

Application for a scientific or commercial licence under Chapter 11 of the Nature Conservation Act 2014

Chapter 6 of the *Nature Conservation Act 2014* creates offences for activities in relation to native species (Flora and Fauna). However, some activities may be carried out under a licence issued by the Conservator of Flora and Fauna. It is the applicant's responsibility to apply for licences for proposed activities that may be an offence under the Act.

A person may apply to the conservator for a licence, and the application must:

- a) Be in writing; and
- b) State the activity of the licence; and
- c) Include complete details of suitability information about
 - i) The applicant; and
 - ii) If the applicant is a corporation – each influential person for the applicant; and
 - iii) If someone other than the applicant is to have management or control of the activity for the licence – each person who is to have management or control; and
 - iv) The activity of the licence.

The conservator must be satisfied that a person is suitable to hold a licence.

s265 of the *Nature Conservation Act 2014* provides suitability information.

- Application will be considered on the information provided in this application.
- Failure to provide full details may result in delays or return of application.
- A decision about the licence application will be made within the required time as defined in s273 (4) of the *Nature Conservation Act 2014*, provided all relevant requirements of the application are complied with. Required time means the latest of the following:
 - a) If the conservator gives the applicant a personal information notice under s267 – 28 days after the day the conservator receives the stated information;
 - b) If the conservator gives the applicant an activity information notice under s270 – 28 days after the day the conservator receives the information.
- The Conservator must, not later than the required time –
 - a) Decide the application; and
 - b) Tell the applicant about the decision on the application.
- The outcome of an application cannot be guaranteed and should not be anticipated.
- If space on the form is not sufficient, please attach additional documents.

Please forward all complete applications to pcs.licensingandcompliance@act.gov.au

1. Applicant details.

Given name:
Surname:
Registered company name (where applicable):
Australian Company Number : (where applicable) _____ - _____ - _____
Address:(including post code)
Postal Address (where different to the address listed above):

Current ACT licence number:	Date of birth:
Home phone:	Business phone number:
Mobile:	Email:

2. I hereby apply for a licence to: *(tick appropriate box)*

- | | |
|--|--|
| <input type="checkbox"/> Take and release native animal | <input type="checkbox"/> Take a plant, growing on unleased land |
| <input type="checkbox"/> Export protected native plants (commercial) | <input type="checkbox"/> Remove/Interfere with a nest |
| <input type="checkbox"/> Fell and/or remove native timber | <input type="checkbox"/> Import protected native plants (commercial) |
| <input type="checkbox"/> Sell protected native plants (commercial) | <input type="checkbox"/> Motorised vehicle in a reserve |
| <input type="checkbox"/> Import or export into the ACT | <input type="checkbox"/> Take a plant that is a protected native plant species |
| <input type="checkbox"/> Take and/or kill native animal | <input type="checkbox"/> Other (please describe in application) |

3. List animal/plant species including numbers

Common Name / Scientific Name	Male	Female	Plant amount

4. Project Information

Project title:
Address where animal/plant will be kept or preserved (e.g. private collection, herbarium, museum):
Duration of activity and frequency of field visits (<i>Note licences are issued for a maximum of 12 months</i>):
Location of activity: (<i>Attach map. Sketch a locality map if necessary</i>):
Will this area be marked in the field? If so, how?
Justification for collecting in a reserve (<i>describe the technique and equipment to be used</i>):
Procedure for taking or killing animals (<i>describe the technique and equipment to be used</i>):
Proposed place and manner of disposal of the plants picked:

Purpose of the collection: *(specify reasons why animal/plant is to be taken or killed):*

Supervising Officer:

Details of qualifications and experience:

Other collectors names:

5. Are other licences required? (include details/number):

- | | | |
|--|--|---|
| <input type="checkbox"/> Animal Ethics Committee | <input type="checkbox"/> Veterinary Surgeons Board | <input type="checkbox"/> Australian Bird and Bat Banding Scheme |
| <input type="checkbox"/> Firearm | <input type="checkbox"/> Restricted Drugs | <input type="checkbox"/> Other (<i>Please specify</i>) |

6. Have any of the persons listed in Part A ever been convicted of, or found guilty of, an offence against any of the following Acts, or an interstate law corresponding, or substantially corresponding, to these Acts? YES NO

- the Nature Conservation Act 2014 (ACT)
- the Animal Welfare Act 1992 (ACT)
- the Domestic Animals Act 2000 (ACT)
- the Environment Protection Act 1997 (ACT)
- the Fisheries Act 2000 (ACT)
- the Water Resources Act 2007 (ACT)

If you have answered “Yes” please provide full details in the box on the following page

7. Have any of the persons listed in Part A ever not complied with a requirement under an Act or law mentioned in Question 1 above? YES NO

If you have answered "Yes" please provide full details in the box below.

8. Have any of the persons listed in Part A ever been refused an application for a licence, permit or other authority (however described) under an Act or law mentioned in Question 6? YES NO

If you have answered "Yes" please provide full details in the box below.

9. Is there any other matter relevant to the ability of any person listed in Part A to appropriately carry on an activity in relation to the authorisation you are applying for? YES NO

If you have answered "Yes" please provide full details in the box below.

If you have answered "Yes" to any Questions 6 to 9, please provide full details in the box below:

Important Conditions

- Native animals and plants may only be obtained from legal sources. It is an offence to take native animals and plants from the wild or release native animals and plants to the wild without the specific and prior written approval of the conservator for flora and fauna.
- The outcome of an application cannot be predicted and should not be anticipated.
- This application form provides guiding questions to assist the conservator to determine the suitability of the applicant and the proposed activity. The applicant is encouraged to attach additional documentation, maps, photographs or any additional documentation if the space provided is not sufficient. If further information is required, there may be a delay in issuing the licence not exceeding required time under s267 and s270 of the *Nature Conservation Act 2014*.
- Giving false or misleading information is an offence against the Criminal Code, s338.

I certify that the above information is true and correct and provided in confidence.

Signature of individual applicant:	Date:
Signature of two directors of a company or one signature of a director/secretary Director one: Director two: Director/Secretary:	Date:

Fee Structure

Correct from 1 July 2018

Full fee schedule can be found at <http://www.legislation.act.gov.au/a/2014-59/fee.asp>

Please tick appropriate boxes.

- Nil** Interfere with the nest of a native animal
- Nil** Take a native animal for scientific or research purposes
- Nil** Take a native plant from unleased land for scientific or research purposes
- Nil** Damage a native tree on unleased land
- Nil** Damage a native tree on unleased land outside a built up urban area
- \$45.10** Licence to take a special protection status plant, a protected native plant or a native plant from unleased land. (for commercial purposes where the number of plants which may be taken under the licence does not exceed 10)
- \$277.00** Licence to take native plant from unleased land. (for commercial purposes where the number of plants which may be taken under the licence exceeds 10)
- \$83.70** Damage or take fallen native timber on or from unleased land
- \$277.00** Licence to take a native animal for commercial purposes

Options for payment of application fees

- By cheque or money order made out to the 'Receiver of Public Monies', or
- By Credit Card (Visa, MasterCard) by providing your details in the area below:

Card Type (circle): Visa / MasterCard	Amount: \$
Card Number:	Expiry Date:

Please check the fees list to ensure that correct amount is paid.

Contact Licensing and Compliance if assistance is required via pcs.licensingandcompliance@act.gov.au

Office Use Only	
Receipt number:	Date: