

Public Sector Management (Financial Management Act 1996 – Public Money and Receipts) Delegation 2016 (No 3)

made under the

Public Sector Management Act 1994, s 20 (Delegation by directors-general)

1 Name of instrument

This instrument is the *Public Sector Management (Financial Management Act 1996 – Public Money and Receipts) Delegation 2016 (No 3)*.

2 Commencement

This instrument commences on the day that it is signed.

3 Delegation

I delegate such of my functions under section 31 and 31A of the *Financial Management Act 1996* (the Act), as are reasonably necessary and convenient for receiving public money and issuing receipts, to the persons who from time to time occupy a public service position located in:

- a) the Environment, Planning and Sustainable Development Directorate;
- b) Customer Services in Access Canberra in the Chief Minister, Treasury, and Economic Development Directorate; or
- c) Shared Services in the Chief Minister, Treasury, and Economic Development Directorate.

This delegation is subject to the conditions set out in section 4 of this instrument.

Examples

- 1 Receive a payment and then issue an ACT Government receipt for the payment;
- 2 Bank money received from time to time in the relevant Directorate account;
- 3 Make required records of payments received; and
- 4 Provide change if required after receiving a payment in cash.

Note 1: The Legislation Act defines “occupy”, in relation to a position, as including: to hold the position, act in the position or exercise functions of the position.

4 Delegation of functions—conditions

Delegates must:

- (a) issue an official ACT Government receipt to members of the public on receipt of payments;
- (b) take all reasonable steps to safeguard official receipts and any public money received;
- (c) bank public money received on a regular basis;
- (d) comply with the current Director-General Financial Instructions issued under s 31 of the Act.

Note 2: Under section 31(2)(c) of the Act, officers and employees of the directorate must comply with the Act including any instruments made under the Act such as the Financial Management Guidelines.

5 Revocation

The *Public Sector Management (Financial Management Act 1996 — Public Money and Receipts) Delegation 2016 (No 2)* made on 24 June 2016 is revoked.



Dorte Ekelund
Director-General
Environment, Planning and Sustainable Development Directorate

13 December 2016