Activity Foundation, SEE Change and their e-bike library.
6. Options for how to deliver the event are:

Option A

7. Deliver a single day event in Civic with stalls and pop-up kiosks in an area normally used by traffic. The event would include a communications campaign in the lead up that calls the community to action. The Australian National University (ANU) would support the event with their own messaging and stall. The event could be incorporated into other activities like Floriade to maximise impact.
8. This option promotes active travel solutions in high exposure sites such as retail areas. It would include free public transport, cycling, walking, or using e-scooters and having pop up stalls where people can visit kiosks for information.
9. TCCS strongly support the promotion of alternative non-car modes of transport to Civic as it aligns with existing messages to commuters to Civic about traffic disruptions caused by light rail construction, Commonwealth bridge strengthening and private development. TCCS intend to promote active travel infrastructure in and around Civic over the coming year.
10. It delivers on the car-free day commitment in a high-profile location to draw attention to the concept of ‘living well without a car’ and advances the existing partnership with the ANU to implement behaviour change on a larger scale.
 - a. Climate Change and Energy Division (CCED) and the ANU co-signed a Climate Change Partnership Deed in September 2021 to drive cooperation to reduce greenhouse gas emissions in the ACT. The Deed identifies five strategic areas for cooperation, which

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include: (1) transitioning gas to electric; (2) reducing travel emissions; (3) behaviour change to support community action to reduce emissions; (4) zero waste; and (5) land-based carbon sequestration activities with co-benefits.

Option B

11. Deliver a communications campaign targeted on shopping with free public transport and active travel options to a shopping centre in the ACT where there are high visitor numbers during weekends like Westfield Shopping Centre in Woden. It would include stalls from community groups inside the shopping centre and in the centre carpark.
12. A report by Griffith University in 2021 on the top emitters in the ACT states that trips for leisure and shopping contribute more emissions than school trips and that targeting shopping trips for behaviour change is likely to be less complex than social and recreational trips.
13. This option is most likely to engage people in the community who are not already committed to climate action.

Option C

14. Complete a tender process to fund a local community organisation to deliver the car-free day. In the past community groups have supported behaviour change events like 'Change Your Mode' for March and led 'Cycle to Work' challenges with up to 1,000 participants.
15. For this option the CCED would oversee and support the community-led activity. This option has a higher risk of primarily attracting people who are already committed to climate action.

Recommendation

16. We recommend pursuing Option A to deliver the event through our existing partnership with the ANU.
17. The date for the event is still to be confirmed but is likely to be around the time of World Car-free day on Thursday 22 September 2022. The event will be for one day only and will use a limited area usually occupied by cars to instead host market stalls.
18. Once we have your decision on which option to pursue, we will commence planning and will keep you updated on progress.

Financial Implications

19. All options above can be delivered within the existing budget.

Consultation

Internal

20. EPSDD Communications, Engagement and Media, and CRA.

Cross Directorate

21. TCCS.

External

22. External consultation has been conducted with the ANU, Physical Activity foundation, Pedal Power, and other community organisations to establish opportunities to promote to

their contacts.

Work Health and Safety

23. There are no work health and safety issues associated with this brief.

Benefits/Sensitivities

- 24. TCCS has advised it has limited resources to fund the event but strongly support a car-free day event as it aligns with its strategic objectives to reduce congestion and emissions.
- 25. CRA has advised it can support us in choosing an appropriate location and help manage stakeholders related to road closures and activities to be hosted on the day.
- 26. There may be a public perception that a car free day excludes those in the community that rely on their car to deliver services and products. It may also be difficult for some commuters to adjust their mode of travel to their place of work or study. We would ensure that the Car-free day event promoted transport modes that are accessible and inclusive as per the principles to guide the ACT's Climate Change response. We will actively commit to equity and to promote a just transition to net zero emissions that supports the most vulnerable in our community.

Communications, media and engagement implications

- 27. Minister Steele has advised Transport Canberra of his interest in delivering a car-free day. We would work closely with both EPSDD and TCCS Communication Teams to promote the event with shared and consistent messaging. The car-free event messaging could be integrated with other events such as Floriade and Ride to Work/School Days to create a more sustained campaign and behaviour change.

Signatory Name:	Fiona Wright	Phone:	6207 9780
Action Officer:	Miriam McMillan	Phone:	6207 2829

OFFICIAL Sensitive

Environment, Planning and Sustainable Development Directorate**To:** Minister for Water, Energy and Emissions Reduction

Tracking No.: 22/26122

CC Minister for Climate Action**Date:** 15 March 2022**From:** Executive Group Manager, Climate Change and Energy**Subject:** Expression of Interest Outcome for 50 Electric Vehicle Chargers Project**Critical Date:** As soon as practicable**Critical Reason:** Milestone for the 50 chargers project reached.

- DDG, Environment, Water and Emissions Reduction 15 March 2022

RecommendationsThat you **note** the information contained in this brief.**Noted / Please Discuss**

Shane Rattenbury MLA

19/3/22

Minister's Office Feedback

Background

1. The 50 publicly accessible Electric Vehicle (EV) Chargers Project (the Project) is a two-step competitive funding process. The first stage, Request for Expressions of Interest (REOI), invited interested EV Charging Providers (Providers) to submit an Expression of Interest (EOI) detailing their ability to deliver chargers and charging services, and their requested grant funding amount. This step has now been completed.
2. The second stage, Request for Proposal (RFP), will involve Providers successful in the EOI stage submitting a detailed Proposal for their proposed charging stations, including station design, the specific location, and details regarding network connection and land access. Providers that are successful in the RFP stage will receive grant funding for their proposed chargers, with a Deed of Grant expected to be signed in June 2022, and planning and installation for chargers to commence in the second half of 2022.

Issues

3. On 11 March 2022, the Project reached a key milestone and finalised the outcome of the REOI. This step involved assessment of the EOI responses by an Evaluation Panel, who scored the responses against eligibility criteria of capability and capacity, and Funding Allocation Criteria which covered:
 - the extent to which the response supported the Territory's objectives for the Project;
 - the value for money and competitiveness of the requested grant funding amount proposed for the chargers; and
 - the timing required, and the Providers' ability to support the Territory's objective of providing charging services to the ACT in as short as possible timeframe.
4. The Evaluation Panel has evaluated all EOI responses and selected three charging providers to continue to the second stage of the funding process. The selection of multiple Providers allows for extensive coverage of charging services in the ACT and introduces competition into the ACT charging market. The successful providers were:
 - Jolt
 - Evie Networks
 - ENGIE.
5. Six providers were unsuccessful and have been notified, these included [REDACTED].

Financial Implications

6. The selection of the above three providers will cost \$1.491 million, assuming that all Providers are successful at RFP stage and do not change any pricing assumptions. However, it is expected that a Provider may drop out of the process, or, that some proposed locations for charging stations may not go ahead or will change throughout the RFP process. The budgeted amount for the Project is \$1.4 million.

7. The strong response to the EOI suggests there are many providers willing to invest in Canberra. And it is hoped that the demand outlined within the EV Charging Outlook will see this investment occur.
8. It also shows that if the Government wished to bring forward that investment, we have a strong guide to the level of government incentive required.

Consultation

Internal

9. No internal consultation was necessary for this brief.

Cross Directorate

10. The Project has collaborated across Directorates in the planning, design, and evaluation of the REOI stage. The Evaluation Panel for the REOI consisted of impartial members from Chief Minister, Treasury and Economic Development Directorate; including from the Office of Climate Action and Treasury's Economic and Regulatory Policy Branch.

External

11. Successful and unsuccessful Providers have been contacted and notified of the outcome of the REOI.

Work Health and Safety

12. There are no work health safety implications associated with this brief.

Benefits/Sensitivities

13. The REOI stage received many responses of a high quality and competition between eligible Providers at this stage was very high. Not all Providers who were interested in the Project were able to progress to the next stage.

Communications, media and engagement implications

14. There is an opportunity to announce the completion of the EOI if desired. Note that Providers who were successful at the EOI stage may not be successful at the RFP stage. Any announcement of successful Providers should be made with appropriate caveats.

Signatory Name:	Fiona Wright	Phone:	x79780
Action Officer:	JacintaN Evans	Phone:	x77533



Environment, Planning and Sustainable Development Directorate

To: Minister for Water, Energy and Emissions Reduction

Tracking No.: 22/26722

CC: Minister for Climate Action

Date: 17 March 2022

From: Executive Group Manager, Climate Change and Energy Division

Subject: Rename Vulnerable Households Energy Support Scheme and Solar for Low Income Program

Critical Date: 23 March 2022

Critical Reason: To allow the program name to be reflected in public facing program materials prior to proposed launch on 31 March 2022.

- DG .../.../...
• DDG, Environment, Water and Emissions Reduction .../.../...

Recommendations

That you:

- 1. Note the information contained in this brief; and

Noted / Please Discuss

- 2. Agree to rename the public facing programs that support the Vulnerable Household Energy Support Scheme and the Solar for Low Income Program to Home Energy Support Program.

Agreed / Not Agreed / Please Discuss

Shane Rattenbury MLA 23/3/22

Minister's Office Feedback

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Background

1. The Vulnerable Household Energy Support Scheme (VHESS) delivers on Action A1(iv) of the *Parliamentary and Governing Agreement for the 10th Legislative Assembly (PAGA)*.
2. The ACT Government has publicly committed \$50 million for VHESS to provide a range of measures to address energy hardship and costs among vulnerable households. The measures will be delivered under five streams of work.
3. VHESS aims to improve building efficiency and sustainability for social and public housing, low-income owner-occupiers, and the lowest performing rental properties.
4. The ACT Government 2021-22 budget also committed \$3.1 million over four-years to reinstate the Solar for Low Income program, which ended 30 June 2021. This will allow for eligible low-income homeowners to access a rebate of up to \$2,500 for the installation of a rooftop solar system and the option of an interest-free loan to cover the remaining portion of the cost.

Issues

5. To improve participant experience in the suite of low-income programs available the programs (VHESS and Solar for Low Income) have been packaged together. Both programs share the same model of delivery and target audience and offer the same financial incentive. This approach provides a seamless rebate offering to low-income households.
6. Key community organisations that have an interest in supporting those who experience energy hardship were consulted on 3 March 2022. Environment, Planning and Sustainable Development Directorate (EPSDD) sought feedback on the program model and communication activities. Organisations included ACT Council of Social Services, Care Financial Services, St Vincent de Paul, Energy Consumers Australia, Council on the Ageing and Communities@Work.
7. The community organisations recommended removing the words related to a value proposition including 'vulnerable', 'low income' and 'priority' from public facing communication including the program name.
8. Stakeholders also suggested using the word 'home' instead of 'household', not to use the word 'climate wise or ready' and instead use the word 'energy' and refer to the offering and the benefit in the program name.
9. For annual reports, PAGA, budgeting and other internal Government reporting the Vulnerable Household Energy Support Scheme and the Solar for Low Income program names will be used.

Financial Implications

10. There are no financial implications.

Consultation

Internal

11. EPSDD Communications and Engagement team were involved with the community organisation consultation on 3 March 2022, and in determining the new proposed name.

Cross Directorate

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12. The Office for Climate Action were consulted on the proposed name change.

External

13. External consultation with community organisations has been done to ensure that the program name is inclusive and aligns with the target audience.

Work Health and Safety

14. There are no work health and safety issues associated with this brief.

Benefits/Sensitivities

15. The community organisations suggested using words such as low income and vulnerable could be viewed negatively by the community and could impact on engagement with the services and support available.

Communications, media and engagement implications

16. Following your decision, EPSDD's Communications and Engagement team will be engaged to ensure that the program materials reflect the correct program name ahead of the proposed program launch of the rebates for homeowners on 31 March 2022 (TBC).

Signatory Name:	Fiona Wright	Phone:	6207 9780
Action Officer:	Ros Malouf	Phone:	6207 5335

Chief Minister, Treasury and Economic Development Directorate

To: Treasurer
Minister for Water, Energy and Emissions Reduction

Date: 07/03/2022

From: Executive Branch Manager, Economic and Financial Analysis (CMTEDD)
Executive Branch Manager, Climate Change and Energy Policy (EPSDD)

Subject: Electricity reference price determination for 2022-23

Critical Date: 07/04/2022

Critical Reason: To allow the work on the 2022-23 electricity reference price determination commence as soon as possible.

Tracking No.: CMTEDD2022/853

- UT 17/03/22
- DDG, Environment, Water and Emissions Reduction (EPSDD) 30/03/2022
- EGM, Climate Change & Energy (EPSDD) 16/03/22

Recommendations

That you:

1. **agree** to the proposed two-step process for making the 2022-23 Electricity Reference Price Determination which will ensure that the new reference price obligations can be in effect from 1 July 2022; and

Agreed / Not Agreed / Please Discuss

2. **note** the progress of the Australian Energy Regulator's draft Better Bills Guideline.

Noted / Please Discuss

Andrew Barr MLA  20/4/22

Minister's Office Feedback

That you:

1. **agree** to the proposed two-step process for making the 2022-23 Electricity Reference Price Determination which will ensure that the new reference price obligations can be in effect from 1 July 2022; and

Agreed / Not Agreed / Please Discuss

2. **note** the progress of the Australian Energy Regulator's draft Better Bills Guideline.

Noted / Please Discuss

Shane Rattenbury MLA

7/4/22

Minister's Office Feedback

Background

1. Section 75GA of the *Utilities Act 2000* (Utilities Act) requires electricity retailers to compare their offers against the reference price (reference price framework) and notify customers if a better offer is available (better offer check and message).
 - a. Under the section 75GB of the Utilities Act, the Treasurer and the Minister for Water, Energy and Emissions Reduction are required to determine a reference price and annual representation electricity consumption every year, through a notifiable instrument.
 - b. The Independent Competition and Regulatory Commission (ICRC) is also required to develop an industry code to provide the operational detail for retailers around the headline obligations.
2. The current *Utilities (Representative Consumption and Reference Price) Determination 2021* (NI2021-403) expires on 30 June 2022.
3. The *ACT Retail Electricity (Transparency and Comparability) Code* (the Code) requires the better offer check and messaging to commence from 1 July 2022.
 - a. The Code came into effect on 1 October 2021 and provides a transition period for retailers implementing the better offer check obligation.
4. This brief outlines options for the timing of the 2022-23 Reference Price Determination (2022-23 Determination) to allow customers to receive meaningful price comparison information when assessing 2022-23 electricity offers.
5. We note the Australian Energy Regulator (AER) is currently developing a Better Bills Guideline (the Guideline) which will create binding, enforceable obligations on energy retailers to prepare easily understandable energy bills for small customers.
 - a. This brief provides information on how the AER's process is likely to interact with the Code.

Issues

Timing issue for the making of the 2022-23 Determination

6. As the current determination will expire on 30 June 2022, a new determination must be in place from 1 July 2022 so that consumers can compare new 2022-23 prices against the 2022-23 reference price.
7. The determination is based on ActewAGL's regulated standing offer prices, which are generally approved by the ICRC in mid-June each year.
 - a. For 2021, ICRC approved the standing offer prices on 16 June 2021, and the determination was signed on 29 June 2021.

8. However, retailers need to make necessary system updates within a reasonable period of time (at least two weeks) before the new financial year prices are released by retailers on 1 July.

Proposed option to progress 2022-23 Determination

9. Treasury and EPSDD propose a two-step process for making the 2022-23 Determination, to give sufficient time for you – as makers of the determination – and for implementation of your determination by the market.
10. This would involve making **TWO** determinations for 2022-23, as follows:
 - a. Determination One -- specifying the types of customers, representative consumption levels and timing or pattern of the supply of electricity to small customers in May 2022; and
 - i. Using the information contained in Determination One, retailers could update their system with all components of the determination *other than the reference price*, and calculate the annual cost of each their new offers. This will allow retailers to get their systems ready for final updating in June 2022.
 - ii. The methodology/formula to calculate the annual reference price (Determination Two) will be also provided to you for consideration at this stage.
 - b. Determination Two – specifying the annual reference price only, when ActewAGL's 2022-23 standing offer prices are approved by the ICRC, in mid-June 2022.
11. Determination One would effectively be advisory in nature until such time as Determination Two was made, at which point the 2022-23 Determination would be made and legally binding.
12. This process would allow you time to consider the elements in Determination One within standard timeframes in May. However, Determination Two would benefit from a much shorter timeframe in mid June, given the only outstanding matter would be to input the standing offer prices approved by the ICRC, and the market would need two weeks to implement your decision before 1 July 2022.
13. **Alternatively**, you could make ONE determination, addressing each of the decision points referred to above, at the end of June 2022, such that it takes effect from 15 July 2022.
 - a. We do not recommend this approach as there would be no 2022-23 reference price in effect for retailers to make a comparison against their new prices, until after most of the new financial year pricing offers have been advertised to the market.

- b. However, this option would provide retailers at least two weeks to update their system.

Upcoming AER's Better Bills Guideline

14. The AER's December 2021 draft Guideline sets out a set of design principles which must be applied holistically to all Australian utilities in the National Electricity Market when preparing bills and proposes a tiered approach to presenting billing information.
15. While the draft Guideline does not impact upon reference price information appearing on a retailer's offer or advertisement to a customer, it may impact upon how the ***better offer message*** appears on a bill.
 - a. The AER proposes that the better offer message must include the name of the cheapest available plan and the dollar figure difference between customer's annual cost under the current plan and the annual cost under the cheapest plan.
 - b. The ACT Code does not require this detailed information to be included.
16. Preliminary engagement between the ICRC and the AER suggests there are unlikely to be significant changes to AER's Guidelines, which are expected to come into effect in August 2022.
17. The ICRC will review the operation of the ACT Code to avoid inconsistencies with the AER's Guidelines.

Financial Implications

18. Nil.

Consultation

19. CMTEDD and EPSDD officials have consulted with the ICRC in the development of this brief.
 - a. The ICRC is supportive of a two-step determination process for 2022-23.
20. If you agree to the preferred two-step process, we will communicate with retailers as soon as the Determination One is made.

Work Health and Safety

21. Nil.

Benefits/Sensitivities

22. If you agree to make the determination under a two-step process, we anticipate being able to provide you with the Determination Two for your decision within two business days of receiving the approved regulated standing offer prices from the ICRC.

23. We note that in the last determination the Treasury received the approved standing offer prices on 16 June 2021 and there will always be a short period of time between the last component of the Determination process being finalised, the approval of the standing offer price by the ICRC, and new financial year prices being published by retailers.

Communications, media and engagement implications

24. Nil.

Signatory Name (CMTEDD): Kathy Goth Phone: x50772

Signatory Name (EPSDD): Daniel Harding Phone: x77533

Action Officer (CMTEDD): Ian Lawrence Phone: x57234

Action Officer (EPSDD): James Priestley Phone: x72092

ARRANGEMENTS BRIEF

FUNCTION:	Minister Rattenbury launch of the Business Fleet Advisory Service
VENUE:	Capital Brewing, building 3/1 Dairy Rd, Fyshwick ACT (<i>see map provided at Attachment B</i>)
HOST:	Name: Ros Malouf Mobile: [REDACTED]
DAY:	Monday
DATE:	4 th April 2022
TIME:	12pm – 12:30pm
TIME COMMITMENT:	30 mins
CATERING:	N/A
DRESS CODE:	Business casual.
YOUR ROLE:	Speech addressing media– approx. 10 mins. Talking points can be found at Attachment A .
WHERE TO PARK:	Refer map (Attachment B)
WHO WILL MEET YOU:	Ros Malouf Fleet Advisory Service team: Mark Shorter and Rowan Clark
ADVISOR ATTENDING:	
AUDIENCE:	Business representatives from Nordic Blinds, Capital Scraps Composting and Capital Brewing. Media expected.
VIPs:	<ul style="list-style-type: none"> • Dan Watters of Capital Brewing. • David Milne of Nordic Blinds. • Brook Clinton of Capital Scraps Composting.
PAST INVOLVEMENT:	N/A
SENSITIVITIES:	None
ORDER OF CEREMONIES	12:00pm - Ros introduces the Minister 12:05pm - Minister speaks 12:15pm - Photo opportunity, media interviews 12:20pm - Minister mingles with people from Nordic Blinds, Capital Scraps Composting and Capital Brewing 12:30pm - Event concludes
MEDIA:	EPSDD Comms prepared a media release (Attachment C). A Media Alert is at Attachment D .

Shane Rattenbury MLA - Arrangements brief

SOCIAL MEDIA ACCOUNTS	@EverydayClimateChoices Nordic Blinds Instagram account - @nordicblinds Nordic Blinds Facebook page - https://www.facebook.com/nordicblinds/ Nordic Blinds website - https://nordicblinds.com.au/ Capital Brewing website – https://capitalbrewing.co/ Capital Brewing Instagram - @capitalbrewing Facebook page - https://m.facebook.com/profile.php?id=197931417823531 Capital Scraps Composting - Instagram @capital_scraps
OUTSTANDING REGULATORY ISSUES	No outstanding regulatory issues.

ARRANGEMENTS BRIEF

FUNCTION:	Launch of the Home Energy Support Program - solar rebates component (category A products)
VENUE:	ACT Council of Social Service (ACTCOSS) 1/6 Gritten St, Weston ACT 2611 Map provided at Attachment B .
HOST:	Name: Ros Malouf Mobile: [REDACTED]
DAY:	Thursday
DATE:	31 March 2022
TIME:	10:00am
TIME COMMITMENT:	30 minutes
CATERING:	N/A
DRESS CODE:	Business casual
YOUR ROLE:	Launch the Home Energy Support Program, outlining the opportunities available to eligible lower income homeowners. Invite ACTCOSS CEO to talk about Program. Talking Points can be found at Attachment A .
WHERE TO PARK:	Refer to map at Attachment B for where to park.
WHO WILL MEET YOU:	Ros Malouf, [REDACTED]
ADVISOR ATTENDING:	
AUDIENCE:	ACTCOSS CEO. Media expected.
VIPs:	Emma Campbell, CEO from ACTCOSS.
PAST INVOLVEMENT:	You launched the previous Solar for Low Income Program in 2017.
SENSITIVITIES:	ACTCOSS have raised concerns over the delay in the Vulnerable Home Energy Support Service (VHESS) being launched. ACTCOSS were involved in the community consultation of the Home Energy Support Program.
ORDER OF CEREMONIES	10:00am - Minister arrives and gives a short speech, launching the program. 10:10am - Emma Campbell from ACTCOSS speaks 10:15am - Questions from the media.

Shane Rattenbury MLA - Arrangements brief

	10:20am - Photo opportunity, informal questions and discussions with the Minister and ACTCOSS. 10:25am - Event ends.
MEDIA:	Media Release at <u>Attachment C</u> . Media Alert at <u>Attachment D</u> .
SOCIAL MEDIA ACCOUNTS	@EverydayClimateChoices
OUTSTANDING REGULATORY ISSUES	No outstanding regulatory issues



Response to DLO Request

*** All information provided should be factual.**

EGM clearance email to be saved in the Objective file and forwarded to the EPSDD DLO inbox and copy in the relevant EO.

Subject: EPSDD Sustainable Business Programs: waste, energy, water, transport - Talking Points

Response:

Waste

- Over 960 businesses across the Canberra region are participating in the Business Recycling Program, which provides free advice, education and signage to assist with reducing waste and increasing recycling.
- With dedicated support from the team, accredited businesses have all achieved reductions in waste to landfill, some by over 90%.
- Data collected throughout participation in the program including paper/cardboard, mixed recycling, organics sent for recycling and waste to landfill is used to calculate emissions reduction achieved from each business.

Transport

- EPSDD's Fleet Advisory Service supports Canberra businesses and community organisations in transitioning their vehicle fleets to zero-emission vehicles.
- The Service provides free independent and targeted information on, and experiences with, zero-emissions vehicles and associated technologies to guide, equipment and support for businesses to adopt these vehicles in their fleet.
- The program is being publicly launched with Minister Rattenbury on 4 April 2022.
- Further support will be provided in 2022 to community organisation with access to the Sustainable Household Scheme providing interest free loans of up to \$15,000 to help with the purchase of electric vehicles for this sector.

Energy and Water

- A free program for small businesses providing onsite energy & water assessments, a tailored report outlining opportunities to reduce electricity & gas bills, and a 50/50



rebate capped at \$5,000 to replace inefficient gas and electric appliances with efficient electric ones.

- Eligibility is for business registered in the ACT with less than 20 staff or less than \$25,000 annual electricity bills.
- Upgrades include lighting, space heating & cooling equipment, refrigeration systems, hot water systems, insulation and appliances.
- Since 1 July 2012, 1,200 businesses have participated with 600 businesses having claimed a rebate. Businesses who undertake an upgrade save on average \$2,400 per year energy in bills.
- The program captures data on annual energy savings (kWh/yr), CO2 savings (tonnes/yr, although these are now 0 t/yr for electric-electric upgrades) and annual bill savings (\$/yr).

Community Clubs Program

- The Community Clubs Program is a free program for ACT community clubs who have, or have had, a Class C gaming licence prior to 1 July 2021.
- Participating clubs received a free onsite energy assessment, a tailored report outlining opportunities to reduce electricity and gas bills, and a co-contribution rebate capped at \$75,000 to replace inefficient gas & electric equipment with efficient electric equipment.
- Small clubs (less than \$400,000 electricity bills) are required to invest \$1 for every \$ of program support while large clubs (more than \$400,000 electricity bills) are required to invest \$3 for every \$1 of program support.
- To date 16 clubs have registered with 12 having received onsite assessments.

Action Officer: Anita Healey

Executive Group Manager: per Ros Malouf (Senior Director)

Date cleared: 22/3/2022

OFFICIAL

Environment, Planning and Sustainable Development Directorate

To: Minister for Water, Energy and Emissions
Reduction

Tracking No.: 22/29229

Date: 25 March 2022

From: Executive Group Manager, Climate Change and Energy

Subject: 2022 Legislation Program Bid – Gas Transition Enabling legislation

Critical Date: **1 April 2022**

Critical Reason: To ensure Gas Transition Enabling legislation and subsequent regulation can be in place to meet Parliamentary and Governing Agreement (PAGA) commitment prior to end of 2022.

- DDG, Environment, Water and Emissions Reduction .../.../...

Recommendations

That you:

1. **Agree** that the proposed bid (Attachment A) for the Water, Energy and Emissions Reduction portfolio be included in the 2022 Legislation Program; and

Agreed / Not Agreed / Please Discuss

2. If you agree, **sign** the letter to the Chief Minister at Attachment B, proposing the legislation bid.


Signed / Not Signed / Please Discuss

Shane Rattenbury MLA

4,4,22

Minister's Office Feedback

Background

1. The Chief Minister wrote to you in October 2021 (Attachment C) requesting legislation bids for the 2022 legislation program. You provided a response in November 2021, providing a single legislation bid for the 2022 program (Attachment D).
2. The Parliamentary and Governing Agreement (PAGA) contains two commitments relating to future gas connections in the ACT:
 - A1.vii Legislate to prevent new gas mains network connections to future stages of greenfield residential development in the ACT in 2021-22. Future stages of Jacka and Whitlam will be all-electric; and
 - A1.viii Commence a transition project, working with industry and other stakeholders, to advance all-electric infill developments, with a goal of no new gas mains network connections to future infill developments from 2023.
3. These PAGA commitments were assigned to the Minister for Planning and Land Management for action. 
4. The Minister for Planning and Land Management has been provided with a copy of the legal advice and it has been agreed to transfer the responsibility for delivering these PAGA commitments to your portfolio (21/151340).

Issues

5. The Gas Transition Enabling Legislation Amendment Bill 2022 (Attachment A) proposes changes to the *Climate Change and Greenhouse Gas Reduction Act 2010* to insert a regulation-making power that would allow the application of the *National Gas (ACT) Act 2008* to be modified in certain circumstances.
 - a. This power would allow a future regulation to be made that would modify the connections requirements of the National Gas Laws.
 - b. A future regulation made under the new regulation-making power would address the current conflict between the stated Government policy commitments and the requirements of the National Gas Laws.
 - c. Consequential amendments will also be required to the *National Gas (ACT) Act 2008* and the *Utilities Act 2000* to ensure the operation of those Acts note the new legislation.
6. This legislative proposal does not constitute a significant Bill. The amendments seek to create a regulation-making power, which of itself, does not create a new regulatory scheme, prohibition or civil law scheme.
7. Prior to exercising the regulation-making power that would be created under the proposed amendments, public consultation together with a regulatory impact statement would need to occur.

OFFICIAL

8. A letter to the Chief Minister, outlining the proposed legislation bid for inclusion in the 2022 Legislation Program is at Attachment B for your consideration.

Financial Implications

9. This proposal is to seek approval to commence drafting amendments to legislation. The Bill creates a mechanism that will enable delivery of the ‘no gas connections’ PAGA initiatives and as a consequence have no financial impact. No additional appropriation and funding are sought because these amendments will be undertaken and delivered within existing resources.

Consultation

Internal

10. Planning and Urban Policy (Carolyn O’Neil) has been engaged regarding delivery of the PAGA commitment and planning and infrastructure implications of potential future regulations that could be made under the new regulation-making power.

Cross Directorate

11. Through the gas transition working group and Steering Committee, the Office of Climate Action and Treasury have been provided with information relating to the delivery of this PAGA commitment, and the proposed legislation pathway.

External

12. Nil.

Work Health and Safety

13. There are no work health and safety issues associated with this brief.

Benefits/Sensitivities

14. This Bill will assist in the delivery of a PAGA commitment.

Communications, media and engagement implications

15. A communications plan will be provided with the Cabinet submission seeking approval and agreement to introduce the amendment Bill.

Signatory Name: Fiona Wright Phone: x79780

Action Officer: Cath Collins Phone: x59568

Attachments

Attachment	Title
Attachment A	Legislation Bid
Attachment B	Letter to Chief Minister
Attachment C	Letter from Chief Minister requesting legislation bids
Attachment D	Letter to Chief Minister outlining 2022 legislation bid request



ACT
Government

Environment, Planning and
Sustainable Development

EPSDD Ref No.: 22/35109

Response to DLO Request

*** All information provided should be factual.**

EGM clearance email to be saved in the Objective file and forwarded to the EPSDD DLO inbox and copy in the relevant EO.

Subject: Proposal to extend the BattLab testing regime

Response:

- At this stage, we recommend not funding the BattLab testing regime. The Climate Change and Energy Division's Battery Policy and Programs teams in the ACT do not use this research and there are no current plans to use it.
- ITP should consider merging the BattLab and DER Lab into one important national facility for collaborative development and testing of new capabilities to support the operation of Australia's national electricity systems.
- The Climate Change and Energy Division recommend reaching out to battery manufacturers and local retailers to leverage additional funding.
- The letter mentions numerous private sector organisations which could also be contacted.
- If the ACT Government decides to undertake a battery testing project, we will approach IPT to discuss.
- We recommend continually reviewing the tenders list for current opportunities. This is available here: <https://www.tenders.act.gov.au/welcome>

Action Officer: Emma Gillies

Executive Group Manager: Fiona Wright

Date cleared: 5 April 2022

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Environment, Planning and Sustainable Development Directorate

To: Minister for Planning and Land Management

Tracking No.: 22/23966

Date: 9 March 2022

From: Executive Branch Manager, Governance, Compliance and Legal

Subject: FOI 22/13003 Conflict of Interest Management Review Audit

Critical Date: As soon as practicable

Critical Reason: Brief as requested

- DDG, Environment, Water and Emissions Reduction 10/3/22
- COO 09/03/2022

Recommendation

That you:

1. **Note** the report provided at Attachment A; and

Noted / Please Discuss

2. **Note** the talking points provided at Attachment B.

Noted / Please Discuss

Mick Gentleman MLA  11/4/2022

Minister's Office Feedback

Please ensure staff training is up to date and include a tracker in the weekly executive brief regarding training, not just for probity but other areas such as WHS.

Background

1. In early 2021, EPSDD engaged O'Connor Marsden (OCM) to perform an independent internal audit of Conflict of Interest (COI) management across the Directorate. The report was completed and provided to the Directorate in April 2021. The report is provided at Attachment A.
2. Effective management of COI is important in ensuring integrity, trust and confidence in government and government service delivery. EPSDD has taken a proactive approach by auditing the management of COI with a view to identify areas for improvement to then implement relevant recommendations from the audit findings.
3. The internal audit specifically considered:
 - EPSDD workforce's understanding of the process to identify, declare, record, and manage COI;
 - EPSDD's level of compliance with applicable legislative frameworks and whole-of-government policy; and
 - the effectiveness of internal management controls following the identification of a potential, perceived or actual COI.
4. Timing of this Audit has coincided with work being undertaken on behalf of the Whole of ACT Government, led out of the Community Services Directorate (CSD) with the support of Chief Minister, Treasury and Economic Development Directorate (CMTEDD), to provide a centralised platform for the management of COI which would be available for use by the whole ACT Public Service.

Issues

5. The Audit report notes that evidence of good practices in COI management were observed during interviews and via survey responses with the consultant, which included:
 - Detailed risk assessment and preparation of action plans in relation to conflicts of interest (COIs) specific to the Statutory Planning division.
 - A high degree of general awareness across EPSDD of the ethical requirements to identify relationships and circumstances which could present a COI, particularly in relation to procurement and recruitment panel involvement.
 - High level awareness and operational strategies for managing local COIs in business areas with higher risk profiles including:
 - Statutory Planning Division (who perform Development Application assessments); and
 - Climate Change and Energy Division.
6. The internal audit produced six recommendations. One recommendation (2.4) was rated as high risk with another five of the identified risks considered as medium. Completing action on many of the findings, and associated recommendations agreed in the work plan have been contingent on the Whole of Government (WHOG) work which is due for completion mid-2022. This has meant that some items are yet to be formally closed off as complete.
7. While development work continues on the centralised register, EPSDD and the Suburban Land Agency (SLA) have been working with the Project Team and have actively participated

in the pilot phase of this work. The participation by EPSDD and the SLA has assisted in guiding the progress of the pilot by including considerations of the outcome of the internal audit and associated work. A detailed summary of findings and work to date is provided below.

8. The high-risk finding is as follows:

- **2.4 Audit Objective:** Governance structures supporting COI management are adequate, effective, economic, and efficient. Staff are aware of their responsibilities regarding COIs
 - **Finding:** *Improvements are required to the COI register and workflows to facilitate effective management of COIs, specifically in relation to: appropriate segregation of duties, central maintenance of complete records of key data required for oversight, accessibility of the register to facilitate ongoing management by managers. Gaps or delays in central declaration records.*
 - **Action to date:** A WHOG electronic declaration form and central register has been developed jointly by CSD and CMTEDD, it is currently being tested by SLA and EPSDD. Feedback has been very positive. Work is underway to identifying some minor tailoring to meet EPSDD and the SLA's requirements.

9. The other five medium risk findings, and action undertaken to date are as follows:

2.1 Audit Objective: Governance structures supporting conflict of interest management are adequate, effective, economic, and efficient. Staff are aware of their responsibilities regarding COIs.

Finding: *Improvements are required to policy, procedural guidance and tools including inclusion of content on specific scenarios relevant to the Directorate. Definition of responsibilities. Further information on options for mitigation of risks associated with COIs.*

Action to date: The internal Fact Sheet has been updated and a Standard Operating Procedure has been developed in response. The WHOG system in development has not yet been deployed, and adoption of this will be required to constitute completion of this recommendation.

- **2.2 Audit Objective:** Governance structures supporting COI management are adequate, effective, economic, and efficient. Staff are aware of their responsibilities regarding COIs
 - **Finding:** *Training and awareness activities require more targeted and effective implementation including the completion of E-learning consistently and in a timely manner. Enhancement of COI training programs and with additional and targeted content and examples. Other informal avenues for raising awareness are pursued.*
 - **Action to date:** A training module has been developed and will be finalised to reflect procedural changes and the new WHOG electronic register, for use once it is operational. Note: the development of the new Human Resources Information Management System (HRIMS) has resulted in the retirement of the current Learning Management System (LMS) used within the portfolio. A new LMS is planned to be in place by 31 March 2022. This will have minor impacts on the

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availability and access to data from the online learning systems within the portfolio.

- **2.3 Audit Objective:** Governance structures supporting COI management are adequate, effective, economic, and efficient. Staff are aware of their responsibilities regarding COIs. Appropriate processes exist to manage, monitor and report COIs. Staff are aware of their responsibilities regarding COIs.
 - **Finding:** *Processes for the registering and tracking of executive personal interest declarations require improvement. During the audit the Directorate has commenced development of a revised more rigorous process.*
 - **Action to date:** EPSDD commenced development of a more rigorous process. Changes will reflect new WHOG policy and CMTEDD guidance. The annual declaration of private interests are also completed by all EPSDD Senior Executive Service officers in the first quarter of each calendar year.
- **2.5 Audit objective:** Governance structures supporting COI management are adequate, effective, economic, and efficient. Staff are aware of their responsibilities regarding COIs.
 - **Finding** *The ACT Government risk assessment matrix is inconsistently applied to the evaluation of COIs.*
 - **Action to date:** The requirement to use the ACTIA risks matrix is included in all guidance, procedural documents and training to be released under recommendations 2.1, 2.2 and 2.4.
- **2.6 Audit Objective:** Governance structures supporting COI management are adequate, effective, economic, and efficient. Staff are aware of their responsibilities regarding COIs. Appropriate processes exist to manage, monitor and report COIs. Staff are aware of their responsibilities regarding COIs.
 - **Finding:** *Monitoring and reporting processes for COI management require improvement to facilitate effective compliance monitoring and trends and issues analysis*
 - **Action to date:** Reporting to the Audit and Risk Committee has commenced and the new electronic register will facilitate more frequent and timely reporting, as well as trend analysis.

Next steps

10. It is expected that the outcomes from the audit will be implemented following completion of the WHOG work.

Financial Implications

11. Nil for the purpose of this brief.

Consultation

Internal

12. Consultation on developing actions to address the audit recommendations has occurred with SLA and CRA and internally within EPSDD.

Cross Directorate

13. EPSDD is working with CSD to trial and implement the electronic Risk Register.

External

14. Nil for the purpose of this Brief.

Work Health and Safety

15. Nil for the purpose of this Brief.

Benefits/Sensitivities

16. Improved management of COI supports EPSDD in its goal to continually improve its governance outcomes and integrity.

17. ██████████ requested access to the audit report under the *Freedom of Information (FOI) Act 2016*. The audit was released under FOI on 7 March 2022.

Communications, media and engagement implications

18. Nil for the purpose of this brief.

Signatory Name: Chantel Potter Phone: x74780
Action Officer: Anne Miller Phone: x73689

Attachments

Attachment	Title
Attachment A	EPSDD Internal Audit of COI Management Report
Attachment B	Talking Points - FOI 22/13003 - ██████████ - Conflict of Interest Management Review Audit

Environment, Planning and Sustainable Development Directorate

To:	Minister for Housing and Suburban Development	Tracking No.:22/35500
Date:	01/04/2022	
CC:	Director-General, Environment, Planning and Sustainable Development Directorate CEO, Suburban Land Agency	
From:	Chief Operating Officer	
Subject:	Freedom of Information Request – Notice to Ombudsman that decision was not made in time	
Critical Date:	04/04/2021	
Critical Reason:	The FOI Act requires that a Notice to the Ombudsman must be tabled in the Assembly within 3 sitting days of the final decision. As the decision was finalised on 25 March 2022, the notice letter needs to be tabled during the 5-7 April Sitting week	

- A/g DDG, Environment Water and Emissions Reduction 04/04/2022

Recommendations

That you:

1. Note the information contained in this brief; and

Noted / Please Discuss

2. Agree to table in the Legislative Assembly the Notice to the Ombudsman at Attachment A.

Agreed / Not Agreed / Please Discuss

Yvette Berry MLA

06/04/22

Minister's Office Feedback

Background

1. Section 39(1) of the *Freedom of Information Act 2016* (the Act) provides that if a Directorate does not decide an access application within the time allowed under the Act, the Directorate is taken to have decided to refuse to give access to the government information applied for.
2. The Act provides that the Directorate must give written notice to the Ombudsman that a decision relating to the application was not made within time and if a notice is given to the Ombudsman, the relevant Minister must ensure that a copy of the notice is presented to the Legislative Assembly within three sitting days after the access application (including any review or appeal) is finally decided.

Issues

3. The Environment, Planning and Sustainable Development Directorate (EPSDD) received an FOI application on 24 November 2021, for '*All documents relating to tenders for ALN Construction Group Pty Ltd and the Affordable Housing Purchase Scheme including contracts held by the Directorate*'.
4. The legislated decision due date was 25 February 2022. The access application captured a large volume of scanned documents. The documents were such significant size they required reprofiling to reduce the bit size of each document to process. Further issues with the quality of the documents and difficulties in opening the documents through Objective were experienced by the Information Governance team causing processing delays with preparing the requested information for the Information Officer.
5. Due to the volume of this request the Information Governance team requested and received two extensions of time and a human error was made by an officer when recording the extended due date which led to the deadline being missed by one month. Processes have been reviewed to prevent such an error occurring in future.
6. EPSDD advised the applicant of the deemed refusal, and the applicant was agreeable to receiving the decision once finalised. The notice of decision and documents were sent to the applicant on 30 March 2022.
7. EPSDD sent a notice to the Ombudsman on 1 April 2022 ([Attachment A](#)).
8. It is proposed that you table a copy of the notice letter to the Ombudsman in the Assembly during the 5-7 April Sitting week to meet the statutory requirements of the FOI Act.
9. EPSDD has only had two other deemed refusals since the Act commenced in January 2018.

Financial Implications

10. Nil.

Consultation

Internal

11. The Suburban Land Agency has been consulted.

Cross Directorate

12. Nil.

External

13. Nil.

Work Health and Safety

14. Nil.

Benefits/Sensitivities

15. There may be some criticism in the Assembly due to EPSDD not meeting the legislated deadline.

Communications, media and engagement implications

16. Nil.

Signatory Name: Craig Simmons Phone: 6207 2478

Action Officer: Melinda Hughes Phone: 6207 6502

Attachments

Attachment	Title
Attachment A	Letter to the Ombudsman - Freedom of Information Request – Notice to Ombudsman that decision was not made in time

Hughes, Melinda

From: EPSDD DLO
Sent: Wednesday, 23 March 2022 11:35 AM
To: STEEL; TCCS_DLO
Cc: GENTLEMAN; EPSDD DLO
Subject: RE: Land for Rent

Categories: 01. Christy to action

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Hi Greta and Callum,

Feedback from EPSDD, this should be referred back to TCCS:

It appears [REDACTED] is looking for industrial land in Fyshwick to [REDACTED].

Not certain, but believe that that type of activity (waste recycling) is no longer permitted in Fyshwick as a result of a change in legislation to prohibit that type of activity in that area, a year or so ago.

It looks like he wants to rent land from the Government and not buy land; there used to be a scheme whereby small businesses could rent/sublease land in Fyshwick but that stopped quite some time ago and TCCS is seeking to move on its last few tenants from that area. [REDACTED]

Suggest directing to TCCS licencing (possibly Darren Gerrard) for a licencing request or to TCCS - ACT NoWaste itself as it supposedly has land in its Custodianship that was supposed to be for setting up a recycling estate in Hume.

Regards

Christy

Christy Fox | Directorate Liaison Officer

Environment, Planning and Sustainable Development Directorate | ACT Government

From: GENTLEMAN <GENTLEMAN@act.gov.au>
Sent: Friday, 11 March 2022 2:46 PM
To: EPSDD DLO <EPSDDDDLO@act.gov.au>
Cc: Crossman, Louise <Louise.Crossman@act.gov.au>
Subject: FW: Land for Rent

Hey Christy,

Please find email trail below.

Could we get some one to follow up, I believe he has been told about leasing land but something may have been lost in translation along the way.

Kind regards,

-Harley

**Environment, Planning and Sustainable
Development Directorate**

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To:	Minister for Planning and Land Management	Tracking No.: 22/12607
Date:	15 February 2022	
From:	Executive Branch Manager, Development and Implementation	
Subject:	Direct Sale of Block 2251 Jerrabomberra to Mugga Developments Pty Limited (Murrays Australia Pty Limited)	
Critical Date:	14 March 2022	
Critical Reason:	To enable the finalisation of the Direct Sale	

- A/g DDG, Planning and Sustainable Development 24/02/2022

Recommendations

That you:

1. **Agree** that the previous assessment of the legislative eligibility criteria and recommendations relating to the direct sale of land to Murrays Australia Pty Ltd under Section 122 of the Planning and Development Regulation 2008 have been sufficiently addressed (as per brief 18/37302) and can be adopted for the purposes of granting approval to receive a direct sale to Mugga Developments Pty Limited; and

Agreed / Not Agreed / Please Discuss

2. **Agree** to the direct sale of a Crown lease over Block 2251 in Jerrabomberra being granted to Mugga Developments Pty Limited.

Agreed / Not Agreed / Please Discuss

Mick Gentleman MLA  15/3/2022

Minister's Office Feedback

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Background

1. On 19 December 2018, you agreed that Murrays Australia Pty Ltd (Murrays) was eligible under Section 122 of the *Planning and Development Regulation 2008* (the Regulation) to be granted a Crown lease by way of a direct sale over part Block 156 Jerrabomberra. Briefing 18/37302 is at [Attachment A](#) for your reference.
2. As part of that approval, you also agreed that the grant of a Crown lease would be subject to three conditions -
 - a. that confirmation that the development proposal did not trigger the requirement for an EPBC offset;
 - b. that Murrays obtain development approval for an expanded depot on the land to be sold; and
 - c. that once the Crown lease is granted, it be consolidated with the Crown lease for Murrays existing land holding, Block 7 Jerrabomberra.
3. Murrays, through its expert environmental consultants have undertaken a self-assessment of the development proposal and have determined that it does not trigger the requirements for an EPBC offset (see [Attachment B](#)). The consultants have advised that no further action or referral is necessary.
4. Murrays obtained its development approval for the site on 24 April 2020 (see [Attachment C](#)).
5. The third condition, the consolidation of the new Crown lease with Murrays existing holding, is only able to be met once the Crown lease has been granted.
6. The land to be sold has been surveyed and is now known as Block 2251 Jerrabomberra. A site map is at [Attachment F](#).

Issues

7. Murrays' existing holding in that location is held by a wholly owned subsidiary company known as Mugga Developments Pty Limited (Mugga Developments).
8. Murrays has requested that the Crown lease over Block 2251 Jerrabomberra be granted to Mugga Developments to enable it to comply with the direct sale conditions.
9. If the Crown lease is not granted to Mugga Developments, the completion of condition (c) noted above; the consolidation of the new Crown lease with the existing Crown lease over Block 7 Jerrabomberra will not be possible.
10. Environment, Planning and Sustainable Development Directorate's (EPSDD) Leasing Services is currently unable to approve the grant of a Crown lease (under the current approval) to an alternate party.
11. The most efficient method of changing the current approval is by asking you to make a further decision on the direct sale of this land under Section 122 of the Regulation, this time in favour of Mugga Developments.
12. As part of the due diligence undertaken in preparing this brief, company searches have been undertaken to confirm that Mugga Developments is in fact wholly owned by Murrays. Copies of these searches are at [Attachments D and E](#).

13. Development and Implementation contends that the assessment of the legislative eligibility criteria under the Regulation and the proposed development outcome remains the same as in its previous brief to you (see Attachment A).

Financial Implications

14. The Territory will receive market value for the Crown lease with the sales revenue being collected by the Suburban Land Agency.

Consultation

Internal

15. Nil.

Cross Directorate

16. The previous direct sale application was consulted across all directorates through the Land Requests Advisory Committee and circulated for discussion through the Direct Sale Panel.

External

17. Public notification of the development of the site was undertaken as part of the Development Application process.

Work Health and Safety

18. Nil.

Benefits/Sensitivities

19. The direct sale will allow Mugga Developments/Murrays to expand its current facility to meet its future requirements. This is a more efficient utilization of land and resources compared to the alternative of Murrays having to relocate to a new site within Canberra.

Communications, media and engagement implications

20. Given the site location adjacent to Murray's existing bus depot, specific media interest in this direct sale is not anticipated.

Signatory Name: Lea Durie Phone: 58294

Action Officer: Chris Sparke Phone: 52404

Attachments

Attachment	Title
Attachment A	Brief to Minister (18/37302)
Attachment B	Environmental Consultants Report – Self Assessment – EPBC Referral
Attachment C	DA – Notice of Decision 201935858
Attachment D	ASIC - Company Search – Murrays Australia Pty Limited
Attachment E	ASIC - Company Search – Mugga Developments Pty Limited
Attachment F	Site Map – Block 2251 Jerrabomberra

**Environment, Planning and Sustainable
Development Directorate**

To: Minister for Planning and Land Management Tracking No.: 22/22376

Date: 11/03/2022

From: Executive Group Manager, Development and Implementation

Subject: Release of the *Gungahlin Community and Recreation Facilities Assessment*.

Critical Date: 18 March 2022

Critical Reason: To address community interest in the assessment and enable release of the tender for the community engagement and design of the Gungahlin community centre

Recommendations

That you:

1. note the information contained in this brief;

Noted / Please Discuss

2. agree to release the SGS Economics and Planning (March 2022) *Community and Recreational Facilities Assessment – Gungahlin District* included at Attachment A.

Agreed / Not Agreed / Please Discuss

Mick Gentleman MLA  30/3/2022

Minister's Office Feedback

Background

1. The Gungahlin Community and Recreational Facilities Assessment has been prepared by SGS for EPSDD.
2. The inter-related issues associated with the Gungahlin Community and Recreational Facilities Assessment (Attachment A) and the tender for the Gungahlin Community Centre have been the subject of the following briefs:
 - 21/102612
 - 21/151284
 - 21/89243
3. You agreed to the public release of the Assessment, making a public announcement at the Gungahlin Community Council Meeting of 13 October 2021.
4. The release of the Assessment has been delayed while issues around the ACT's post Covid population projects are agreed.
5. Community engagement was undertaken on the assessment with the Listening Report provided at Attachment B.

Issues

3. The release of the Assessment has also delayed the release of the Gungahlin Community Centre tender, due to the reliance of the Gungahlin Community Centre feasibility and community engagement on the findings of the Assessment.
4. There is strong community interest in the release of the Assessment and the community centre work with numerous enquiries on the timing of release.
5. There is uncertainty about the ACT's post Covid growth rate as reflected on page 30 of ACT 2021-22 Budget Outlook states the following:
https://www.treasury.act.gov.au/data/assets/pdf_file/0008/1870136/2021-22-ACT-Budget-Outlook.pdf

Population growth, one of the key drivers of economic and employment growth, and demand in the housing market, has been significantly affected by the COVID-19 pandemic and the associated public health restrictions. The drivers of population growth include natural increase (births less deaths), international migration and interstate migration. The COVID-19 pandemic has impacted each of these drivers of population growth differently. Importantly, national border restrictions have significantly lowered international migration estimates for the ACT. The ACT's population is expected to grow by ¼ per cent over 2020-21 and 2021-22, primarily due to a forecast decline in net overseas migration. Net overseas migration accounts for around 50 per cent of the ACT's total population growth in a typical year. Departures of migrants on temporary visas in 2020-21 and 2021-22 remains at around previous levels; however, the number of departing migrants is usually more than offset by newly arriving migrants, adding to our population growth. With a significant drop in arrivals since the beginning of the pandemic in 2020, net overseas migration is now significantly detracting from the ACT population. As a result, consistent with the 2020-21 Budget, population growth in 2020-21 and 2021-22 will largely reflect natural increase and some inflow of interstate migrants being significantly

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offset by the impact of net overseas migration outflows. Importantly, the progressive return of students from early 2022 will start to moderate the negative impact of net overseas migration on the ACT's overall population growth by the second half of 2021-22. ACT Economic Outlook Population growth is expected to increase to one per cent in 2022-23 and stabilise at this rate in 2023-24 and 2024-25. This is below the ACT's long run historical average population growth rate of 1¾ per cent.

6. ACT Treasury has provided guidance on how the population projections should be addressed in publicly accessible documents.
7. The Assessment has been amended to remove any reference to long-term population forecasts that cannot be verified by ACT Treasury. The Report is still well-informed by demographic data and key stakeholder agencies including ACT Treasury, Education Directorate and Sport and Recreation, do not perceive any risks in publicly releasing the Report.
8. The tender for the Gungahlin Community Centre will be released concurrently with the Assessment, enabling work to commence on this important city project.

Financial Implications

9. Nil

Consultation Internal

10. The Development and Implementation project team has worked closely with EPSDD Communications, Engagement and Media on a number of projects in Gungahlin.

Cross Directorate

11. ACT Treasury have provided input in the appropriate release of population data and information in the Report.
12. The Assessment was prepared in consultation with a number of government agencies including Education, Transport Canberra and City Services, and Sport and Recreation.

External

13. The Gungahlin Community Council has been advised that the Assessment will be made available to the community. A copy will be placed on Your Say and stakeholders notified.
14. The community has also been advised that the engagement process to develop requirements and concept designs for the community centre will begin early 2022. The Community Council has provided input into the formulation of a Community Reference Panel, led through SLA, which will provide input in the Community Centre process.

Work Health and Safety

15. Nil

Benefits/Sensitivities

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- 16. There is strong community interest in the release of the Assessment.
- 17. There may be questions raised regarding the data used to inform the Assessment and advice will be given that no decision has yet been made on the timing of the release of that data.

Communications, media and engagement implications

- 18. The Assessment may be of media interest. It is expected that there will be media interest in the Community Centre project. RiotACT, has covered the Community Centre project in the past and may take an ongoing interest in the collaborative engagement process.
- 19. EPSDD will consider the most appropriate release strategy noting other significant items scheduled for release in the next week.

Signatory Name: Ben Green Phone: 77387
Action Officer: Rod Baxter Phone: 52663

Attachments

Attachment	Title
Attachment A	SGS Economics and Planning (March 2022) <i>Community and Recreational Facilities Assessment – Gungahlin District</i>
Attachment B	Gungahlin Community Facilities YourSay survey-Public release of findings (29 September 2021)